

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, September 9, 2009, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees Lucy Campasano, Wendy DeGaetano, Patrick M. Farrell, Carmine Galletta, Kathleen Jennings, Joseph Romano and Diane Thiel  
Trustee Diane Klein and Jerry Nocera were absent.

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Dr. Dominick Palma, Assistant Superintendent for Curriculum and Student Services; Mr. Michael J. Rizzo, Assistant Superintendent for Human Resources; Mr. Mark A. Flower, Assistant Superintendent for Finance; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents.

The president opened the meeting at 7:15 pm and led those present in the Pledge to the Flag.

**PRESENTATION: WEST BABYLON ALUMNI FOUNDATION  
"DONOR PLAQUE" PRESENTATION  
Mr. Ralph S. Rienzo, President**

Mr. Ralph Rienzo explained that the Alumni Foundation requests a one time donation of \$20 to become a member. He then presented the district with the Alumni Foundation's Donor Plaque which was created by JHS Technology teacher Tom Petry. Mr. Petry used a piece of black walnut from a West Babylon tree. The beautiful plaque will be displayed in the High School Lobby. Mr. Rienzo explained that names of those donating \$500 to the foundation will be listed on the blue side and those donating \$1000 will be listed on the gold side of the plaque. He thanked the blue donors; Anthony Cacciola '79, Donald Cowdell '72, Ben Reyes '64, Tim McAteer '71, and Chris Connors '76 and the gold donors; Anthony Cacciola '79 and Jack O'Donnell '62 for their generosity. Mr. Rienzo said that the proceeds from the donations will be used for scholarships, possible help with reunions, and grant programs. The Hall of Fame dinner at which this year's recipients will be announced (chosen from this year's 21 applicants) will be held at the Blue Lagoon Restaurant on October 24, 2009. A photo was taken.

Trustee DeGaetano seconded by trustee Thiel made a motion to go into executive session at 7:25 PM to discuss legal and personnel matters.

The motion was **CARRIED** by all present

The public portion began at 8:35 PM.

Trustee Jennings seconded by trustee Campasano made a motion to approve the minutes of the Regular meeting of August 11, 2009

The motion was **CARRIED** by all present

**Statement of the Superintendent and/or Board of Education:**

Mr. Cacciola mentioned the presentation by the West Babylon Alumni Association earlier in the evening. He explained to everyone about the donor plaque and the donation amounts. He said the goal is to have all of the placards on the donor plaque filled.

Attorney William Morrell read the updated Public Participation Policy (to be adopted at the next meeting) as follows:

The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy.

Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

The Board will not permit in public session discussion involving individual district personnel or students. Persons wishing to discuss matters involving individual district personnel or students should present their comments and/or concerns to the Superintendent or his/her designee during regular business hours.

All speakers are to conduct themselves in a civil manner. Obscene language, libelous statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated.

Persons making presentations at a Board meeting will address remarks to the President and may direct questions or comments to Board members or other district officials only upon the approval of the President. Board members and the Superintendent or his/her designee shall have the privilege of asking questions of any person who addresses the Board.

Questions and comments from the public concerning matters which are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action, if deemed necessary by the Board of Education and/or the Superintendent. Residents who do not abide by the rules set out in

this policy will not be permitted to speak.

**Statement of West Babylon Teachers Association:**

President Patt Squicciarini thanked the Board and Central Administration for a great beginning to the school year. She said that the teachers association ratified the memorandum of agreement this afternoon by a vote of 400 to just a handful. She thanked members of the Board and the superintendent for being present and available during negotiations. Mrs. Squicciarini noted that her husband who has worked in the district for 35 years (with perfect attendance) said that this is the first time the district started a new contract year with a contract in place. She said she hears so many positive comments about the district.

**Statement of West Babylon Administrators' Association:**

**None**

**Statement of CSEA Representative:**

**None**

**Statement of Student Association Representative:**

**None**

**Statement of PTA Council Representative:**

**None**

**Statement of Residents:**

Resident Raymond Cody offered condolences to Board Trustee Diane Klein for the passing of her mother. He then spoke about student test scores compared to other districts, and the district's employee pension contributions.

Resident Annette D'Amato discussed her concerns regarding the cheerleading matter that she spoke about at the last meeting. After she expressed her concerns President Pat Farrell requested that Mrs. D'Amato make an appointment to meet with the Superintendent regarding this matter.

Resident Donna Livoti spoke in support of the cheerleading program and stated that the best player plays.

In response to resident Eileen Gernavage's statement, Mr. Cacciola explained that the district doesn't determine whether cheerleading is a sport or a club. He said that Section 11 doesn't recognize cheerleading as a sport. Mrs. Gernavage said that if it is a club, all clubs should be treated the same. There are no tryouts for other clubs, and the fees associated with being in cheerleading are very high.

Resident Donna Willis spoke in support of the way the cheerleading program is being handled. She said that there are costs associated with being in cheerleading.

Resident Jean Brook spoke in support of Mrs. D'Amato and said that Mrs. D'Amato was promised a meeting.

**Superintendent's Report/Report of the Board of Education:** Nothing further

Trustee Camposano seconded by Trustee DeGaetano made a motion to approve the **Consent Agenda and addenda#PE-2 and #FI-1**

The motion was **CARRIED** by all present

**#BE-1**

**RESOLVED:** that the Board of Education of the West Babylon Union Free School District hereby approves and ratifies a Memorandum of Agreement, dated August 24, 2009, with the West Babylon Teachers' Association; and

**BE IT FURTHER RESOLVED:** that the West Babylon Board of Education authorizes the Board President and the Superintendent of Schools to execute the formal Collective Bargaining Agreement for July 1, 2009 through June 30, 2013 consistent with the terms of the Memorandum of Agreement.

**#BE-2**

**RESOLVED:** that the following agency is approved to provide Speech Pathology and Auditory Therapy, for the 2009-2010 school year, for West Babylon School District resident students:

Miracles Consulting, Ltd.

**#BE-3**

**RESOLVED:** that the following agency is approved to provide Health and Special Education Services to parentally placed West Babylon School District resident students with disabilities:

NYSARC, Inc., Suffolk Chapter

**#BE-4**

**RESOLVED:** that the following agency is approved to provide Health and Special Education Services to parentally placed West Babylon School District resident students with disabilities during summer school and the 2009-2010 school year.

Developmental Disabilities Institute

**#BE-5**

**WHEREAS,** he following employees have served the West Babylon School District admirably, and

**WHEREAS,** the following West Babylon School District employees are dedicated to the health and well-being of our District's children.

**NOW, BE IT RESOLVED,** that the Board of Education of the West Babylon Union Free School District does hereby proclaim recognition of its employees as follows:

<b>October 12-16, 2009</b>	<b>School Lunch Personnel</b>
<b>November 16-20, 2009</b>	<b>Supervisors &amp; Administrators</b>
<b>January 4-8, 2010</b>	<b>Paraprofessional Personnel</b>
<b>January 18-22, 2010</b>	<b>School Nurses</b>
"	<b>Occupational Therapists</b>
"	<b>Physical Therapists</b>
"	<b>Certified Occupational Therapy Assistant</b>
<b>February 1-5, 2010</b>	<b>Building &amp; Grounds and Security Personnel</b>
<b>April 19-23, 2010</b>	<b>Administrative Professionals</b>
<b>May 3-7, 2010</b>	<b>Teachers and Teaching Assistants</b>
<b>May 10-14, 2010</b>	<b>Transportation Personnel</b>

**#BE-6**  
**RESOLVED:** that in accordance with National School Board Recognition Week, the West Babylon Schools Board of Education declares the week of **October 19-23, 2009, School Board Recognition Week**, to celebrate the public service of school board trustees.

**#BE-7**  
**WHEREAS,** the West Babylon Schools Parent Teacher Associations have served our District admirably, and

**WHEREAS,** the West Babylon Schools Parent Teacher Associations are dedicated to the health and well-being of our District's children.

**NOW, BE IT RESOLVED,** that the Board of Education of the West Babylon Union Free School District does hereby proclaim the week of **February 8-12, 2010 Parent Teacher Associations Recognition Week**.

**#BE-8**  
**RESOLVED:** that the 2009-2010 District Goals, adopted on August 11, 2009, are revised as follows:

**DISTRICT GOALS 2009-2010**

- Commit to a district-wide comprehensive long-range strategic plan with measurable goals & objectives that are evaluated periodically
- Provide a rigorous and relevant instructional and co-curricular program for the purpose of raising student achievement to prepare students with skills for 21<sup>st</sup> century expectations
- Build positive relations with the community and staff through enhanced communications
- Maintain and enhance fiscal stability
- Increase the use of technology throughout the school district
- Recruit, develop and retain talented, qualified staff and educational leaders
- Provide safe, healthy and well-maintained facilities

**#BE-9**  
**RESOLVED:** that the 2009-2010 Board Goals, are adopted, as follows:

**BOARD GOALS 2009-2010**

- Define 21<sup>st</sup> century learning expectations
- Implement and follow through of the district's strategic plan

**BOARD GOALS 2009-2010 (cont'd)**

- Develop a timeline for the Board to establish district and Board annual goals
- Commit to continued Board trustee staff development

**#BE-10**

**RESOLVED:** that the 2009-2010 Superintendent Goals, are adopted, as follows:

**SUPERINTENDENT GOALS 2009-2010**

- Commit to and implement district-wide comprehensive long-range strategic plan with measurable goals & objectives that are evaluated periodically
- Provide a rigorous and relevant instructional program for the purpose of raising student achievement to prepare students with skills for the 21st century
- Report, evaluate and make recommendations to improve the district's accountability and evaluation process for all employees
- Maintain fiscal stability that addresses the needs of the district while balancing the community's commitment ability in difficult financial times

**#PE-1**

**RESOLVED:** that the following schedules, as attached, are approved:

<u>09-A-2</u>	Board of Education
<u>09-P-4</u>	Professional Personnel
<u>09-C-4</u>	Civil Service Personnel

**SCHEDULE 09-A-2, BOARD OF EDUCATION SCHEDULE**

**WEST BABYLON UFSD**

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**2009-2010**

**I. BOARD OF EDUCATION APPOINTMENTS**

**Appointment of Physicians: July 1, 2009-June 30, 2010**

**Medical Coverage for home football games:**

Dennis Dillon	Physician Assistant	\$175./game	
Dr. Anthony Cappellino	MD	-\$0.-	Shoreline Orthopedics

**Appointment of Pupil Personnel Committee:**

**Central CSE:**

Social Worker: Ms. Cassandra Mensch

**Junior High School Sub CSE**

Alternate: Ms. Cassandra Mensch, Social Worker

**SCHEDULE 09 -P-4A, Professional Personnel Schedule**

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<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ AREA</b>	<b>STEP/ SALARY</b>	<b>BEG/END APPT.</b>	<b>COMMENTS</b>
Rizzo,Michael	Assistant Superintendent for Human Resources	Adm.		12/18/09	Resignation to Retire

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The following club is established for the 2009-2010 school year:

(1.0) Forensics Club High School Stipend to be determined

**SCHEDULE 09 -P-4A, Professional Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
<b>Club &amp; Advisor:</b>					
Intreglia, Margaret	Forensics	HS	TBD	2009-2010	
<b>CSE Representatives:</b>					
Angelon, Jennifer			Summer, 2009 \$67.39/hr.		
Flynn, Ann			\$69.45/hr.		
Read Feryo, Michele			\$55.22/hr.		
Riggs, Christine			\$50.92/hr.		
Saumell, Eileen			\$57.10/hr.		
Sewell, Mary Jean			\$80.53/hr.		
Triolo, Donna			\$44.93/hr.		
<b>Diabetes Training Session:</b>					
Renzulli, Christine			\$120./day	9/8/09	Registered Nurse
Trial, Laurie					"
<b>Per Diem Substitutes:</b>					
		DW	\$90./day	2009-2010	
Blasi, Michelle					
Hawson, Jacqueline					
Johnson, Danielle					
Koentje, Nicholas					
Pursley, Kristina					
Rios, Ximena					
<b>Emergency Conditional Appointment Extensions:</b>					
Caldas, Candida					
Daly, Adair					
Napolitano, Keri					
Tonso, Ivette					

**SCHEDULE 09-C-4 Civil Service Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Weckerle, Denise	Paraprofessional (special ed. aide)	SA		9/10/09-2/10/10	Leave of Absence
Lieberman, Lisa	Food Service Worker 'B'	FA	Step 1/ \$11.04/hr.	9/10/09	Probationary Appt.
Goebel, Theresa	Clerk Typist (10 month) contingent/permanent	JH	Step 1/ \$23,978. (prorate)	9/14/09	Probationary Appt. C.S. List of Eligibles #06-0021-051
<b>Diabetes Training Session:</b>					
LaPetina, Donna	Paraprofessional (special ed. aide)		\$13.71/hr.	9/8/09	
Zuba, Mary	Paraprofessional		\$13.90/hr.		

(special ed. aide)

**SCHEDULE 09-C-4 Civil Service Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
<b>Per Diem Substitutes:</b>			\$9./hr.	2009-2010	
*Gieck, Allan					Paraprofessional
Watnick, Elaina					"
Rios, Silvia					Clerical/Paraprofessional
Wilson, Mark					Food Service

\*Emergency Conditional Appointment

**Emergency Conditional Appointment Extensions:**

Meyer, John  
Morra, Kathleen

**#CU-1**

**RESOLVED:** that the West Babylon School District is authorized to establish a formal agreement with Farmingdale State College. The agreement allows West Babylon students enrolled in our "BUS 202 - Business Law 1" course to receive college credit for the successful completion of this coursework. Parents of students interested in receiving this college credit will be responsible for payment to Farmingdale State College of \$120 per course. If a student is enrolled in the free or reduced lunch program, he/she would be eligible for a reduced tuition rate of \$60 per course.

**#FA-1**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts an H. Siegler 1/4 size violin, Model No. HS-40, Serial No. 96051339, donated by Ms. Lisa Barreto (parent of an incoming Junior High School student). The violin will be added to the elementary string instrument inventory.

**#FA-2**

**RESOLVED:** that the West Babylon Board of Education declares the following equipment, located in the Athletic Department, in the Senior High School, obsolete:

- 15 Gold Lacrosse Jerseys
- 27 Blue Lacrosse Jerseys

The jerseys are no longer usable.

**#FA-3**

**RESOLVED:** that the West Babylon Board of Education declares the following auditory trainer equipment, located in the Special Education Department, in the Senior High School, obsolete:

Phonak MicroVox transmitter with charger  
Serial No. 003C1721

Phonak MicroVox transmitter with charger and  
small microphone  
Serial No. 003C17946

**ADDENDA:**

**#PE-2**

**RESOLVED:** that the attached personnel schedules are approved:

09-P-4A(a) Professional Personnel

09-C-4A(a) Civil Service Personnel

**SCHEDULE 09 -P-4A, Professional Personnel Schedule**

**ADDENDUM (a)**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Daidone Hansen,	For.Language Tchr.	HS		10/9/09 or sooner	Resignation

Bianca

**SCHEDULE 09 -P-4A, Professional Personnel Schedule**

**ADDENDUM (a)**

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ AREA</b>	<b>STEP/ SALARY</b>	<b>BEG/END APPT.</b>	<b>COMMENTS</b>
Serigano, Joseph	Interim Director of Physical Education	DW	\$4,819. (prorate)	9/10/09	
<b>Social Worker Intern:</b>		HS		2009-2010	
*Porter, Doreen					
<b>Per Diem Substitutes:</b>		DW	\$90./day	2009-2010	
Koudelka, Tiffany					
Kronenbitter, Raymond					
Frenger, Diane	Paraprofessional (special ed. aide)	HS		9/1/09	Resignation
Schuller, Denise	Paraprofessional (school monitor)	TA		9/4/08	Resignation
<b>Per Diem Substitute:</b>		DW \$9./hr.		2009-2010	Paraprofessional
Schuller, Denise					

\*Emergency Conditional Appointment

**#FI-1**  
**RESOLVED:** that the response to the Internal Audit Report on Capital Assets be accepted by the West Babylon Board of Education. The Assistant Superintendent for Finance is authorized to submit the management letter and action plan to the New York State Comptroller's Office pursuant to the Five Point Fiscal Accountability Plan.

**POLICY REVIEW**

**File: JEF Open Lunch Policy (Second Time Discussion)**  
 Trustee Klein seconded by trustee Campasano made a motion to move it third time adoption  
 The motion was **CARRIED** by all present

**File: 1230 (Formerly policies BDDH and KD) Public Participation at Board Meetings (Second Time Discussion)**  
 Trustee Klein seconded by trustee Campasano made a motion to move it third time adoption  
 The motion was **CARRIED** by all present

**File: IGAF (also EFF) West Babylon School District's Wellness Policy (Second Time Discussion)**  
 Trustee Klein seconded by trustee Campasano made a motion to move it third time adoption  
 The motion was **CARRIED** by all present

**File: JE – Comprehensive Attendance Policy (Third Time Adoption)**  
 Trustee Campasano seconded by trustee Romano made a motion adopt the policy  
 The motion was **CARRIED** by all present

**COMMITTEE REPORTS:**

Trustee Thiel read from the minutes of the Board building tour walkthrough— minutes are on file in the District Clerk's Office.

**NEW BUSINESS:**

Trustee Lucy Campasano said that at the last meeting resident Barbara Kenney presented the district with a generous \$100 donation to purchase school supplies which inspired Mrs Campasano to collect for additional supplies. She said that she gave Mr. Manzi \$630 in gift cards to give as needed for student's school supplies.

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She acknowledged and thanked the following for their donations; Carol Aliperti, Lucy Campasano, Annette D'Amato, Ralph Dinardo, Pat Farrell, Carmine Galletta, Joe Germano, Trudy Hennessey, Mike Honahan, Sil Impagliazzo, Kathy Jennings, and Mike Murray.

Trustee DeGaetano reminded the administrators that the Board wants to be included in a Budget Advisory Committee. After some discussion about the task forces, it was determined that this topic will be addressed at the next meeting.

**REVIEW OF INTERNAL AUDIT REPORT:**

The Internal Auditors from RS Abrams and Company, LLC, Ali Battaglia and John Luke were present to share their findings with the trustees. They included a full study of the district's procedures and the current policies. The auditors said that the district needs a better tracking practice which it is in the process of implementing, already. The auditors said that overall it was a really good report. There were very few high risk areas. It was noted that the same department that generates checks should not receive unclaimed checks. This current procedure is being revised by Mr. Flower's office. Trustee DeGaetano asked if in the future the reports could be submitted to the trustees in advance to enable them to have time to review them.

**STATEMENT OF RESIDENTS:**

Resident Diane Menke expressed concern that her son did not have a lunch period. Mr. Cacciola suggested that Mrs. Menke speak with Guidance Chairperson Mrs. Thomas. Dr. Palma said that this is the first that administration heard about this matter and that Mrs. Menke could call him tomorrow.

Mr. Cody spoke about items pertaining to the CSEA contract and pension information. He also spoke about an increased kitchen duty due to the addition of a lunch period caused by the nine period day. He began to ask about individual contracts and employee benefits and Mr. Farrell said that Mr. Cody would have to request the documents, and the letter his son wrote, under the Freedom of Information Law.

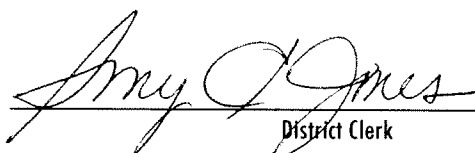
President Pat Farrell offered condolences on behalf of the trustees to Trustee Diane Klein on the passing of her mother.

Mr. Cacciola said that on this evening's agenda the trustees accepted Mr. Rizzo's resignation to retire, after 36 years in the district. Mr. Cacciola said Mr. Rizzo has served as a teacher, an attendance officer, an assistant principal, a principal and lastly has done an excellent job as the Assistant Superintendent for Human Resources. Mr. Cacciola and the Board wished Mr. Rizzo well in his retirement.

Trustee Romano seconded by Trustee Thiel made a motion to executive session at 9:35 pm

Trustee Campasano seconded by Trustee DeGaetano made a motion to adjourn at.

The motion was **CARRIED** by all present

Attested to:   
District Clerk