

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on Tuesday, January 10, 2012, in the Board room of the Administration Building adjacent to the High School.

Those present: Trustees James F. Bocca, Wendy DeGaetano, Patrick Farrell, Cathy Gismervik, Kathleen Jennings, Peter Scarlatos and Diane Thiel

Trustees Carmine Galletta and Diane Klein were absent

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Dr. Dominick Palma, Assistant Superintendent for Curriculum and Student Services; Mrs. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Jennifer Buscemi, Executive Director for Finance and Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents.

The President opened the meeting at 7:03 pm and led those present in the Pledge to the Flag.

Trustee Bocca seconded by Trustee Thiel made a motion to executive session for personnel and legal matters at 7:04 p.m.

The motion was **CARRIED** by all present

The public portion reconvened at 8:03 p.m.

Trustee Scarlatos seconded by Trustee Gismervik made a motion to approve the minutes of the regular meeting of December 13, 2011

The motion was **CARRIED** by all present

Statement of the Superintendent and/or Board of Education:

Mr. Cacciola wished all a Happy New Year. He suggested changing location of the meeting, scheduled to be held at JFK on January 24, 2012, and having it in the administration building. He also noted that WSBOCES sent notice that their annual budget vote and election will be held on April 24, 2012 not April 26, 2012. Therefore, we will change our meeting date from Thursday the 26th to Tuesday the 24th, as the Board is required to vote on the WSBOCES budget. Mr. Cacciola said that on Saturday, January 28th from 8:30 — 11:30 a.m. the SCSSA will hold its 6th annual Advocacy Workshop. This year's focus will be communication. He said there will be administrators, staff and PTA members in attendance.

Mr. Cacciola congratulated Poetry Out Loud Finalists; 1st Place, High School Junior Wasiaq Ahmad; High School Junior Brian Phillips, 2nd Place; and High School Freshman James Moran, 3rd Place.

Mr. Cacciola noted that Newsday recently recognized Junior High School student Jennifer Melfi who was honored by the New York State Senate for her contributions in assisting emergency operations in the Town of Babylon during Hurricane Irene.

Mr. Cacciola noted that the Board Policy manual has been revised and is available on line on the district's website. He thanked Amy Jones, Dominick Palma, Yiendhy Farrelly, Jennifer Buscemi and the Board's policy committee for their work in revising the manual. He added that there is still a lot to do. There are many district policies that need to be reviewed that are not mandatory.

Statement of West Babylon Teachers Association:

WBTA President Patt Squicciarini wished everyone a Happy New Year. She said that the curriculum committee is in place. She noted that there will be three teachers attending the January 28, advocacy workshop and added that she will be in Albany tomorrow regarding student learning outcomes.

Statement of West Babylon Administrators' Association:

WBAA Representative Christine Tona wished all a Happy New Year.

Statement of CSEA Representative:

None

Statement of Student Association Representative:

None

Statement of PTA Council Representative:

Council VP Jennifer Longo wished all a Happy New Year. She said that the Committee on Student Services will meet at 7:00 p.m. on January 17, 2012 at the Junior High. She thanked Mr. Cacciola and the Board for rescheduling the Special Board meeting to the 31st from the 17th.

Statement of Residents:

In response to resident Noreen Wood's question Mrs. Buscemi said that the increase in her tax bill from the proposed 6.46% to 6.51% was likely due to the 1.4 million dollar loss from STAR. Mr. Cacciola said that the state burden of making up the STAR money was shifted to the homeowner.

Superintendent's Report/Educational Presentation:

Program Evaluation: Health (Grades 7, and 12) and Physical Education — (Grades K-12) - Anthony Spinelli and Danielle Richert

Dr. Palma reminded everyone that evaluations are a 4 year process. He added that this evaluation was done through the older format. Mr. Spinelli and Ms. Richert discussed the evaluations. Ms. Richert explained that the evaluations for grades 7 and 12 Health were very similar and had two major findings; lack of staff development (which was addressed by encouraging teachers to attend conferences out of district) and poor communication between buildings which she said is difficult to achieve based on the lack of classes for grades 9 and 10. A recommendation was made for additional

classes for grades 9 through 11. Ms. Richert said that the textbooks were received after the evaluation. In response to Trustee DeGaetano's question Ms. Richert said that bi-weekly common prep at the JHS has been lost completely. Trustee Thiel said that the need for additional health classes seems to be more of a necessity than a wish; possibly a half year elective? Dr. Palma said there are concerns with the lack of time during the day to add a new requirement. Regarding physical education, Mr. Spinelli said that the PEP Grant and training has helped with providing the ability for staff from different buildings to communicate with each other. He added that interdepartmental concerns have been helped by these meetings. Mr. Spinelli said that staff is very positive and excited about the grant. The department is working to establish a consistent K-12 physical education program. Dr. Palma explained that the PEP Grant is a federal grant and that the district has received more than one grant. This most recent grant was in the amount of 1.4 million dollars over three years. The grant was and is being used for curriculum development, adding new equipment, and a portion covered the addition of a serving line in the high school kitchen. Dr. Palma said that Mr. Howard is the PEP Grant Coordinator. Trustee DeGaetano suggested that money be put aside for equipment maintenance in the fitness center, just as it should be to keep up with the PAC.

Elementary Principals and Carol Varsalona – Elementary Reading and Math Intervention Services

The principals and Mrs. Varsalona offered a PowerPoint presentation regarding intervention services (on file in the District Clerk's office). They shared the upcoming changes to the AIS (academic intervention services) mandate and the RtI (response to intervention) mandate which must be in full effect by September of 2012. They explained the various group size and frequency for different reading needs and how each building is dealing with these requirements. They shared each building's numbers for those students receiving the services and added that there are students who would benefit from the services but are not receiving them due to the lack of staff available to provide the services. In response to trustee DeGaetano's question Mrs. Scott said that she has tried to limit the group sizes to 3-5 students. However, now, with the new mandate there is no room for flexibility. They shared the impact that this is having on the programs and added that the staff is strained to the max. Both cuts to staff and not having summer school have also impacted the programs. The panel also shared the identification process for math which includes AIMSweb benchmarking and NYS Math Assessments. The concerns for the future of the intervention services include being able to be in compliance with AIS and RtI mandates; closing the gap for students below grade-level benchmarks; and preparing for state assessments and Common Core standards.

Trustee Scarlatos seconded by Trustee DeGaetano made a motion to approve the **Consent Agenda**

The motion was **CARRIED** by all present

BOARD OF EDUCATION

#BE-1

RESOLVED: that the West Babylon Board of Education approves the following school district to provide health services to West Babylon School District resident students for the 2011-2012 school year:

East Islip Union Free School District

#BE-2

RESOLVED: that the West Babylon Board of Education approves the following school districts to provide special education and related services to West Babylon School District resident students for the 2011-2012 school year:

Half Hollow Hills School District
Seaford Union Free School District

#BE-3

RESOLVED: that the West Babylon Board of Education approves the following school district to provide health services to West Babylon School District resident students for the 2011-2012 school year:

Amityville Union Free School District

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

11-P-12 Professional Personnel
11-C-12 Civil Service Personnel

SCHEDULE 11-P-12 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Zuhlke-Perry, Lisa	Music Tchr.	FA/SB		11/7/11 - 12/23/11	Family Medical Leave
Homan, Meghan	Elementary Tchr.	SA		12/21/11 — end of first semester, 2011-12	Leave of Absence
DeLuca, Jill	Speech Tchr.	SB		Second Semester,	Leave of Absence 2011-2012 [extension]
DiStefano, Adrienne	Art Tchr.	SA/TA		Second Semester, 2011-2012	Leave of Absence [extension]
Kelskey, Christina	Elementary Tchr.	SA		Second Semester, 2011-2012	Leave of Absence [extension]
Donnelly, Terri	Teaching Asst.		Step TA-3-9/ \$41,475. (prorate)	Second Semester, 2011-2012	Returning from LOA
Germano, Charles	Coord./K-12 Student Data & Instructional Technology	TA/DW		1/30/12 [to remain in prob. post]	Resignation from LOA
Case, Ryan	Coord./K-12 Student Data & Instructional Technology	TA/DW	Step A-8-6/ \$77,952. +7,546. stipend (prorate)	1/30/12	Probationary Appt. [from regular sub. post]
LaRocco, Caitlin	Regular Substitute/ Art Tchr.	SA/TA	Step A-6-3/ \$64,723.	1/30/12 — 6/30/12, or sooner at district's discretion (prorate)	
Serviss, Tiffany	Regular Substitute/ Elementary Tchr.	SA	Step A-6-1/ \$59,717. (prorate)	1/30/12 — 6/30/12, or sooner at district's discretion	
Saar, Wendy	Regular Substitute/ Speech Tchr.	SB	Step A-5-1/ \$57,214. (prorate)	1/30/12 — 6/30/12, or sooner at district's discretion	
<u>EpiPen Training for Advisors:</u>				Second Semester, 2011-2012	[Up to 5 hrs.]
Lentricchia, Janet	Registered Nurse		\$41.83/hr.		
<u>S.A.T. Preparation Courses:</u>				2011-2012	[9 sessions/tchr.]
Haugen, Hans					
Malone, Kevin					
Simone, Linda					
O'Leary, Stephen					
Mucaria, Donna					
Selvaggi, Sally					

SCHEDULE 11-P-12 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
<u>S.A.T. Proctors:</u>			\$21.97/hr.	12/3/11	
Sanchelli, Joy					6 hrs.
Powers, Brian					6.5 hrs.
Shaffer, Donna					6.5 hrs.
<u>A.C.T. Proctors:</u>			\$21.97/hr.	12/10/11	
Dombo, Stephen					5.5 hrs.
Ruiz, Lawrence					5.5 hrs.
Sanchelli, Joy					5.5 hrs.
Waldman, Lisa					5.5 hrs.
Simone, Linda					6 hrs.
Iaquinto, Christine					6 hrs.
McArdle, Patrick					6 hrs.
Powers, Brian					7 hrs.
Shaffer, Donna					7.5 hrs.
Satriano, Paul	ACT Coordinator				9 hrs.
Thomas, Stephanie	ACT Coordinator				9 hrs.
<u>Mathematics/Science Regents Tutorials:</u>			\$36.32/hr.		
McKenna, Theresa				1/17, 1/18, 1/23	[6 hrs. max.]
Valensisi, Valerie				1/23	[2 hrs. max.]
Mucaria, Donna				1/23	[2 hrs. max.]
Kunzig, Christopher				1/23, 1/24	[4 hrs. max.]
<u>Adult Education Director:</u>			\$3,600. per semester	Spring, 2012	
Moore, Robert					
<u>Adult Education Instructors:</u>			\$25.00/hr.	Spring, 2012	
Stolberg, Lynn		Medical Billing			
Gippetti, Diane		Medical Billing			
Nicewicz, Richard		Repair Your Personal Computer			
		Advanced PC Repair			
Chrichton, Kim		Fitness Mix			
		Pilates			
		Iyengar Yoga			
		Qigong (Chee Gung)			
Snyder, John		Adult Fitness Program			
Axelson, Gregory		Adult Fitness Program/Substitute			
Stanley, Kaitlin		Spanish for Beginners			
Clesceri, Linda		Spanish for Beginners			
Ward, Anna		Italian			
Evans, Nadia		Italian			
Amorde, Gail		Create a Scrapbook Album			
		Sewing for Beginners			
Kefalas, Terrance		Introduction to Computers			
		Introduction to Microsoft Word			
		Introduction to Microsoft Excel			
Powers, Joseph		Introduction to Guitar			
Konas, Marlene		Beginning Jewelry Making			
		Advanced Jewelry Making			

SCHEDULE 11-P-12 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Adult Education Instructors:

\$25.00/hr. Spring, 2012

Zambito, Robert		Debt Free Lifestyles			
Kong, JoAnne		Introduction to Glamour			
Waltman, Linda		Zumba			
Macinick, Cara		Healing from the Kitchen			
		Colors, Crystals, and Chakras			

Adult Education Consultants:

Spring, 2012

Greco, Linda	Suffolk Safety	-	Defensive Driving	\$28./person	
Hirschfield, Martin			Defensive Driving	\$30./person	
Dashkin, Howard			Latin Dancing	\$40./person	
			Disco and Swing Dancing	\$40./person	
			Ballroom Dancing	\$40./person	
McKenna, Karen			Job Search Secrets	\$25./person	
The Baking Coach			Sugar Cookie Pops	\$10./person	
			Two-Tiered Cakes	\$10./person	
			Agave Nectar	\$10./person	
			Sweet Breads/Irish Soda Bread	\$10./person	
			Fondant Flower Fun	\$10./person	
			Creative Cupcakes	\$10./person	
			Focaccia and Ravioli	\$10./person	
			Biscotti and Cannoli	\$10./person	
			Everything for a Tea Party	\$10./person	
Cottral, Steve	U.S. Coast Guard Auxiliary	-	America's Boating Course	\$35./person	
			Great South Bay Piloting	\$100./person	
Creative Voice Development Group			Getting Paid to Talk	\$87.50/night	
Elardo, Dina			Notary Public Course	\$48./person	
			Notary Signing Agent Course	\$50./person	
Cirino, Vincent			Golf	\$37.50/person	

Adult Education Volunteer Instructors:

Spring, 2012

Kass, Steven			Elder Law and Estate Planning		
			Special Needs Planning		
Bergmann, Ira			"The First, Last and Only" Financial Class You'll Ever Need		
Esposito, Jan & Tony			How to Pay for College Without Going Broke		
Danaher, Meg			Life Planning		
Espinoza, Shirley			Lick the Sugar Habit		
			What Your Feet Can Tell You About Your Health		
			Tummy Troubles		
			Natural Solutions for the Belly Blues		
Hansen, Dr. Christopher			Lose Weight, Feel Great and Become Incredibly Healthy		

Guidance Intern:

Spring, 2012

O'Leary, Daniel	Guidance	HS			
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Student Teachers/Observers:

Spring, 2012

Allar, Amanda	English	JH/HS			
Brooks, Aisheia	Elementary	SA/FA			

SCHEDULE 11-P-12 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Student Teachers/Observers:				Spring, 2012	
Decker, Dianne	Elementary	SB/SA			
DelPrete, Kathryn	Mathematics	HS			
DiBella, Samantha	English	HS			
Lefkowitz, Lindsay	Social Studies/SpEd	HS			
Mando, Brian	Physical Education	SB			
Nunez, Osvandi	Physical Education	SB			
Pattilio, Tracy	Special Education	TA			
Rothbart, Jacquelyn	Elementary	SB			
Zemsky, Lora	Elementary/SpEd	TA			
Per Diem Substitute:		DW	\$90./day	2011-2012	
Schrank, John					

SCHEDULE 11-C-12 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
McNeil, Kelly	Clerk Typist	TA		11/21/11 -	Family Medical Leave
D'Anna, Marie	School Bus Driver	Trans.		11/23/11 -	Family Medical Leave
Germano, Lisa	Paraprofessional (special ed. aide)	JK		12/12/11	Resignation

The following paraprofessional is being recalled from the Paraprofessional Priority List:

Mulford, Sheila	Paraprofessional (special ed. aide)	HS	Step 2/ \$14.02/hr.	1/11/12	
Struckman, Barbara	Paraprofessional (school monitor)	SA	Step 1/ \$13.37/hr.	1/11/12	Probationary Appt.
Vinetti, Laura	Paraprofessional (special ed. aide)	SB	Step 1/ \$13.37/hr.	1/11/12	Probationary Appt.
Simpson, Karen	Paraprofessional (school monitor)	JK	Step 1/ \$13.37/hr.	1/11/12	Probationary Appt.
Chauvin, Catherine	Paraprofessional (special ed. aide)	TA	Step 1/ \$13.37/hr.	1/11/12	Probationary Appt.
Longo, Jennifer	Paraprofessional (special ed. aide)	TA	Step 1/ \$13.37/hr.	1/11/12	Probationary Appt.
DelaTorre, Melissa	Paraprofessional (special ed. aide)	TA	Step 1/ \$13.37/hr.	1/11/12	Probationary Appt.
S.A.T. Proctor:			\$21.97/hr.	12/3/11	
Mastandrea, Cecilia					8 hrs.

SCHEDULE 11-C-12 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Per Diem Substitutes:		DW	\$9./hr.	2011-2012	
*Alessi, Michelle					Clerical/Paraprofessional
“					Food Service
Germano, Lisa					Paraprofessional

Emergency Conditional Appointment

FINANCE

#FI-1

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation from the West Babylon Class of 2011. The West Babylon Board of Education agrees to accept the additional funds remaining in the Class of 2011 extracurricular account. The Student Association will use the surplus monies for the purchase of a new projector, screen and sound system to be installed in the Senior High School LGI.

#FI-2

RESOLVED: that the West Babylon Board of Education gratefully accepts a grant, in the amount of \$250, from the NEFCU Teacher Grant Committee. The money will be used for a student fluency and comprehension skills program.

#FI-3

RESOLVED: that the West Babylon Board of Education approves the following budget transfer:

ACCOUNT CODE	ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION	FROM	TO
A2816.4490	District Test Scoring	\$29,990.44	
A2110.4900	Western Suffolk BOCES Contract Services— 2012 ELA, Math and Science Scoring Costs		\$29,990.44

CURRICULUM

#CU-1

RESOLVED: that the West Babylon Board of Education accepts the donation of a reproduction 1940's radio and two cassettes from Mrs. Carol Varsalona, Director of Language Arts & Testing. The equipment will be used as part of Tooker Avenue School's "In Grandma's Attic" library project.

#CU-2

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation of 37 student novels from the Slatky family. The books will be placed in Forest Avenue School's library.

#CU-3

RESOLVED: that the West Babylon Board of Education declares 1,047 materials, located in the Forest Avenue School library, obsolete. Certain items were worn and had a history of "poor circulation" not having been borrowed in 5 years.

FACILITIES

#FA-1

RESOLVED: that the West Babylon Board of Education gratefully accepts the donation of a bucket of golf balls from Mr. Tom Kelly, a West Babylon resident.

#FA-2

RESOLVED: that the West Babylon Board of Education declares the following equipment obsolete:

Year:	1989
Make:	B&G 30D (Garbage Truck)
Plate:	K50832
VIN #:	1HTLDTVR8KH677976

The vehicle requires expensive repairs and based on its overall condition, repair is not feasible. The truck will be removed from the transportation roster.

POLICY None

COMMITTEES:

Trustee Thiel will report on the Policy Committee and Curriculum Committee meetings at the next meeting.

STRATEGIC PLAN UPDATE: None

OLD/NEW BUSINESS: Budget Draft #1

Mr. Cacciola and Mrs. Buscemi shared a brief overview of budget draft #1 which is as presented by the administrators without cuts or reductions. He added that the district should know how much State Aid will be received by January 17, 2012. He added that in order to meet the tax cap the district would have to cut the budget by \$4.4 million dollars. Mr. Cacciola said that the trustee will receive Budget Draft #2 on January 20 for discussion on January 24. At the special meeting on January 31, 2012 the Board will review the general support areas of the budget. He asked that the trustees e-mail him with any questions. Mr. Cacciola said that all of the presentations that have been offered to the trustees have been wonderful and informative and they will have to be prioritized because the district still faces 4 million dollars in cuts.

Mr. Cacciola said that when the trustees adopted the new agenda format it added a follow-up to questions section. He said there is one follow-up question that is still outstanding and it pertains to forming a budget advisory committee. He said that 18 people expressed an interest in a budget advisory committee at a meeting of community members and PTA members about a month ago. He said that the budget will be very challenging and will require cooperation. Mr. Cacciola said that he is recommending the committee and that the Board may want to consider its formation.

STATEMENT OF RESIDENTS

Board President Patrick Farrell asked for a moment of silence in honor of one of the district's custodians who is very ill. He asked that we keep him in our prayers.

Resident Lucy Campasano asked to have her name added to the list of those interested in serving on a budget advisory committee. In response to Mrs. Campasano's suggestion, Mrs. Buscemi said that she will place a letter on the district's website explaining the change to the tax rate based on the loss of STAR money. She also said that if there are any questions, please feel free to call her. In response to Mrs. Campasano's question about hiring staff back, Mr. Cacciola said that the district has to be in compliance and has to cut 4.5 million dollars.

In response to resident Daienna Doerbecker's question, Dr. Palma said that there is no topic covered in 12th grade health that wouldn't be appropriate for a student in 9th grade. However, traditionally the health course has stayed at the 12th grade level.

Trustee Scarlatos seconded by Trustee Bocca made a motion to Executive Session at 10:40 p.m.

The motion was **CARRIED** by all present

Trustee Bocca seconded by Trustee Thiel made a motion to adjourn at 11:02 p.m.

The motion was **CARRIED** by all present

Attested to: _____

District Clerk