

MINUTES OF REGULAR BOARD OF EDUCATION VIDEO TELECONFERENCE MEETING OF JANUARY 12, 2021

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on Tuesday, January 12, 2021 through Zoom.com-Meeting ID# 998 7226 3301.

Board of Education Members present

Trustees: Lucy Campasano, Cathy Gismervik, Matthew Amore, John Evola, Diane Klein, Christopher Paolillo, and Jennifer Wandasiewicz. Board Trustee Peter Scarlatos was not present. Board Trustee Raymond Downey logged in at 6:45 PM.

Also present

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations; Mr. Scott Payne, Assistant Superintendent for Curriculum & Instruction; William C. Morrell, Esq., School Attorney; and Ms. Barbara A. Burrows, District Clerk. There were approximately 63 people logged into the meeting.

1. OPENING OF MEETING & EXECUTIVE SESSION-6:02 PM

Procedural: A. Pledge of Allegiance to the Flag

Procedural: B. Call to Order by Presiding Officer

Presentation: C. Board of Education Professional Development Presentation: Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations

Dr. Farrelly introduced Mr. Hanley. Highlights of Mr. Hanley's "Personnel Updates, Employee Code of Ethics & Sexual Harassment Training" presentation are as follows:

School Board Officer & Employee Code of Ethics

Policy #2160 Summary:

- Copy of policy distributed to each employee/BOE member
- West Babylon is committed to avoiding any situation in which a conflict of interest may exist between a BOE member and/or employee with the management and operation of the school district
 - No BOE member and/or employee may benefit (have an interest) personally or financially when selecting, awarding or administration of an independent contract
 - Disclosure of interest must be provided in writing and made part of official record of the school district
- Other Prohibited Activities:
 - Receipt of gifts (\$75.00 or more)
 - Sharing of confidential information

NYS Mandated & Recommended Annual Training

List of mandated & recommended training:

- Global Compliance Network Videos
- In-person/faculty meetings
- Emails/postings in buildings/BOE policy review

Sexual Harassment Training:

Policy and annual training:

The policy must:

- Prohibit sexual harassment consistent with guidance issued by the Department of Labor in consultation with the Division of Human Rights;
- Provide examples of prohibited conduct;
 - Include information concerning the federal and state statutory provisions, remedies available to victims of sexual harassment, and a statement that there may be applicable local laws;
 - Include a complaint form;
 - Include a procedure for the timely and confidential investigation of complaints that ensures due process for all parties;
 - Inform employees of their rights of redress and all available forums for judging sexual harassment complaints administratively and judicially;

The policy and training must:

- - Clearly state that sexual harassment is considered a form of employee misconduct
 - Clearly state that retaliation against individuals who complain of sexual harassment or who testify or assist in any investigation or proceeding involving sexual harassment is unlawful.
 - Training be interactive (video/Q & A/case studies)
 - Include examples of unlawful sexual harassment

What is sexual harassment?

- Sexual harassment is a form of sex discrimination and is unlawful under federal, state, and (where applicable) local law.
- Sexual harassment includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender.

Sexual harassment includes:

- unwelcome conduct which is either of a sexual nature, or which is directed at an individual because of that individual's sex when:
 - such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment, even if the reporting individual is not the intended target of the sexual harassment;
 - such conduct is made either explicitly or implicitly a term or condition of employment; or
 - submission to or rejection of such conduct is used as the basis for employment decisions affecting an individual's employment.

A sexually harassing hostile work environment includes, but not limited to:

- Words, signs, jokes, pranks, intimidation or physical violence which are of a sexual nature, or which are directed at an individual because of that individual's sex.
- Sexual harassment also occurs when a person in authority tries to trade job benefits for sexual favors.
- any unwanted verbal or physical advances, offensive sexual derogatory statements or discriminatory remarks, which cause the recipient discomfort or humiliation, which interfere with the recipient's job performance.

Examples of sexual harassment:

- Physical acts of a sexual nature, such as: Touching, pinching, patting, kissing, hugging, grabbing, brushing against another employee's body or poking another employee's body;
- Sexually oriented gestures, noises, remarks or jokes, or comments about a person's sexuality or sexual experience.
- Sex stereotyping
- Unwanted sexual advances or propositions
 - Subtle and/or obvious
- Displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials or other materials that are sexually demeaning or pornographic. This includes such sexual displays on workplace computers or cell phones and sharing such displays while in the workplace.

NYSED: Combating Sexual Harassment in the Workplace

<https://www.ny.gov/combating-sexual-harassment-workplace/employers>

Discussion was held as to whether sexual harassment is a topic shared with the Junior High School and Senior High School students as part of the curriculum. Per Mr. Payne and Dr. Farrelly - sexual harassment is covered in the student code of conduct. Dr. Farrelly added that principals review the student code of conduct with the students in the beginning of each school year. Dr. Farrelly will get back to the Board of Education as to whether specifically sexual harassment is also covered in a particular course and if it is not, the topic can be included.

Dr. Farrelly introduced Mrs. Psarakis. Highlights of Mrs. Psarakis' "Budgeting Process and other Business Office Topics" presentation are as follows:

Budgeting Overview - Pre and Post Tax Levy Cap:

District Priorities - Education priorities, facility needs and "wish list" items.

Develop the Budget - Salaries, benefits, debt service and other contractual obligations, education priorities, facility needs, and "wish list" items.

Fund the Budget - State aid (Governor's budget), other revenues, reserves and/or fund balance and tax levy.

Budget Draft Preparation - step by step

- Roll forward salary obligations in accordance with collective bargaining agreements, individual contracts, and estimates for hourly and daily employees not covered by a CBA.
- Debt service - principal and interest payments
- Employee benefits estimates: TRS, ERS, health insurance, life insurance, dental, disability, workers compensation, unemployment.
- Vacation payout calculation per CBA's.
- Consultant fees:
 - Legal and audit services based on RFP's
 - Bond counsel and fiscal advisors based on issuance
 - Purchasing, i.e. Ed-Data, Physician services, STAC services
- Pupil Services and BOCES
- Other insurances - general liability, student accident, cyber liability, and excess workers compensation
- Materials and supplies, and equipment

Restricted Reserves

- Employee Benefit Accrued Liability Reserve Fund
 - Available for the cash payment of accrued and accumulated but unused sick, personal, holiday, vacation, and other benefits earned by employees and payable upon termination.
 - May be established without voter approval and funded with budgetary appropriations.
 - Funds may be expended without voter approval.
- Retirement Contribution Reserve Fund (ERS and TRS)
 - Available to finance retirement contributions payable to NYS.
 - May be established without voter approval and funded with budgetary appropriations.
 - Funds may be expended without voter approval.
- Unemployment Payment Insurance Reserve Fund
 - Available to pay for the cost of reimbursing the State Unemployment Insurance Fund for payments made to claimants.
 - May be established without voter approval and funded with budgetary appropriations.
 - Funds may be expended without voter approval.
- Workers Compensation Reserve
 - Available to pay for compensation and benefits and other authorized expenses
 - May be established without voter approval and funded with budgetary appropriations.
 - Funds may be expended without voter approval.

Cash Flow

State Aid Timeline -

Sept. Lottery/partial Textbook Aid \$4.05M

Sept./Oct./Nov. TRS (non-cash) \$3.26M

Sept.-March VLT Lottery (monthly) \$.18M

Dec. General Aid \$.93M

Dec. Excess Cost Aid \$1.56M
Jan. No additional aid
Feb. No additional aid
Mar. General Aid \$9.76M
Mar. Commercial Gamin \$.13M
May General Aid \$2.87M
June General Aid \$2.10M
July-Sept. Any outstanding balances

Property Tax Timeline -

Dec. Property taxes \$.19M
Jan. STAR \$ 7.00M
Jan. Property taxes \$35.40M
Feb. Property taxes \$ 1.18M
Mar. Property taxes \$.32M
Apr. Property taxes \$.51M
May Property taxes \$ 7.20M
June Property taxes \$22.26M

Cash Flow and TAN Borrowing -

The district receives approximately \$7.2M during the period of July-December. Each summer payroll is usually \$500,000 and each bi-weekly payrolls for all staff is \$2.6M. We have 9 pay periods between September and December. In addition, there are debt service payments, health insurance and accounts payable. This necessitates the TAN (Tax Anticipation Note) borrowing. The business office submits a cash flow statement to our fiscal advisors showing the point we reach negative cash (excluding reserves) and the amount needed to fund the district until tax payments begin.

This short term borrowing must be repaid before the end of the school year.

Uniform System of Accounts -

Function:

1000: General Support - Board of Education, district clerk, superintendent's office, business office, human resources and buildings and grounds.

2000: Instruction - general education and special education elementary and secondary instruction, extracurricular activities (clubs and intramurals) and interscholastic athletics.

5000: Transportation - district owned buses and BOCES contract.

8000: Community Service - adult education programs.

9000: Undistributed - employee benefits, debt service and interfund transfers.

Object:

1000: Salary 4900: BOCES

2000: Equipment 6000: Bond principal

4000-4699: Materials and supplies, purchased services 7000: Bond interest

4700-4750: Tuition and travel 8000: Employee benefits

4800: Textbooks 9000: Interfund transfers

Both presentations will be posted to the district website.

Action: D. Executive Session

Motion to enter into executive session to discuss student residency issue; WBTA employee unpaid leave of absence request; and multiple paraprofessionals unpaid leave of absence requests.

Motion by Jennifer Wandasiewicz, second by Diane Klein.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Matthew Amore, John Evola, Diane Klein, Christopher Paolillo, Jennifer Wandasiewicz

2. PUBLIC SESSION-7:24 PM

Action: A. Approval of Minutes of previous Meeting(s): Regular BOE Video Conference Meeting of 12/8/20; Special BOE Video Conference Meeting of 12/23/20.

Motion to Approve the Minutes of Regular BOE Video Conference Meeting of 12/8/20; and Special BOE Video Conference of 12/23/20.

Motion by Christopher Paolillo, second by John Evola.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Matthew Amore, Raymond Downey, John Evola, Diane Klein, Christopher Paolillo, Jennifer Wandasiewicz

Procedural: B. Statement of the Board and/or Superintendent

Dr. Farrelly welcomed all to the meeting and wished everyone a Happy and Healthy New Year. Last week was Paraprofessionals Recognition Week and next week is School Nurse, Occupational Therapists, Physical Therapists and Certified Occupational Therapist Assistants Recognition Week. Dr. Farrelly asked all to join her in thanking and acknowledging these individuals for all their hard work and dedication to our students and schools.

As a general reminder, for everyone, Dr. Farrelly asked all to continue to be safe, wear your mask, practice social distancing at all times, for your safety and the safety of those around you.

Procedural: C. Statement of West Babylon Teachers Association Representatives

None

Procedural: D. Statement of School Administrators Association Representatives

None

Procedural: E. Statement of C.S.E.A. Representatives

None

Procedural: F. Statement of Student Association Representatives

None

Procedural: G. Statement of PTA Council Representatives

None

Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]

None

3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION

Discussion, Presentation: A. Synchronous and Asynchronous Attendance-Secondary Level Discussion: Mr. Scott Payne, Assistant Superintendent for Curriculum & Instruction

Mr. Payne spoke about asynchronous instruction during the 2020-21 school year. He explained that in our district, only the SHS is using asynchronous instruction for the following remote classes: Foreign Language, 3 art, 4 technology, 1 FACs and 4 business classes (a total of 20 courses at the SHS). These classes rely on live student-teacher interactions during instruction and often use large periods of class time for students to work on their own. As such, the SHS reduced remote class sizes for these subjects which allowed teachers to work more individually with all students (both during remote class time and through asynchronous assignments with feedback). Mr. Payne added that these classes are keeping track of asynchronous work using eSchool.

Discussion was held as to whether remote/virtual students could possibly have an opportunity to meet their various teachers in person. Dr. Farrelly said this would have to be discussed with the building principals and possibly be considered during the late spring incorporating social distancing protocols that exist at that time.

Information: B. Update on Future BOE Presentations: Dr. Yiendhy Farrelly, Superintendent of Schools

Dr. Farrelly said earlier tonight, Mr. Hanley and Mrs. Psarakis presented to the Board of Education Professional Development Presentations relating to Human Resources and Finance. Dr. Farrelly shared the following upcoming scheduled Board of Education meeting presentations dates and topics: on January 26th, Mr. Payne will present on Curriculum & Instruction Updates; on February 9th, representatives from ECG Group will be in attendance and the Energy Performance/Assessment presentation will take place; on February 9th, Mrs. Psarakis will present the 2021-2022 Budget Draft #1. Dr. Farrelly asked the Board trustees to submit to her any future topic presentation recommendations/requests.

4. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of the Consent Agenda

Motion to approve the consent agenda.

Motion by Jennifer Wandasiewicz, second by Christopher Paolillo.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Matthew Amore, Ray Downey, John Evola, Diane Klein, Christopher Paolillo, Jennifer Wandasiewicz

5. BOARD OF EDUCATION

Action (Consent): A. Authorization for Superintendent of Schools to Sign Intermunicipal Agreement with the Town of Babylon relating to Planting of Four Trees at Santapogue School

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to sign the Intermunicipal Agreement with the Town of Babylon regarding the planting of four (4) trees on Herzel Blvd. between 11th and 12th Avenues in West Babylon-Santapogue Elementary School.

Action (Consent): B. Authorization for Superintendent of Schools to Partner with the Suffolk County Department of Health for COVID-19 Testing

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to partner and sign all corresponding agreements and documents with the Suffolk County Department of Health to conduct COVID-19 testing if designated as a "Yellow, Orange or Red" Zone and required by State Order to conduct COVID-19 testing to remain open for in-person instruction.

6. PERSONNEL - BOARD OF EDUCATION 20-A (N/A)

7. PERSONNEL - PROFESSIONAL PERSONNEL 20-P-14

Action (Consent): A. Leave of Absence Request - JK

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
DeGennaro	Lisa	Elementary	JK		1/25/21-6/30/21	Leave of Absence

Action (Consent): B. LOA Returnee - HS

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Quinn	Melissa	Mathematics	HS		Second Semester, 2020-2021	Returning from LOA

Action (Consent): C. Tenure Recommendation

RESOLVED: that the West Babylon Board of Education approves the following:

Upon the recommendation of the Superintendent of Schools, the following professional personnel who has successfully completed his/her annual review is appointed to tenure as listed below:

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LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Machos	Caitlin		Speech		12/5/20	Tenure

Action (Consent): D. 2020-2021 Grant-Funded Appointments - TA/JH/SB/FA

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Grant-Funded Appointments:						Title I Grant
Mazarakis	Ashley	Teaching Assistant	TA	Step TA 3-1/ \$34,910. (prorate)	1/13/21-6/30/21, or sooner at district's discretion	[certs: ECE B-2, SWD B Educational Tech. Speci
Handler	Steven	Teaching Assistant	JH	Step TA 3-1/ \$34,910. (prorate)	1/13/21-6/30/21, or sooner at district's discretion	[cert: Social Studies 7-:
Gilligan	Emily	Teaching Assistant	SB	Step TA 3-1/ \$34,910. (prorate)	1/25/21-6/30/21, or sooner at district's discretion	[cert: TA Level I]
Cellura	Allison	Teaching Assistant	FA	Step TA 3-1/ \$34,910. (prorate)	1/25/21-6/30/21, or sooner at district's discretion	[certs: ECE B-2, Ch. Ed

Action (Consent): E. 2020-2021 Regular Substitute Appointments - JK/SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Bracco	Laura	Regular Substitute/ Music Teacher	JK	Step A-8-3/ \$73,118. (prorate)	Second Semester, 2020-2021, or earlier at district's discretion	[cert: Music]
Pulizzi	Alexa	Regular Substitute/ Elementary	SB	Step A-1-1/ \$49,740. (prorate)	Second Semester, 2020-2021, or earlier at district's discretion	[certs: ECE B-2, Ch. Ed. 1-6]

Action (Consent): F. 2020-2021 Club and Advisor - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Elementary Club & Advisor:						2020-2021
DeCarlo	Kelly	Student Council	SB	\$525. (prorate)		

Action (Consent): G. 2020-2021 Special Education IEP Support Consultants - JH/HS

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Special Education IEP Support Consultants:						611 IDEA Grant
Asher	Samantha		JH	\$8,000. (prorate)	2020-2021	
Cousins	Melissa		HS			

Action (Consent): H. S.A.T. Proctors

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
S.A.T. Proctors:						
			HS	\$22.92/hr.	12/5/20	
Baranek	Stephen					4.50 hrs.
Lemmo	Jaime					5.00 hrs.
Schimmel	Alicia					5.50 hrs.
Ruiz	Lorenzo					5.75 hrs.
Sparks	Meredith					5.75 hrs.
Fealey	Miranda					5.83 hrs.
Dombo	Stephen					6.00 hrs.
Neville	Patricia					6.00 hrs.
Owenburg	Kristina					6.00 hrs.
Palazzola	Colleen					6.00 hrs.
Simone	Linda					6.00 hrs.
Hoppe	Lisa					6.25 hrs.
Darby	Nicholas					6.50 hrs.
Tichy	Audrey					6.50 hrs.
Coleman	Therese					6.75 hrs.
Borgo	Danielle					7.08 hrs.
McArdle	Patrick					7.17 hrs.
Powers	Brian					7.50 hrs.
Serras	Alexis					7.50 hrs.
Durbin	Andrea					8.50 hrs.
Vonkorff	Lucy					9.50 hrs.
Montalvo	Christina	Test Supervisor				10.50 hrs.

Action (Consent): I. A.C.T. Proctors

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
A.C.T. Proctors:			HS	\$22.92/hr.	12/12/20	
Dombo	Stephen					5.75 hrs.
Snyder	Scott					5.75 hrs.
Ruiz	Lorenzo					6.50 hrs.
Coleman	Therese					6.67 hrs.
McArdle	Patrick					7.00 hrs
Neville	Patricia					7.00 hrs.
Owenburg	Kristina					7.00 hrs.
Borgo	Danielle					8.16 hrs.
Jonasson	Christopher	Test Supervisor				9.16 hrs.

Action (Consent): J. 2020-2021 Winter Coaching

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Coaches:					Winter, 2020-2021	Pending Certifications/Student Participation
Rossi	Joseph	Varsity Asst.	Winter Track (B)	\$4,653. (prorate)		Resignation
Fitzpatrick	Justin	Varsity Asst.	Winter Track (B)	\$4,653. (prorate)		[repl. J. Rossi]

Action (Consent): K. 2020-2021 Student Teachers/Observers/Interns

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Student Teachers/Observers/Interns:					Spring, 2020-2021	
Benito	Nicholas	Spanish	JH			
Lin	Mingxing	Mathematics	JH			
Vasquez	Rebecca	Special Education	JK			

Action (Consent): L. 2020-2021 Per Diem Substitute Teachers

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Per Diem Substitute Teachers:			DW		2020-2021	
				\$125./day		
				\$62.50/day		[half-day]
Galeto	Nicholas					[max. work 40 days]
Kelly	Briana					[max. work 40 days]
Scanzano	Bryan					[certs: SS 7-12; SS 5-6 Ext.]

Action (Consent): M. Leave of Absence Request - JH

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Lewis	Jaclyn	Art	JH		Second Semester, 2020-2021	Leave of Absence Extension [granted by BOE]

8. PERSONNEL - CIVIL SERVICE PERSONNEL 20-C-11

Action (Consent): A. Leave of Absence Request - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Struckman	Barbara	Paraprofessional (school monitor)	SB		10/30/20-6/30/21	Leave of Absence

Action (Consent): B. Leave of Absence Request - JH

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Graziano	Mary	Paraprofessional (classroom aide)	JH		11/2/20-6/30/21	Leave of Absence

Action (Consent): C. Leave of Absence Request - HS

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Elfart	Sara	Paraprofessional (school teacher aide)	HS		12/11/20-6/30/21	Leave of Absence

Action (Consent): D. Leave of Absence Request - HS

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Sweet	Louise	Paraprofessional (special ed. aide)	HS		1/4/21-6/30/21	Leave of Absence Extension [granted by BOE]

Action (Consent): E. Leave of Absence Request - TA

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Landi	Charlotte	Paraprofessional (special ed. aide)	TA		1/18/21-6/30/21	Leave of Absence

Action (Consent): F. Leave of Absence Request - JH

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Zuba	Mary	Paraprofessional (special ed. aide)	JH		1/4/21-6/30/21	Leave of Absence Extension [granted by BOE]

Action (Consent): G. Leave of Absence Request - TA

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Caputo-Mallahan	Lisa	Paraprofessional (classroom aide)	TA		1/25/21-6/30/21	Leave of Absence

Action (Consent): H. Resignation - Trans.

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Desir	Mitchell	School Bus Monitor	Trans.		12/11/20	Resignation

Action (Consent): I. Retirement - Trans.

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Bering	Michelle	School Bus Driver	Trans.		12/30/20	Resignation to Retire

Action (Consent): J. Leave of Absence Request - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Martz	Kimberly	Paraprofessional (special ed. aide)	SB		1/4/21-6/30/21	Leave of Absence Extension [granted by BOE]

Action (Consent): K. Retirement - JH

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Geremia	Rosa	Food Service Worker	JH		1/6/21	Resignation to Retire

Action (Consent): L. Leave of Absence Request - HS

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Mulford	Sheila	Paraprofessional (school teacher aide)	HS		1/4/21-6/30/21	Leave of Absence Extension [granted by BOE]

Action (Consent): M. Probationary Appointment - HS

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Chauvin	Catherine	Senior Office Assistant	HS	Step 3/ \$42,000. (prorate)	1/25/21	Probationary Appt. [C.S. List of Eligibles #20SR461]
Chauvin	Catherine	Office Assistant	HS		1/25/21-7/25/21	Leave of Absence

Action (Consent): N. Probationary Appointment - FA

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Bracken	Dennis	Paraprofessional (school monitor)	FA	Step 1/ \$16.38/hr.	1/13/21	Probationary Appt.

Action (Consent): O. 2020-2021 Per Diem Substitutes

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Per Diem Substitutes:			DW	\$14./hr.	2020-2021	Custodians
Julien	Anthony					Emergency Conditional Appt.
Manchisi	Jeffrey					Emergency Conditional Appt.

9. FINANCE

Action (Consent): A. Approval of 2020-2021 Uniondale UFSD Health Services Agreement

RESOLVED: that the West Babylon Board of Education approves the Health and Welfare services agreement with the Uniondale Union Free School District, to provide health services to West Babylon School District resident students, during the 2020-2021 school year.

Action (Consent): B. Approval of 2020-2021 Jericho UFSD Health Services Agreement

RESOLVED: that the West Babylon Board of Education approves the Health and Welfare services agreement with the Jericho Union Free School District, to provide health services to West Babylon School District resident students, during the 2020-2021 school year.

Action (Consent): C. Acceptance of Donation - Business Office

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation of a bookcase, for the Business Office, from Quality Doors located in West Babylon.

Action (Consent): D. Acceptance of Donation - SB & SA

RESOLVED: that the West Babylon Board of Education gratefully accepts, from the South Bay and Santapogue PTAs, the creation of the fit and fun playscapes, stenciled and painted on the rear blacktop. These playscapes will create paths, games and movement opportunities for students during recess.

Action (Consent): E. Acceptance of Donation - SHS

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, of \$1,068.85 from Savage Warriors, Inc., for the West Babylon Food Pantry.

Action (Consent): F. Acceptance of Donation - SHS

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation of \$1,000 presented to Mr. Stephen O'Leary, Senior High School Principal, by the West Babylon Wellness Committee for the food pantry.

Action (Consent): G. Treasurer's Report - November 2020

RESOLVED: that the West Babylon Board of Education approves the Treasurer's Report for the month of November, 2020.

Information: H. Schedule of Bills - December 3, 2020 and December 16, 2020

Information: I. Schedule of Bills - January 6, 2021

10. CURRICULUM

Action (Consent): A. Declaration of Obsolete Books - SHS

RESOLVED: that the West Babylon Board of Education declares the World Language books listed below obsolete. The content is outdated, certain books are worn and others have been replaced with updated editions.

Le Petit Prince

Publisher: Harcourt Inc.

Copyright: 1971

ISBN: 9780156013987

Number of Copies: 9

Interaction: Révision de grammaire française 7th edition

Publisher: Heinle Cengage Learning

Copyright: 2007

ISBN: 13-978-1-41230-1647-5

Number of Copies: 3

11. FACILITIES

Action (Consent): A. Declaration of Obsolete Equipment - SHS

RESOLVED: that the West Babylon Board of Education declares HP Laser Jet P2035 Printer, Serial Number: VNB3300019 and HP Laser Jet 2300L, Serial Number: CNBCB20668, from the World Language department, obsolete. The items are no longer in working order and are beyond repair.

12. POLICY REVIEW

Action: A. First Time Reading: Policy 4511-Textbook Selection and Adoption

Motion to waive reading and move Policy 4511 to Second Time Discussion

Motion by Jennifer Wandasiewicz, second by Matthew Amore.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Matthew Amore, Ray Downey, John Evola, Diane Klein, Christopher Paolillo, Jennifer Wandasiewicz

Action: B. Third Time Adoption: Policy 9240 - Recruiting & Hiring

Motion to waive reading and adopt Policy 9240.

Motion by Diane Klein, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Matthew Amore, Ray Downey, John Evola, Diane Klein, Christopher Paolillo, Jennifer Wandasiewicz

Action: C. Governance Policies for Review:

- 1. Policy 2000: Board Operational Goals**
- 2. Policy 2100: School Board Legal Status**
- 3. Policy 2110: School Board Power and Duties**
- 4. Policy 2120: School Board Elections**
- 5. Policy 2120.1: Candidates and Campaigning**
- 6. Policy 2120.2: Voting Procedures**
- 7. Policy 2121: Board Member Qualifications**
- 8. Policy 2130: Board Member Resignation**
- 9. Policy 2150: Filling Board Vacancies**
- 10. Policy 2210: Board Organizational Meeting**

Motion to approve to continue to follow these policies as written.

Motion by Jennifer Wandasiewicz, second by Christopher Paolillo.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Matthew Amore, Ray Downey, John Evola, Diane Klein, Christopher Paolillo, Jennifer Wandasiewicz

Board Trustee Christopher Paolillo raised a question regarding Policy 2120.1: Candidates and Campaigning. For the upcoming BOE trustees election, he asked what would the required percentage of petition signatures be based on last year's election? Per Policy 2120.1 - the number of signatures required is at least 25 qualified voters of the district or two (2) percent of the number of voters who voted in

the previous annual election of the members of the Board, whichever is greater. Dr. Farrelly did not have the actual total number of voters from last vote available to her during this Board meeting. She said she would provide the information to the Board.

13. OLD BUSINESS

Presentation: A. Discussion: Selection of Types of Trees to be Planted at Santapogue School

Discussion was held regarding the selection of types of trees to be planted at Santapogue School. Discussion was also held regarding whether the Board Trustees should select the type of trees or whether the students should select the type of trees(s). The Board agreed to select the tree and chose the Japanese Lilac tree. Board Trustee Matthew Amore noted he would have preferred if the children were given the opportunity to select the type of tree.

14. NEW BUSINESS

Discussion: A. Possibility of Creating a Board of Education Page on the Website

President Lucy Campasano raised the possibility of creating a "Board of Education" page on the website where the Board would keep the community apprised of community actions. For example, the page would highlight what was approved and discussed the previous month. It could be a monthly update or possibly done every 3 months. The objective is to keep parents in the loop. It was suggested to set this up for next September at the beginning of the school year. The information would be provided by the Board and posted on the website by our PR firm.

15. RESIDENTS STATEMENTS

Procedural: A. Statements of Residents: Public Statements will be taken using the Chat feature of Zoom

Several community members submitted questions/statements through the Zoom chat feature as follows:

1. Has any decision been made regarding Regents exams, senior prom, graduation? Regarding Regents exams, Dr. Farrelly said we are waiting on a decision by the State. The senior high school administration team is meeting regularly with student leaders to create senior celebrations. Regarding the Senior prom and graduation - the issue will be what the social distancing guidelines and venue capacities are as the school year progresses. If necessary, graduation ceremonies can be held in a similar style to last year's graduation for which 7 individual ceremonies were scheduled. Dr. Farrelly shared that we will certainly keep everyone updated.
2. A suggestion was made to pick two types of trees for Santapogue School - pick the top selection from the teachers and the top selection from the students.
3. A suggestion was made for teachers to meet in-person with virtual students on a voluntary basis. A comment was made thanking the Board and administrators for all they do throughout the year.
4. What is the status of chromebooks? Distribution of chromebooks is currently on a pause. The district is waiting for the next delivery. In February, the district should receive the remainder of the balance of chromebooks.
5. Are there any plans to start celebrating the seniors - class of 2021 considering all they have missed out on? The senior high school administration team, grade level advisor, and senior students are meeting and planning events. Based on the success of last year's senior parade, that event is included on the list of upcoming celebrations. Dr. Farrelly is also conferring with other local superintendents to discuss various senior class celebrations.
6. A suggestion was made for virtual teachers to meet in-person with their cohorts only one group and one day at a time.
7. Regarding Santapogue trees - who pays for this? The Town of Babylon is paying for the trees and for the planting of the trees. There is no cost for the district.
8. A suggestion was made to have students chose type of trees at Santapogue School.

16. ADJOURNMENT

Action: A. Adjourn Meeting (Should take place by 10:00 PM)

Motion to Adjourn the Meeting at 8:07 PM.

Motion by Jennifer Wandasiewicz, second by Cathy Gismervik.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Matthew Amore, Ray Downey, John Evola, Diane Klein, Christopher Paolillo, Jennifer Wandasiewicz

Attest: _____
District Clerk