

One-Stop Employment Center

The goal of the One-Stop Employment Center is to help Suffolk County residents secure meaningful and sustainable employment. Career Counselors meet with the public and strive to help them achieve their employment goals.

THE ONE-STOP EMPLOYMENT CENTER OFFERS A VARIETY OF SERVICES INCLUDING:

- Career Coaching
- Mock Interviews
- Job Fairs/Banks
- Career Workshops
- Youth Programs
- Vocational Training
- Career Explorations
- Computer Tutorials
- Onsite Recruitments
- Resume Assistance
- Computer Skills Training
- Industry Specific Seminars
- Job Search Assistance
- Interviewing Clothes

The One-Stop Employment Center is also able to offer employment services to specific groups of the public including:

- Veterans
- Youth
- Seniors
- Ex-Offenders
- Individual with Disabilities
- Displaced Homemakers

We also have Career Counselors that go out into the community and meet with residents at various locations known as Community Resource Centers.



One-Stop Employment Center
William J. Lindsay County Complex
Hauppauge, NY 11788

Phone: (631) 853-6600

<https://suffolkcountyny.gov/Departments/Labor>

Education and Training

The Education and Training unit offers funding for career training in high demand occupations, giving eligible Suffolk County residents the skills needed to reattach to the workforce.

**VOCATIONAL TRAINING OFFERED IN HIGH DEMAND FIELDS INCLUDING:
Construction Trades | Medical | Information Technology and Management**

VOCATIONAL TRAINING PROGRAMS AVAILABLE FOR ELIGIBLE INDIVIDUALS INCLUDE:

- CDL Truck Driving License
- Pharmacy Technician
- Medical Billing
- HVAC
- Certified Nurse Assisting
- Ophthalmic Technician
- Medical Office Admin
- Electrical Training
- Computer Networking
- Central Sterile Technician
- Permanent Makeup
- Waxing/Nail Specialty
- Welding, Soldering
- CNC Machine Operator
- EKG Technician
- Medical Assistant
- Cosmetology/ Esthetician
- Project Management
- Central Sterile Technician
- Computer Coding

Suffolk County residents are encouraged to visit the Employment Center and potentially qualify to attend funded training at our participating providers including:

- Hunter Business School
- Suffolk County Community College
- Western or Eastern Suffolk Boces
- Commercial Driving Training
- Electrical Training Center
- Long Island Nail, Skin, & Nail Institute
- Long Island School of Healthcare Careers
- Island Drafting and Technical Institute
- Suny Stony Brook and more...



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Youth Program

The Youth Program allows participants to gain paid experience in the workforce, develop a strong work ethic and desire to succeed, and attain skills that will prepare them for the future once their education is finished.

Out-of-School Youth Program – a federally funded program sponsored through the Suffolk County Department of Labor, Licensing and Consumer Affairs. The program is designed to serve individuals between 16 and 24 who are primarily economically disadvantaged. Participants have some barrier to employment and require additional assistance to complete educational programs or to secure and maintain employment.

In-School Youth Program – a federally funded program that serves individuals ages 14 to 21 who are economically disadvantaged and have barriers to employment similar to as stated above.

Summer Youth Employment – offers paid work experience for young people ages 14-20 at local school districts, government offices and community based organizations during July and August.

SERVICES INCLUDE:

- Paid Work Experience
- Leadership Development
- Adult Mentoring
- Career Counseling
- Dropout Prevention Services
- Referrals to Alternate/Secondary School Services..
- Occupational Skills Training.
- Supportive & Follow-Up Services.
- Financial Literacy Education
- Entrepreneurial Skills Training.
- Education offered concurrently with Workforce Preparation & Training.

Business Services

Business Services is your **One-Stop Recruitment Source** offering a diversified pool of job seekers from **Suffolk County**, along with **No-Cost Services** to help your business succeed.

Post Job Openings

Create an account on our new Career Portal <http://scnyforward.info>. Features include: Connecting with local jobseekers and searching resumes, Post specific targeted opportunities, and View local job market landscape to compare roles, responsibilities and pay rates. Visit our website (suffolkcountyny.gov/labor) for instructions, including fax or email options. Registration is easy, and we are available for assistance.

Job Fairs and On-Site/ Virtual Hiring Events

Participate in our Job Fairs held throughout Suffolk County. Utilize our facility to hold your own on-site hiring event or join one of our virtual events via Zoom. Events are marketed to thousands of registered One-Stop Center job seekers as well as our extensive database of community organizations.

Career Explorations

We'll host your company at one of our seminars called Career Explorations. You'll have the opportunity to discuss career opportunities in your industry with our job seekers and with our career counselors. Attract qualified candidates that may not have considered your industry.

On The Job Training Program

Funding is available for reimbursement of up to 75% of training wages paid to a new hire during an agreed upon training plan. A qualified Business services representative will come to your place of business or conduct a virtual meeting to answer any questions you have

Labor Market Information & Tax Credit Incentive Information Available

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Suffolk County Forward

A powerful online job seeker services system, accessed as a website on the internet at the OneStop Center. It was specifically designed for job seekers, employers, students, case managers, training providers, workforce professionals, and other seeking benefits and services. The system provides fast access to a complete set of employment tools in one website.

Tools to help job seekers, businesses, and students within the system includes:

- Review available jobs and apply online.
- Ability for Local Employers to advertise their job openings at No Cost.
- Use a professional format to create and send resumes and cover letters to employers.
- Assess your job skills, set goals, and research training providers.
- Set up Virtual Recruiter search agent to automatically review job postings and notify you of jobs that match your skills.
- Track your job search efforts and resumes sent in a personal profile folder online.
- Learn about services and benefits for which you may be eligible.
- Determine a budget and plan for training.
- Research regional labor market information, such a salaries.
- Use the email/message center to contact employers and your case manager.



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Consumer Affairs

Consumer affairs is dedicated to resolving complaints, enforcing Suffolk county code, and obtaining restitution for Suffolk customers.

SERVICES INCLUDE:

- **Consumer Complaints**

Consumer Complaints may review customer issues regarding home improvements, furniture purchases, mail order sales, credit card billing and misleading ads.

- **Licensing & Enforcement**

Search contractors with a valid license.

- **Weights & Measures**

Weights & Measures is responsible for inspecting and testing all weighing and measuring devices used for commercial purposes in the county.

Phone: (631) 853-4600

<https://suffolkcountyny.gov/Departments/Consumer-Affairsr>