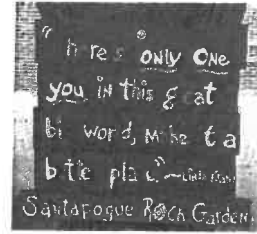


**SANTAPOGUE ELEMENTARY SCHOOL**

Jennifer Carere, Principal  
West Babylon School District  
1130 Herzel Boulevard  
West Babylon, New York 11704



Telephone (631) 376-7401  
Fax (631) 376-7409  
Email: [jcarere@wbschools.org](mailto:jcarere@wbschools.org)  
Website: [www.wbschools.org](http://www.wbschools.org)  
Twitter: @SantapogueWB

October 2022

Dear Parents/Guardians:

During the first few days of school, your child participated in an orientation meeting to review the contents of the attached West Babylon School District **Code of Conduct, Character & Support Elementary Summary** booklet, which contains the rules of our school.

During the orientation meeting, it was explained that all Santapogue students are expected to conduct themselves in a manner that exhibits respect for the rights of others in order to create a safe and orderly learning environment for everyone. Also reviewed were students' rights and responsibilities, as well as specific expectations, as outlined in the booklet.

1. **Please read and discuss the attached Code of Conduct, Character & Support booklet with your child, and answer any questions he/she may have with regard to acceptable and unacceptable behavior at school.**
2. **Please remind your child that the main reason he/she comes to school every day is to learn; and when all students abide by the code of conduct, the best possible learning can take place!**
3. **After you read and discuss the booklet with your child:**
  - o The booklet is yours to keep, for future reference
  - o **Please read and complete the tear-off below and return it to your child's classroom teacher by Friday, October 21st.**

Thank you very much!

Sincerely,

***Jennifer Carere***

Jennifer Carere  
Principal

\*\*\*\*\*

**My child and I have read and discussed the Elementary Code of Conduct, Character & Support booklet.**

We are both aware of the district's behavioral expectations for my child. I will work together with the school to reinforce the expectations of the code of conduct with my child so the best possible learning can take place at school every day. I will also closely supervise my child's electronic communication outside school hours, to guard against cyberbullying activity.

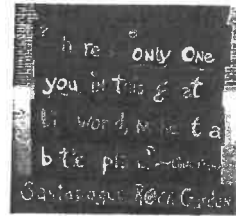
\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

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Twitter: @SantapogueWB

Octubre 2022

Estimados Padres / Tutores:

Esta semana, su hijo participó en una reunión de orientación para revisar el contenido de la West Babylon School District **Código Distrito adjunta de Conducta, Carácter, y Apoyo folleto Resumen Primaria**, que contiene las reglas de nuestra escuela.

Durante la reunión de orientación, se explicó que se espera que todos los estudiantes de Santapogue se comporten de una manera que muestre respeto por los derechos de los demás con el fin de crear un ambiente de aprendizaje seguro y ordenado para todos. Traducción y eran derechos de los estudiantes y las responsabilidades, conducta estudiantil prohibida y consecuencias del comportamiento, como se indica en el folleto.

1. **Por favor, leer y discutir el Código adjunto de conducta, carácter y apoyo folleto con su hijo, y responder a cualquier pregunta que él / ella pueda tener con respecto a la conducta aceptable e inaceptable en la escuela.**
2. Por favor recuerde a su hijo que la razón principal de que él / ella venga a la escuela todos los días es aprender; y cuando todos los estudiantes cumplan con el código de conducta, el mejor aprendizaje posible puede tener lugar!
3. Después de leer y discutir el libro con su hijo:
  - o El folleto es tuyo para siempre, para futuras referencias
  - o **Por favor, lea y complete el desprendible de abajo y devuélvalo a la maestra de su hijo por el Viernes, 21 de octubre**

¡Muchas gracias!

Atentamente,  
*Jennifer Carere*  
Jennifer Carere  
Principal

\*\*\*\*\*  
**Mi hijo y yo hemos leído y discutido el Código Primaria de bocetos Conducta, Carácter, y Apoyo.**  
Los dos somos conscientes de las expectativas de comportamiento del distrito para mi hijo. Voy a trabajar en conjunto con la escuela para reforzar las expectativas del código de conducta con mi hijo por lo que el mejor aprendizaje posible puede tener lugar en la escuela todos los días. También voy a supervisar de cerca la comunicación electrónica de mi hijo fuera del horario escolar, para protegerse de la actividad de acoso cibernético.

Nombre del Estudiante

Nombre de la maestra

Firma del Padre

Fecha

WEST BABYLON SCHOOL DISTRICT

2022-2023

CODE OF CONDUCT, CHARACTER  
& SUPPORT  
THE DIGNITY FOR ALL STUDENTS  
ACT

ELEMENTARY SUMMARY



**NOTE TO PARENTS/GUARDIANS:**

THIS DOCUMENT SUPPLEMENTS THE WEST BABYLON SCHOOL DISTRICT CODE OF CONDUCT, CHARACTER & SUPPORT AND SUPPORTS THE DIGNITY FOR ALL STUDENTS ACT. PLEASE REVIEW IT WITH YOUR CHILD. THE COMPLETE CODE OF CONDUCT, CHARACTER & SUPPORT SHOULD BE REFERENCED FOR FURTHER INFORMATION.

### INTRODUCTION

The safe and effective operation of our schools depends upon the consistent and cooperative efforts of all school personnel, students, and parents. Toward that end, the *West Babylon School District Code of Conduct, Character & Support* serves as a guide to good citizenship and provides the tools for helping students to understand and appreciate the norms of behavior within the school culture. A complete version is located on the district website, [www.wbschools.org](http://www.wbschools.org). It is expected that all West Babylon students will conduct themselves in a manner that exhibits respect for the rights of others and contributes to the maintenance of a safe and orderly learning environment.

Every student attending West Babylon schools is entitled to safe and orderly surroundings that are conducive to learning. Likewise, every student attending West Babylon schools has a responsibility to engage in conduct that helps to promote such an environment. Parents should familiarize themselves and their children with this *Code of Conduct, Character & Support—Elementary Summary* and play an active role in reinforcing the code by establishing guidelines at home that will prepare students to contribute positively to our wholesome school climate.

Every student attending West Babylon schools is expected to be responsible for his/her own behavior. School personnel and parents are expected to assist students to achieve personal responsibility by enforcing the code of conduct, focusing on safety and respect for the rights and property of others. Students will be held accountable and support policies and practices will, wherever possible, be restorative and solutions based.



## STUDENTS' RIGHTS AND RESPONSIBILITIES

All students attending West Babylon schools have the right to:

- A safe and orderly learning environment
- Freedom from discrimination
- Access to school rules
- Be treated with dignity
- Express one's opinion as long as done in a manner that does not consist of speech that is hateful, intolerant or otherwise violates this Code.

In order to secure these rights, all students attending West Babylon schools have the responsibility to:

- Contribute to maintaining a safe and orderly school environment that is conducive to learning
- Demonstrate respect for all persons and property
- Follow school and district rules and the directions of school and district personnel
- Attend school every day, unless legally excused
- Arrive at school on time and ready to learn, with all needed books, charged chrome book, materials, supplies, and homework assignments
- Work to the best of their ability at all times
- Dress appropriately for school. (See complete Code of Conduct, Section V, for details of dress code.)
- React to direction given by school personnel in a respectful, positive manner
- Work to develop mechanisms to control their anger
- Refrain from engaging in any type of violent or bullying behavior, including cyber-bullying
- Be open to active participation in resolving conflicts through a restorative process

## PROHIBITED STUDENT CONDUCT

The rules of conduct listed below are intended to clarify behavior expectations for all students. The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of misbehavior. Emphasis will be placed on each student's ability to grow in self-discipline, and disciplinary actions will be used only when necessary.

The following types of conduct are not permitted on district property, in school buildings, at bus stops or on school buses:

### **Disorderly, Insubordinate, and Disruptive Conduct**

(including, but not limited to):

- Running in hallways, classrooms, cafeterias
- Excessive noise in classrooms, hallways, cafeterias, buses
- Lewd or abusive gestures, language, drawings (written, verbal, or electronically transmitted)
- **Any willful act that disrupts the normal school day**
- Misuse of district computers or other electronic devices
- Bringing trading cards or electronic devices, including but not limited to, cell phones, iPods, video games, game cartridges, or cameras to school. These items are to be left at home.
- Demonstrating disrespect for any school or district personnel
- Failing to comply with reasonable directions of school or district personnel in a timely manner
- Writing or scratching graffiti, or otherwise defacing or damaging district property
- Substantially disrupting the educational process

### **Violent Conduct** (including, but not limited to):

- Committing (or attempting to commit) a violent act (i.e., pushing, hitting, kicking, scratching, punching, biting) upon any person
- Possessing a weapon, using an object as a weapon, or displaying what appears to be a weapon
- Threatening to use any object as a weapon
- Threatening physical violence, verbally or in writing
- Intentionally defacing, damaging or destroying school property or premises, including all types of graffiti
- Intentionally damaging or destroying personal property

**Conduct that Endangers the Safety, Physical/Emotional Well-Being, Health, or Welfare of Others** (including, but not limited to):

- Threatening to harm any person or property
- Lying to school or district personnel
- Stealing property belonging to the district or any individual
- Cursing, swearing or use of vulgar language—written or verbal
- Discrimination against any individual or group
- Harassment, intimidation, defamation or demeaning of any individual or group
- Indecent exposure of the private parts of one's body
- Creating or possessing obscene material
- Initiating a false fire alarm, or warning of a fire or other catastrophe without a valid cause

**Bullying Behavior** (including, but not limited to):

- Teasing, taunting, mocking, ridiculing or insulting another person, with malicious intent and/or on a regular basis
- Name-calling aimed at another person
- Threatening, verbally or in writing, to fight or hurt another person
- Deliberately excluding an individual from a group or activity
- Deliberately causing an individual to feel uncomfortable or fearful
- Inciting or encouraging others to engage in bullying behavior
- Engaging in any form of cyber-bullying that interferes with the educational process at school

**School Bus/Bus Stop Conduct** (including, but not limited to):

- Use of a bus stop that is not the child's assigned bus stop
- Excessive noise or other distractions to the bus driver
- Cursing, swearing or use of rude language/gestures
- Engaging in unsafe conduct while on the school bus, including but not limited to, standing up while the bus is in motion and throwing objects in the bus or out the window
- Any violent, disruptive, or bullying behavior (as detailed above)
- Demonstrating disrespect for driver or aide
- Use of electronic devices on the bus
- The following items are not permitted on the bus:  
balloons, food/beverages, and key chains on backpacks

**Academic Conduct** (including, but not limited to):

- Plagiarism, cheating, or copying another student's work
- Forgery of a signature
- Assisting another student in any of the above actions

## BEHAVIORAL CONSEQUENCES

Students who are found to have violated the district's code of conduct, character & support may be subject to the following penalties or remedial consequences, either alone or in combination, consistent with the student's right to due process. All students are expected to **promptly** report violations of the code of conduct to a teacher, principal, or other school personnel, so that disciplinary action, when necessary, may be timely, fair, consistent, and appropriate. In determining consequences, consideration will be given to a variety of items, including, but not limited to:

- The age of the student
- The nature of the offense and any surrounding events
- The student's prior disciplinary record
- The effectiveness of previous disciplinary measures

As a general rule, discipline will be progressive. However, more severe penalties may be imposed when warranted. It is hoped that firm, fair, and consistent disciplinary action will result in a student's development of self-discipline and bring about a lasting change to positive behavior.

Possible penalties for code of conduct violations include:

- Oral or written warning
- Notification to parent
- Detention
- Suspension from transportation
- Suspension from athletic participation
- Suspension from extracurricular activities
- Suspension of other privileges
- In-school suspension (if available)
- Removal from classroom
- Short-term suspension from school (5 days or less)
- Long-term suspension from school (more than 5 days)
- Superintendent's hearing
- Permanent suspension from school

*Initial or Minor Infractions* will be handled by the teacher or other adult supervisory personnel.

*Repeated or Major Infractions* will be referred to the building



## PARENTS' RESPONSIBILITIES

The education of children in West Babylon schools is the joint responsibility of parents and school personnel. It is important that parents and guardians of West Babylon students take an **active role** in **supporting** the district code of conduct by:

- **Making sure** their children receive adequate sleep and a healthy breakfast each day, so they arrive at school ready to participate and learn
- **Ensuring** that their children attend school regularly, arrive at school on time, and remain at school for the entire day
- **Ensuring** that all absences are **legal**
- **Knowing and promoting** school rules at home, and **helping** their children to understand and follow these rules.
- **Fostering** in their children a positive attitude toward education
- **Maintaining** good relationships with school personnel, other parents, and their children's friends
- **Helping** their children deal with peer pressure and other school-related stresses
- **Providing** a place for study and ensuring that homework assignments are completed on time
- **Informing** school officials of changes in the home situation that may affect student conduct or performance
- **Reasonably monitoring** their children's at-home use of electronic devices and websites used to communicate with classmates and friends

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