

South Bay PTA

Dear Parents and Students:

South Bay PTA is **sponsoring a fundraiser**. We are offering items from **WINTER COLLECTION**. Please make arrangements to pick up your order on the day of delivery.

PLEASE DO NOT PERMIT UNSUPERVISED DOOR-TO-DOOR SELLING

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The fundraiser starts:	Today
The fundraiser ends:	OCTOBER 14TH, 2022
Delivery will be	November 17th
CHECKS PAYABLE TO:	South Bay PTA
ORGANIZATION ID#:	101219

If you received a sales packet and you are sending your completed order form and payment to South Bay PTA follow steps 1-5.

1. Complete the top of the 3-part NCR order form with your personal information. **Please include your organization ID #101219 and write your home address on the last line of the order form.**
2. Collect payment with your orders. Cash, checks, or money orders made payable to South Bay PTA will be accepted for payment. Do not collect sales tax.
3. Your customers can also pay for their brochure order using any credit or debit card or Pay Pal by logging onto misschocolate.com/pay and enter the organization ID# listed above. Please enter the authorization code provided in the column on the order form at the end of the transaction.
4. Return your envelope with the top 2 copies of your tally form with payment by **OCTOBER 14TH, 2022**.
5. The orders will be available for Pick up on Nov 17, 2022. Please make sure that you mark your calendar!

To encourage social distancing, **ONLINE SELLING IS AVAILABLE**. You can invite family and friends to participate in our fundraiser and shop online through your personalized ordering site. **When registering your child, choose to have your order shipped to the designated pickup location for free shipping, or have your online order shipped directly to the purchasing family and friend's home.**

Shipping to individual homes is free for orders over \$99.

FOLLOW THESE INSTRUCTIONS IF YOU ARE ORDERING ONLINE:

Go to misschocolate.com and then **"Online Store"**. Click on **Student/Seller Dashboard** and use our organization ID **#101219** to register and follow directions. Invite family and friends through your personalized ordering site to participate in our fundraiser.

Do you have friends and family who do not want to place their order online? Download an order form for ease. You can collect orders and money, place the entire order online, and have the order shipped to you.

For questions, email Kim Paoella at paolella.kim@gmail.com

Thank you for your support.

Please note that orders that are shipped to NY or NJ addresses will be charged applicable sales tax.