

WEST BABYLON UNION FREE SCHOOL DISTRICT  
WEST BABYLON, NEW YORK

REGULAR MEETING

BOARD OF EDUCATION  
SANTAPOGUE ELEMENTARY SCHOOL

MONDAY – NOVEMBER 21, 2011

AGENDA

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to The Flag [7:00 P.M. - Meeting Convenes Followed by Student Presentation(s) and/or Executive Session]

**SANTAPOGUE ELEMENTARY SCHOOL PRESENTATION**

**“BEHIND THE SCENES AT THE FALL BOOK FAIR”**

**Mrs. Eleanor M. Levy, Principal; Ms. Trish Volz, PTA President;  
Ms. Josene Heuer and Ms. Tina Murray, Book Fair Co-Chairs**

**West Babylon Junior High School 7<sup>th</sup> Grade Student Participants**

**Frankie Volz, Robert Heuer and Kyle Murray**

[8:00 P.M. - Public Session Resumes Beginning with Item #3]

3. Approval of minutes of previous meeting(s): Regular Meeting: November 7, 2011
4. Statement of the Board and/or Superintendent:

**Optimum Lightpath Grant Award Presentation**

**Mr. Hatch Peffer, Optimum Lightpath Representative  
Mrs. Carol Varsalona, Director of Language Arts & Testing**

5. Statement of West Babylon Teachers' Association Representative
6. Statement of School Administrators' Association Representative
7. Statement of C.S.E.A. Representative
8. Statement of Student Association Representative
9. Statement of PTA Council Representative
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]\*
11. Report of the Superintendent and/or Educational Presentation:
  - A. **Long Range Planning Study: Demographic, Enrollment and Facility Analysis**  
**Mr. Anthony Cacciola, Superintendent**  
**Ms. Joan E. Townley, School Planning Coordinator, WS BOCES**
  - B. **L.O.T.E. Program Evaluation**  
**Ms. Therese Coleman, Foreign Language Chairperson, Grades 6-12**

12. Business Agenda [**\*\*Consent Agenda Items**]

**A. BOARD OF EDUCATION**

- \*\* (R) Adoption of 2012-2013 Budget Calendar (Res. #BE-1)
- \*\* (R) Authorization for Board President to sign the Services Agreement between the West Babylon School District and Focused Fitness for year II of the PEP Grant (Res. #BE-2)
- \*\* (R) Authorization for the Superintendent of Schools to sign the Services Agreement between the West Babylon School District and Thomas Howard for year II of the PEP Grant (Res. #BE-3)
- \*\* (R) Authorization for the Superintendent of Schools to sign the Services Agreement and the Services Agreement Addendum between the West Babylon School District and Joseph Serigano for year II of the PEP Grant (Res. #BE-4)
- \*\* (R) Waiver of Use of Facilities Fees (Res. #BE-5)

**B. PERSONNEL**

- \*\* (R) 11-P-10 Professional Personnel
- \*\* (R) 11-C-10 Civil Service Personnel (Res. #PE-1)

**C. CURRICULUM**

- \*\* (R) Declaration of Obsolete Library Books (Res. #CU-1)

**D. FACILITIES**

- \*\* (R) Acceptance of Donation (Res. #FA-1)
- \*\* (R) Declaration of Obsolete Equipment (Res. #FA-2)

13. Policy Review:

- A. Board Review - Facilities Planning (Third Time Adoption) (File:7100)
  - B. Board Review - Support Services Goals (Third Time Adoption) (File:8000)
  - C. Board Review - School Building Safety (Third Time Adoption) (File:8110)
  - D. Board Review - Pesticides and Pest Management (Third Time Adoption) (File:8115)
  - E. Board Review - Unsafe School Transfer (Third Time Adoption) (File:8140)
  - F. Board Review - Buildings and Grounds Maintenance and Inspection (Third Time Adoption) (File:8220)
  - G. Board Review - Authorized Use of District Owned Materials and Equipment (Third Time Adoption) (File:8330)
  - H. Board Review - Idling Prohibition for Buses and Other School Vehicles (Third Time Adoption) (File:8414.6)
  - I. Board Review - Charging School Meals (Third Time Adoption) (File:8505)
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- J. Board Review - Facilities Development Goals (Second Time Discussion) (File:7000)
  - K. Board Review - Construction Safety (Second Time Discussion) (File:7365)
  - L. Board Review - Construction Safety Exhibit (Second Time Discussion) (File:7365-E)
  - M. Board Review - Accident Prevention and Safety Procedures (Second Time Discussion) (File:8120)
  - N. Board Review - School Safety Plans and Teams (Second Time Discussion) (File:8130)
  - O. Board Review - Use of Cell Phones (Second Time Discussion) (File:8332)
  - P. Board Review - Use of Credit Cards (Second Time Discussion) (File:8334)
  - Q. Board Review - Computer Resources and Data Management (Second Time Discussion) (File:8630)
  - R. Board Review - Computer Resources and Data Management Regulation (Second Time Discussion) (File:8630-R)
  - S. Board Review - Information Security Breach (Second Time Discussion) (File:8635)
  - T. Board Review - Information Security Breach Regulation (Second Time Discussion) (File:8635-R)

13. Policy Review: Continued
  - U. Board Review - Personnel Goals (Second Time Discussion) (File:9000)
  - V. Board Review - Conflict of Interest (Second Time Discussion) (File:9120.1)
  - W. Board Review - Meals and Refreshments (Second Time Discussion) (File:9170)
  - X. Board Review - Probation and Tenure (Second Time Discussion) (File:9265)
  - Y. Board Review - Drug Free Workplace (Second Time Discussion) (File:9320)
  - Z. Board Review - Drug Free Workplace Regulation (Second Time Discussion) (File:9320-R)
  - AA. Board Review - Compensation and Benefits Regulation (Second Time Discussion) (File:9500-R)
  - BB. Board Review - Child Abuse in an Educational Setting (Second Time Discussion) (File:9620)
  - CC. Board Review - Child Abuse in an Educational Setting Exhibit/Definitions (Second Time Discussion) (File:9620-E.1)
  - DD. Board Review - Child Abuse in an Educational Setting Exhibit/Reporting Requirements (Second Time Discussion) (File:9620-E.2)
  - EE. Board Review - Disclosure of Wrongful Conduct (Second Time Discussion) (File:9645)
  - FF. Board Review - Staff Development (Second Time Discussion) (File:9700)
  - GG. Board Review - Accountability (Second Time Discussion) (File:0300)
  - HH. Board Review - Board Self Evaluation (Second Time Discussion) (File:0310)
  - II. Board Review - Board Operational Goals (Second Time Discussion) (File:2000)
  - JJ. Board Review - School Board Legal Status (Second Time Discussion) (File:2100)
  - KK. Board Review - Board Member Qualifications (Second Time Discussion) (File:2121)
  - LL. Board Review - Broadcasting and Taping of Board Meetings (Second Time Discussion) (File:2382)
  - MM. Board Review - Goals and Objectives for Administration (Second Time Discussion) (File:3000)
  - NN. Board Review - Student Health Services (Second Time Discussion) (File:5420)
  - OO. Board Review - Student Health Services Regulation (Second Time Discussion) (File:5420-R)
  - PP. Board Review - Allergy/Anaphylaxis (Second Time Discussion) (File:5420.1)
  - QQ. Board Review - Allergy/Anaphylaxis Regulation (Second Time Discussion) (File:5420.1-R)
  - RR. Board Review - Allergy Policy Exhibit (Second Time Discussion) (File:5420.1-E)
14. Board of Education Committee Reports
15. Old Business
16. New Business
17. Follow-Up to Residents' Statements
18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]\*
19. Adjournment [This should take place by 11:00 P.M.]

\*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

### Follow-Up to Residents' Questions

Date	Residents' Questions	Responses
September 27, 2011	What was the cost for printing & postage for the calendar?	Depending on the year, between \$6,000 and \$8,000.
September 27, 2011	How do I know when the Junior High School track is open?	View the Section XI calendar which is posted on the district website. Any time there is a game on the football field, the track is closed to the public.
September 27, 2011	Can we use volunteers for items such as coaching, chaperones?	The current Board policy will be reviewed.
September 27, 2011	Could there be one field trip per elementary grade level?	Not possible under current budget constraints relating to transportation and substitute costs. The administrative recommendation is for increased academic focus in the classroom.
September 27, 2011	What is the review process for volunteers?	Volunteer policy will be reviewed. The recently approved volunteers are either current employees or were employed by the district last year.
October 11, 2011	Can the calendar be brought back in print and put the newsletter online instead?	As we move through the budget process, all cost cutting measures are being considered, including an electronic newsletter.
October 25, 2011	Proposal to form a Budget Advisory Committee.	Awaiting the Board's response.
November 7, 2011	<b>**No Questions**</b>	<b>**No Response**</b>

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REGULAR MEETING

BOARD OF EDUCATION  
SANTAPOGUE ELEMENTARY SCHOOL

MONDAY, NOVEMBER 21, 2011

RESOLUTIONS

**BOARD OF EDUCATION**

**\*\*#BE-1**

RESOLVED: that the West Babylon Board of Education adopts the 2012-2013 budget calendar.

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**\*\*#BE-2**

RESOLVED: that the West Babylon Board of Education authorizes the Board President to sign the Services Agreement between the West Babylon School District and Focused Fitness for year II of the PEP grant.

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**\*\*#BE-3**

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to sign the Services Agreement between the West Babylon School District and Thomas Howard for year II of the PEP grant.

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**\*\*#BE-4**

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to sign the Services Agreement and the Services Agreement Addendum between the West Babylon School District and Joseph Serigano for year II of the PEP grant.

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**\*\*#BE-5**

RESOLVED: that the West Babylon Board of Education hereby waives the facilities use fees and requirements for the following event: the New York State School Nutrition Association's holiday meeting and party which is being hosted by the West Babylon Schools Food Service Department, on December 8, 2011, at South Bay Elementary School. The association is a not-for-profit organization and each year the event is hosted by a different school district.

**PERSONNEL**

\*\*#PE-1

RESOLVED: that the following schedules, as attached, are approved:

<u>11-P-10</u>	Professional Personnel
<u>11-C-10</u>	Civil Service Personnel

## CURRICULUM

\*\*#CU-1

RESOLVED: that the West Babylon Board of Education declares 46 books, located in the Junior High School library, obsolete. The information in certain books is no longer relevant or correct. Also the condition of various materials is poor.

**FACILITIES**

\*\*\*FA-1

RESOLVED: that the West Babylon Board of Education gratefully accepts the following donation from Nicolock Pavers: seven skids of pavers to be installed in the Tooker Avenue School garden. The donation was coordinated through the Tooker Avenue PTA.

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\*\*\*FA-2

RESOLVED: that the West Babylon Board of Education declares the following equipment obsolete:

Quantity	Equipment/Serial No.	Reason
5	Black Schwinn Spin Bikes	The items are outdated and require various repairs. Cost prohibitive to repair. Also, additional space is needed for new grant equipment.
8	Black Spin Cycle Spin Bikes/20071825	
7	Red Spin Cycle Spin Bikes	
6	Blue Spin Cycle Spin Bikes	
6	Ironman Spin Bikes	
1	Black Stair Master	Item is damaged and cost prohibitive to repair.
1	Black Stair Master 4000 P+/002716	Item is damaged and cost prohibitive to repair.
1	Life Fitness 9500 Rower/00275/20072117	Item is damaged and cost prohibitive to repair.
1	Stairmaster Free Climber 4400	Item is damaged and cost prohibitive to repair.
1	Turbo Dumb Bell Set and Rack	Item is damaged and cost prohibitive to repair.



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**PERSONNEL**

(R) Schedules:	<u>11-P-10</u>	Professional Personnel
	<u>11-C-10</u>	Civil Service Personnel



**PROFESSIONAL PERSONNEL SCHEDULE**

**I. Professional Personnel Schedule 11-P-10**

- A. Family Medical Leaves
- B. Leave of Absence Request
- C. 2011-2012 Club & Advisor/JH
- D. S.A.T. Proctors
- E. Fall, 2011 Student Teachers/Observers
- F. 2011-2012 Per Diem Substitute

**CIVIL SERVICE PERSONNEL SCHEDULE**

**II. Civil Service Personnel Schedule 11-C-10**

- A. Family Medical Leave
- B. Termination
- C. Resignation
- D. S.A.T. Proctor
- E. 2011-2012 Per Diem Substitute

SCHEDULE 11-P-10 Professional Personnel Schedule

Date of Meeting: November 21, 2011

Page 1 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Kalinowski, Barbara	Elementary Tchr.	TA		9/16/11 -	Family Medical Leave
DeSimone, Gerard	Technology Tchr.	HS		11/18/11 -	Family Medical Leave
DiPreta, Jillian	Elementary Tchr.	JK		11/18/11 -	Family Medical Leave
DiStefano, Adrienne	Art Teacher	SA/TA		12/8/11 - end of first semester	Leave of Absence
<b>Club &amp; Advisor:</b> Bodolai, Erin	Grade 6 Art	JH	\$1,134.	2011-2012	
<b>S.A.T. Proctors:</b>			\$21.97/hr.	11/5/11	
Connors, Lucia					4.5 hrs.
Powers, Brian					5.5 hrs.
Sanchelli, Joy					5.5 hrs.
Shaffer, Donna					5.5 hrs.
Cafiero, Mary Ann					6 hrs.
Galvin, Donna					6 hrs.
Iaquinto, Christine					6 hrs.
Kunzig, Christopher					6 hrs.
McArdle, Patrick					6 hrs.
Mendoza, Aimee					6 hrs.
Powers, Daniel					6 hrs.
Rogovitz, Eugene					6 hrs.
Peraza, Rosemary					6 hrs.
Romeo, Marta					6 hrs.
Ruiz, Lawrence					6 hrs.
Simone, Linda					6 hrs.
Montalvo, Andrea					9 hrs.
Montalvo, Christina	Test Coordinator				9 hrs.

SCHEDULE 11-P-10 Professional Personnel Schedule  
Date of Meeting: November 21, 2011  
Page 2 of 3 pages.

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<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ AREA</b>	<b>STEP/ SALARY</b>	<b>BEG/END APPT.</b>	<b>COMMENTS</b>
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**Student Teachers/Observers:**

Daulton, Robert	Social Studies	JH		Fall, 2011	
Mosenson, Jonathan	Family/Cons. Science	HS			

**Per Diem Substitute:**

Milek, Michelle		DW	\$90./day	2011-2012	
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SCHEDULE 11-C-10 Civil Service Personnel Schedule

Date of Meeting: November 21, 2011

Page 3 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Castiglione, Frank	Head Custodian	SB		10/19/11 -	Family Medical Leave
DelVecchio, Lisa	Paraprofessional (school monitor)	HS		11/21/11	Termination
Teufel, Stephanie	Paraprofessional	SA		12/5/11	Resignation
<b><u>S.A.T. Proctor:</u></b> Mastandrea, Cecilia			\$21.97/hr.	11/5/11	8 hrs.
<b><u>Per Diem Substitute:</u></b> Ritter, Rachel		DW	\$9./hr.	2011-2012	Clerical

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**POLICY**

**\*\*Link to November 21, 2011 Policies\*\***

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**POLICY – Continued**

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**POLICY – Continued**

- II Board Review - Board Operational Goals (Second Time Discussion) (File:2000)
- JJ. Board Review - School Board Legal Status (Second Time Discussion) (File:2100)
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