

WEST BABYLON UNION FREE SCHOOL DISTRICT  
WEST BABYLON, NEW YORK  
REGULAR MEETING  
BOARD OF EDUCATION  
BOARD ROOM - ADMINISTRATION BUILDING  
**MONDAY – NOVEMBER 7, 2011**

**AGENDA**

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to The Flag [7:00 P.M. - Meeting Convenes Followed by Student Presentation(s) and/or Executive Session]

**School Board Recognition Week – October 31-November 4, 2011**

**Presentations of Citations and Reception**  
(Please see separate program)

[8:00 P.M. - Public Session Resumes Beginning with Item #3]

3. Approval of minutes of previous meeting(s):

Regular Meeting:	October 25, 2011
Special Meeting:	November 1, 2011
4. Statement of the Board and/or Superintendent
5. Statement of West Babylon Teachers' Association Representatives
6. Statement of School Administrators' Association Representatives
7. Statement of C.S.E.A. Representatives
8. Statement of Student Association Representatives
9. Statement of PTA Council Representatives
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]\*
11. Report of the Superintendent and/or Educational Presentation:
  - A. **“Review of School Lunch, Transportation and Risk Assessment”**  
Ms. Lisa Hart and Ms. Alexandria Battaglia, R. S. Abrams & Co., LLC
  - B. **Transportation Mileage Limits**  
Mr. Henry Bianco, Transportation Supervisor
  - C. **Analysis and Discussion of Field Trips**  
Mr. Anthony Cacciola, Superintendent

12. Business Agenda [**\*\*Consent Agenda Items**]

**A. BOARD OF EDUCATION**

- \*\* (R) Approval of Developmental Disabilities Institute to provide Health and Special Education Services to Parentally-Placed West Babylon School District Resident Students with Disabilities (Res. #BE-1)
- \*\* (R) Approval of 2011-2012 Junior High School Clubs (Res. #BE-2)
- \*\* (R) Approval of Piano Accompanists (Res. #BE-3)

**B. PERSONNEL**

- \*\* (R) 11-P-9 Professional Personnel
- \*\* (R) 11-C-9 Civil Service Personnel (Res. #PE-1)

**C. CURRICULUM**

- \*\* (R) Declaration of Obsolete Library Books (Res. #CU-1)

**D. STUDENT SERVICES**

- \*\* (R) Approval of Recommendations of Committee on Special Education (Res. #SS-1)

13. Policy Review:

- A. Board Review - Fiscal Management Goals (Third Time Adoption) (File:6000)
- B. Board Review - Budget Planning (Third Time Adoption) (File:6110)
- C. Board Review - Budget Transfers (Third Time Adoption) (File:6150)
- D. Board Review - Investments (Third Time Adoption) (File:6240)
- E. Board Review - Investments Regulation (Third Time Adoption) (File:6240-R)
- F. Board Review - Gifts and Grants (Third Time Adoption) (File:6255)
- G. Board Review - Authorized Signatures (Third Time Adoption) (File:6410)
- H. Board Review - Fiscal Accounting and Reporting (Third Time Adoption) (File:6600)
- I. Board Review - Inventories (Third Time Adoption) (File:6640)
- J. Board Review - Claims Auditor (Third Time Adoption) (File:6650)
- K. Board Review - Independent/External Audits (Third Time Adoption) (File:6660)
- L. Board Review - Independent/External Audits Exhibit (Third Time Adoption) (File:6660-E)
- M. Board Review - Petty Cash/Petty Cash Accounts (Third Time Adoption) (File:6670)
- N. Board Review - Petty Cash/Petty Cash Accounts Regulation (Third Time Adoption) (File:6670-R)
- O. Board Review - Internal Audit Function (Third Time Adoption) (File:6680)
- P. Board Review - Medicaid Compliance (Third Time Adoption) (File:6685)
- Q. Board Review - Audit Committee (Third Time Adoption) (File:6690)
- R. Board Review - Audit Committee Exhibit (Third Time Adoption) (File:6690-E)
- S. Board Review - Purchasing (Third Time Adoption) (File:6700)
- T. Board Review - Purchasing Regulation (Third Time Adoption) (File:6700-R)
- U. Board Review - Purchasing Authority (Third Time Adoption) (File:6710)
- V. Board Review - Purchasing Procedures (Third Time Adoption) (File:6740)
- W. Board Review - Purchasing Procedures Regulation (Third Time Adoption) (File:6740-R)
- X. Board Review - Contracting for Professional Services (Third Time Adoption) (File:6741)
- Y. Board Review - Payroll Procedures (Third Time Adoption) (File:6800)
- Z. Board Review - Expense Reimbursement (Third Time Adoption) (File:6830)
- AA. Board Review - Expense Reimbursement Regulation (Third Time Adoption) (File:6830-R)
- BB. Board Review - Retiree Benefit Procedures (Third Time Adoption) (File:6850)
- CC. Board Review - Disposal of District Property (Third Time Adoption) (File:6900)
- DD. Board Review - Agenda Format (Third Time Adoption) (File:2350)

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- 13. Policy Review: Continued
  - EE. Board Review - Facilities Planning (Second Time Discussion) (File:7100)
  - FF. Board Review - Support Services Goals (Second Time Discussion) (File:8000)
  - GG. Board Review - School Building Safety (Second Time Discussion) (File:8110)
  - HH. Board Review - Pesticides and Pest Management (Second Time Discussion) (File:8115)
  - II. Board Review - Unsafe School Transfer (Second Time Discussion) (File:8140)
  - JJ. Board Review - Buildings and Grounds Maintenance and Inspection (Second Time Discussion) (File:8220)
  - KK. Board Review - Authorized Use of District Owned Materials and Equipment (Second Time Discussion) (File:8330)
  - LL. Board Review - Idling Prohibition for Buses and Other School Vehicles (Second Time Discussion) (File:8414.6)
  - MM. Board Review - Charging School Meals (Second Time Discussion) (File:8505)

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- NN. Board Review - Facilities Development Goals (First Time Reading) (File:7000)
- OO. Board Review - Construction Safety (First Time Reading) (File:7365)
- PP. Board Review - Construction Safety Exhibit (First Time Reading) (File:7365-E)
- QQ. Board Review - Accident Prevention and Safety Procedures (First Time Reading) (File:8120)
- RR. Board Review - School Safety Plans and Teams (First Time Reading) (File:8130)
- SS. Board Review - Use of Cell Phones (First Time Reading) (File:8332)
- TT. Board Review - Use of Credit Cards (First Time Reading) (File:8334)
- UU. Board Review - Computer Resources and Data Management (First Time Reading) (File:8630)
- VV. Board Review - Computer Resources and Data Management Regulation (First Time Reading) (File:8630-R)
- WW. Board Review - Information Security Breach (First Time Reading) (File:8635)
- XX. Board Review - Information Security Breach Regulation (First Time Reading) (File:8635-R)
- YY. Board Review - Personnel Goals (First Time Reading) (File:9000)
- ZZ. Board Review - Conflict of Interest (First Time Reading) (File:9120.1)
- AAA. Board Review - Meals and Refreshments (First Time Reading) (File:9170)
- BBB. Board Review - Probation and Tenure (First Time Reading) (File:9265)
- CCC. Board Review - Drug Free Workplace (First Time Reading) (File:9320)
- DDD. Board Review - Drug Free Workplace Regulation (First Time Reading) (File:9320-R)
- EEE. Board Review - Compensation and Benefits Regulation (First Time Reading) (File:9500-R)
- FFF. Board Review - Child Abuse in an Educational Setting (First Time Reading) (File:9620)
- GGG. Board Review - Child Abuse in an Educational Setting Exhibit/Definitions (First Time Reading) (File:9620-E.1)
- HHH. Board Review - Child Abuse in an Educational Setting Exhibit/Reporting Requirements (First Time Reading) (File:9620-E.2)
- III. Board Review - Disclosure of Wrongful Conduct (First Time Reading) (File:9645)
- JJJ. Board Review - Staff Development (First Time Reading) (File:9700)
- KKK. Board Review - Accountability (First Time Reading) (File:0300)
- LLL. Board Review - Board Self Evaluation (First Time Reading) (File:0310)
- MMM. Board Review - Board Operational Goals (First Time Reading) (File:2000)
- NNN. Board Review - School Board Legal Status (First Time Reading) (File:2100)
- OOO. Board Review - Board Member Qualifications (First Time Reading) (File:2121)
- PPP. Board Review - Broadcasting and Taping of Board Meetings (First Time Reading) (File:2382)
- QQQ. Board Review - Goals and Objectives for Administration (First Time Reading) (File:3000)
- RRR. Board Review - Student Health Services (First Time Reading) (File:5420)
- SSS. Board Review - Student Health Services Regulation (First Time Reading) (File:5420-R)
- TTT. Board Review - Allergy/Anaphylaxis (First Time Reading) (File:5420.1)
- UUU. Board Review - Allergy/Anaphylaxis Regulation (First Time Reading) (File:5420.1-R)
- VVV. Board Review - Allergy Policy Exhibit (First Time Reading) (File:5420.1-E)

14. Board of Education Committee Reports
15. Strategic Plan Update
16. Old Business
17. New Business
18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]\*
19. Adjournment [This should take place by 11:00 P.M.]

\*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

WEST BABYLON UNION FREE SCHOOL DISTRICT  
WEST BABYLON, NEW YORK

REGULAR MEETING

BOARD OF EDUCATION

BOARD ROOM - ADMINISTRATION BUILDING

MONDAY, NOVEMBER 7, 2011

**RESOLUTIONS**

**BOARD OF EDUCATION**

\*\*#BE-1

RESOLVED: that the West Babylon Board of Education approves the following agency to provide Health and Special Education Services to parentally-placed West Babylon School District resident students with disabilities for July 1, 2011 through August 31, 2011 and September 1, 2011 through June 30, 2012:

Developmental Disabilities Institute

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\*\*#BE-2

RESOLVED: that the following Junior High School clubs are approved for the 2011-2012 school year:

<b>JUNIOR HIGH SCHOOL CLUBS</b>	<b>ADVISOR</b>	<b>STUDENT PRESIDENT</b>	<b>STUDENT TREASURER/ SECRETARY</b>
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Cheerleading	Autumn Matthews	Juliette Morrison	Victoria Ballone
Community Service	Lorraine Zemba	Amber Bier	Emily Voigt
School Store	RoseLyn Cipparulo	Payton Galinson	Justine Buquicchio
Yearbook	Jennifer Tomeo	Alexandra Capobianco	Jessica Capobianco

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\*\*#BE-3

RESOLVED: that the West Babylon Board of Education hereby approves the following individuals as piano accompanists for the music department rehearsals and concerts at an hourly rate of \$27.58:

Kayla Agtuca  
David Ferro  
Christopher Roselli

**PERSONNEL**

\*\*#PE-1

RESOLVED: that the following schedules, as attached, are approved:

<u>11-P-9</u>	Professional Personnel
<u>11-C-9</u>	Civil Service Personnel

**SCHEDULE 11-P-9 Professional Personnel Schedule**

Date of Meeting: November 7, 2011

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY APPT.	BEG/END COMMENTS
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Meadows, Dana	Music Tchr.	HS		10/31/11 - Family Medical Leave
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DeLuca, Jill	Speech Tchr.	SB		11/17/11 – end of first semester Leave of Absence [date change]
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Salary Adjustment Corrections:

Doran, William	To:	Step A-9-17/ \$106,794.	9/1/11
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Jonasson, Christopher	To:	Step A-3-3/ \$57,214.	9/1/11
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Before/After School Physical Education Program:

Richert, Danielle	Program Head	\$5,000.	10/1/11 - 9/30/12	Carol M. White PEP Grant
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Bullying Prevention Team:

Grant	\$75./hr.	7/20/11, 7/21/11	WB Wellness Organization
Birr, Heidi			6 hrs.
Gibbs, Kathleen			6 hrs.
Mensch, Cassandra			6 hrs.
Powers, Julia			6 hrs.
Read Feryo, Michele			6 hrs.

**SCHEDULE 11-P-9 Professional Personnel Schedule**

Date of Meeting: November 7, 2011

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY APPT.	BEG/END COMMENTS
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A.C.T Proctors:

			\$21.97/hr.	10/22/11
Dombo, Stephen				5 hrs.
Iaquinto, Christine				5.5 hrs.
McArdle, Patrick				5.5 hrs.
Shaffer, Donna				5.5 hrs.
Satriano, Paul	Test Coordinator			6.5 hrs.
Thomas, Stephanie	Test Coordinator			6.5 hrs.

Clubs & Advisors:

		JH		2011-2012
Cascio Plezia, Deborah	Drama Club		\$1,674.	
Prendergast, Beverly	Drama Club Asst.		\$1,134.	

Coaches:

				Winter, 2011- 2012
Delesia, Benjamin	Varsity Asst.	Wrestling	\$5,737.	
Tonini, Nicholas	JV Head	Wrestling	\$5,737.	
Bachety, John	Varsity Head	Basketball	\$7,017. (prorate)	11/23/11-1/23/12 [repl. K. Dorsey]

Student Teachers/Observers:

				Fall, 2011
Gofs, Kristie	Mathematics/Science	JH		
Licari, Angelique	Special Ed./Elementary	JH		
Yeomans, Nicholas	Science	HS		

Per Diem Substitutes: DW

			\$90./day	2011-2012
Kern, James				
Tonini, Nicholas				



**SCHEDULE 11-C-9 Civil Service Personnel Schedule**

Date of Meeting: November 7, 2011

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Hurley, Marc	Custodial Worker I	HS		10/24/11 -	Family Medical Leave [continuance]
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Conlon, Joseph	Custodial Worker I	SB		11/3/11 -	Family Medical Leave
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Sofia, Jennifer	Occupational Therapist Asst.	SA/DW		11/14/11 -	Family Medical Leave
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Cody, Cathy	Food Service Worker 'B'	HS		11/8/11-6/30/12	Leave of Absence
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Cooper, Maryann	Paraprofessional (school monitor)	HS		1/1/12	Resignation to Retire
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<u>Per Diem Substitutes:</u> Fox, Gregg Messina, Victoria		DW	\$12./hr.	2011-2012	Bus Drivers
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<u>Per Diem Substitute:</u> Cooper, Maryann		DW	\$9./hr.	2011-2012	Paraprofessional
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**SCHEDULE 11-P-9A Professional Personnel Schedule**

Date of Meeting: November 7, 2011

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ADDENDUM (a)

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY APPT.	BEG/END COMMENTS
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Coaches:

				Winter, 2011- 2012
Pinola, Jonathan	Varsity Head	Wrestling	\$7,017.	
Palazzo, Samantha	JHS Head	Volleyball(G)	\$4,077.	[resignation]
Martelo, Jr., Jose	JHS Head	Volleyball(G)	\$4,077.	[repl. S. Palazzo]

Club & Advisor:

Rosselli, Christopher	Music Director	JH	\$1,276.	2011-2012
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## **CURRICULUM**

\*\*#CU-1

RESOLVED: that the West Babylon Board of Education declares 321 books, located in the Forest Avenue School library, obsolete. The information in certain books is no longer relevant or correct. Some materials are damaged and others have not been checked out of the library during the last five years.

**STUDENT SERVICES**

\*\*#SS-1

RESOLVED: that the recommendations of the Committee on Special Education are approved.