

November 27, 2012

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A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, November 27, 2012, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees James Bocca Cathy Gismervik, Diane Klein, Diane Thiel, Peter Scarlatos (left at 9:10 p.m.), Stacy Villagran and Jennifer Wandasiewicz

Absent: Trustees: Lucy Campasano and Wendy DeGaetano

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Mrs. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum and Instruction; Mrs. Jennifer Buscemi, Executive Director for Finance & Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents (audience of approx. 10).

The president opened the meeting at 7:05 p.m. and led those present in the salute to the flag.

Trustee Wandasiewicz seconded by Trustee Villagran made a motion to go into Executive Session at 7:06 pm. to discuss contract negotiations, personnel and legal matters.

The motion was **CARRIED** by all present.

The meeting reconvened at 8:14 p.m.

Trustee Wandasiewicz seconded by Trustee Villagran made a motion to approve the minutes of the Regular meeting of November 13, 2012. (Trustees Bocca and Scarlatos were not in the room).

The motion was **CARRIED** by all present.

**Statement of the Superintendent and/or Board of Education:**

Board President Diane Thiel noted that last week was Administrators and Supervisors appreciation week. She thanked Mr. Cacciola, Mrs. Farrelly, Mrs. Tona, Mrs. Buscemi, Mrs. Varsalona, Ms. Tobin, Mr. Bianco, Mrs. Goldenbaum and Mr. Graziano for their hard work and assistance throughout the year.

Mr. Cacciola said that there will be a special meeting on December 4, following the Curriculum Committee meeting, to discuss the Superintendent's evaluation process. Mrs. Tona noted that the art and music program evaluation has been moved to January 29, 2013.

Mr. Cacciola wished Mrs. Farrelly a happy birthday on the eve of her birthday.

Mr. Cacciola reviewed the district's calendar and said that the district will have to make up the days that were used during Hurricane Sandy. He said 7 days in all were used. The district has 3 days built into the calendar, so 4 days will have to be made up in addition to the 3 snow days. He also said that in the event that the district must close over the winter due to snow, additional days would need to be made up. He shared possible options. He said that it does not look promising that we will receive a waiver for the 180 day law. He suggested that the Board adopt a new calendar at the December 11th meeting. Mr. Cacciola said that once the new calendar is adopted, he will send a robo call to inform the community and allow them to plan accordingly.

**Statement of West Babylon Teachers Association:**

WBTA President Patt Squicciarini offered alternatives to the calendar changes including using days during spring recess, and using the teacher conference days, and adding days to the end of the calendar year in which staff would be present, and not students. She noted that although students can't be seated after the close of school, teachers can work.

**Statement of West Babylon Administrators' Association:**

WBAA member JoAnn Scott said she has no statement, except hello.

**Statement of CSEA Representative:**

None

**Statement of Student Association Representative:**

None

**Statement of PTA Council Representative:**

None

**Statement of Residents (Agenda Items):**

None

**Superintendent's Report/Educational Presentation:** - Long Range Demographic Study Update— Joan Townley and Mike Keany

Mr. Cacciola introduced Mrs. Townley and Mr. Keany. Mrs. Townley thanked everyone for inviting her back and shared a presentation of the findings of her study. The presentation will be placed on the district's website. The effects of the declining enrollment were discussed and possible future options. After the presentation Mr. Cacciola said that there was a lot of information to absorb and suggested the district do a further study. At a previous meeting the Board had already approved Mr. Keany to do a more in depth study. Mr. Keany explained the process which would include having a committee of approximately 25-30 members from all sectors of the community do a study on the current use of the district's facilities. He said that the process would last about 3-4 months. The Board is usually not involved in the process. The district's architect would have a role as a consultant. Mr. Keany said that the district is at the point that it should consider convening a study group and he strongly recommended beginning the process. After further discussion Mr. Cacciola asked if the Board is in favor of proceeding with the study. He said that any changes, if decided, would not occur for the 2013-'14 school year. Mr. Cacciola also explained that he is not suggesting a building closing in the 2014-'15 school year. He added that he was in the community when the decision was made to close the Main Street School and it was very emotional. In response to Mrs. Thiel's question Mr. Keany said he would recommend beginning the process in January. Trustee Bocca said that he was not comfortable beginning the process while so many families are still displaced due to the hurricane. He suggested putting the study off for another school year. He also asked that the trustees who were not present this evening be included in making the decision. Trustee Villagran said she would prefer to have the process begin sooner rather than later. Mr. Cacciola said that on December 4<sup>th</sup> he will brief the trustees who were not present this evening and then the Board can make a decision at the December 11<sup>th</sup> Board Meeting.

Trustee Klein seconded by Trustee Wandasiewicz made a motion to approve the **Consent Agenda and addenda #BE-6 and #PE-2**

The motion was **CARRIED** by all present

**BOARD OF EDUCATION**

**#BE-1**

**RESOLVED:** that the West Babylon Board of Education approves the following agencies to provide special education and related services to West Babylon School District resident students during the 2012-2013 school year:

Cleary School for the Deaf  
Mill Neck Manor School for the Deaf

**#BE-2**

**RESOLVED:** that the following Junior High School club is approved for the 2012-2013 school year:

JHS School Club	Advisor	Student President	Student Treasurer
Drama Club	Deborah Cascio-Plezia	Megan Burke	Kassandra Sherwood

**#BE-3**

**RESOLVED:** that the West Babylon Board of Education adopts the 2012-2013 Professional Development Plan.

**#BE-4**

**RESOLVED:** that the West Babylon Board of Education approves the inter-municipal agreement for cooperative transportation services with the Babylon Union Free School District for the remainder of the 2012-2013 school year. Both districts desire to cooperate in the provision of bus transportation services for eight students for the purpose of receiving cost savings. These students are residents of the parties' respective school districts, but attend non-public schools currently serviced by both school districts.

**#BE-5**

**RESOLVED:** that the West Babylon Board of Education approves the attached Transportation Contracts, dated November 27, 2012, with parents of children who are defined as homeless under the Federal McKinney-Vento Act (Act) as a result of Hurricane Sandy. The West Babylon Union Free School District (District) is duly empowered (by the provisions of Section 1604, 1709, 2021, 2503, 4401

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and 4402 of the Education Law) to enter into a contract for the purpose of providing transportation for children of said District for the period of service which began on November 7, 2012 and is anticipated to be in effect for the remainder of the 2012-2013 school year or until the children being transported are no longer defined as homeless under the Act. The District agrees to reimburse these parents for mileage at the IRS standard mileage rate in effect for the dates of travel.

**PERSONNEL**

**#PE-1**

**RESOLVED:** that the following schedules, as attached, are approved:

- 12-A-4 Board of Education
- 12-P-9 Professional Personnel
- 12-C-9 Civil Service Personnel

**SCHEDULE 12-A-4, BOARD OF EDUCATION SCHEDULE**

**IV. The following administrator is authorized to represent the school district and the Board of Education, regarding special funding applications and/or legal compliance:**

Dignity Act Coordinator - Barbara Kelly/HS

**SCHEDULE 12-P-9 Professional Personnel Schedule**

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ AREA</b>	<b>STEP/ SALARY</b>	<b>BEG/END APPT.</b>	<b>COMMENTS</b>
Rogers, Allison	Special Ed. Tchr.	JH		11/13/12 -	Family Medical Leave
Liardi, Christine	Music Tchr.	TA/SA		11/16/12 - end of First Semester	Leave of Absence
<b><u>A.C.T. Proctors:</u></b>			\$22.13/hr.	10/27/12	
Dombo, Stephen					5.5 hrs.
Goodwin, Deborah					6 hrs.
Iaquinto, Christine					6 hrs.
McArdle, Patrick					6 hrs.
Powers, Brian					6 hrs.
Ruiz, Lawrence					6 hrs.
Satriano, Paul	Test Coordinator				7.5 hrs.
Thomas, Stephanie	Test Supervisor				7.5 hrs.
<b><u>S.A.T. Proctor:</u></b>			\$22.13/hr.	11/10/12	
Powers, Brian					6.5 hrs.
<b><u>S.A.T. Proctors:</u></b>			\$22.13/hr.	11/17/12	
Simone, Linda					5.5 hrs.
Borgo, Danielle					6 hrs.
Cafiero, MaryAnn					6 hrs.
Goodwin, Deborah					6 hrs.
Iaquinto, Christine					6 hrs.
Mendoza, Aimee					6 hrs.

**SCHEDULE 12-P-9 Professional Personnel Schedule**

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ AREA</b>	<b>STEP/ SALARY</b>	<b>BEG/END APPT.</b>	<b>COMMENTS</b>
<b><u>S.A.T. Proctors (cont'd):</u></b>			\$22.13/hr.	11/17/12	
Mucaria, Donna					6 hrs.
Romeo, Marta					6 hrs.
Ruiz, Lawrence					6 hrs.
Amaya Velasquez, Idalia					6 hrs.
Carson, Jeffrey					6.5 hrs.
McArdle, Patrick					6.5 hrs.
Montalvo, Andrea					9 hrs.
Montalvo, Christina	Test Supervisor				9 hrs.
<b><u>Intramural Advisors:</u></b>			\$27.79/hr.	2012-2013	
Christie, Diane	FA				
Raimondi, Theresa	"				
Rayola, Michael	"				
Riviezzo, Frank	"				
Koentje, Nicholas	JK				
Durkin, Kelly	SA				
Morris, Megan	"				
Nemeth, Gary	"				
Fitzgerald, Jeanne	"				
Langella, Ronald	SB				
Levy, Kara	"				
Russo, Michael	"				
Thiel, Elizabeth	"				
Bellacosa, Michael	TA				
Dahl, Robert	JH				
Needham, Theresa	"				
Pinola, Jonathan	"				
Richert, Danielle	"				
Ward, Brian	"				
Axelson, Gregory	HS				
Dorsey, Katie	"				
Kane, Drew	"				
McArdle, Patrick	"				
Orsi, Joan	"				
Powers, Brian	"				
Royle, Daniel	"				
Torres, Nicole	"				

**SCHEDULE 12-P-9 Professional Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
<b><u>EpiPen Training for Advisors:</u></b>					
Lentricchia, Janet	Registered Nurse		\$42.14/hr.	2012-2013	[up to 6 hrs.]
<b><u>Adult Education Volunteer Instructor:</u></b>					
Caramico, Jake	How Money Works		-\$0.-	Fall, 2012	
<b><u>Student Teachers/Observers:</u></b>					
Leinbaugh, Jessica	Mathematics	JH		Fall, 2012	
Nunez, Leonida	Elementary	TA			
<b><u>Per Diem Substitutes:</u></b>					
DeRosa, Kellie		DW	\$90./day	2012-2013	
Neske, Jennifer					

**SCHEDULE 12-C-9 Civil Service Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Conlon, Joseph	Custodial Wrkr. I	SB		11/16/12 -	Family Medical Leave
Bailey, Dolores	Paraprofessional (cafeteria aide)	HS		10/26/12	Resignation to Retire [from LOA]
Fritz, Alice	Paraprofessional (special ed. aide)	SA	Step 1/ \$13.37/hr.	11/28/12	Probationary Appt.
<b><u>Per Diem Substitutes:</u></b>					
*Herpfer, Nadine		DW	\$9./hr.	2012-2013	Clerical/Paraprofessional
Koulis, Glenda					Paraprofessional

\*Emergency Conditional Appointment

**FACILITIES**

#FA-1

**RESOLVED:** that the West Babylon Board of Education declares the following vehicle obsolete:

VIN #: 1HVBBAAANOSH202743  
 Year: 1995  
 Make: International Blue Bird  
 Plate #: K50797

**ADDENDA**  
**BOARD OF EDUCATION**

**#BE-6**

**WHEREAS**, State and Federal laws and regulations permit the admission into the United States of children from foreign nations for the purpose of attending American High Schools on a J-1 education visa; and

**WHEREAS**, Le Van Luong is sponsored by International Student Exchange, a U.S. Department of State approved Sponsor; and

**WHEREAS**, Yvonne Guzman, a resident of the West Babylon Union Free School District, 100 Columbus Avenue, West Babylon, NY 11704, has made application to the West Babylon Union Free School District to permit Le Van Luong, a minor child and native of Vietnam, to attend the West Babylon High School as a qualified student who will be residing in her home and under her direct supervision, until the end of the 2012/2013 school year; and

**WHEREAS**, Dr. Ellice Vassallo, the Principal of the West Babylon High School, has recommended the admission of Le Van Luong into the West Babylon High School; and

**WHEREAS**, there will not be more than five (5) exchange students in the High School at any time during the attendance of Le Van Luong; and it is hereby

**RESOLVED**, that the Board of Education of the West Babylon Union Free School District approves the admission of Le Van Luong into the West Babylon High School for the remainder of the 2012/2013 school year; and it is further

**RESOLVED**, that the Board waives tuition as long as Le Van Luong is a student in the West Babylon Union Free School District in Good Standing, until the end of the 2012/2013 school year; and it is further

**RESOLVED**, that the district shall provide transportation for Le Van Luong from the place of residence within the district to the West Babylon High School and such extra-curricular transportation that would normally be provided to any resident West Babylon High School student, provided Le Van Luong is a student in Good Standing enrolled in the West Babylon High School; and it is further

**RESOLVED**, that Le Van Luong may participate in extra-curricular sports in accordance within Section XI regulations and upon the submission of the documents from the International Student Exchange, required by the West Babylon Union Free School District and Section XI.

**PERSONNEL**

**#PE-2**

**RESOLVED:** that the attached personnel schedule is approved:

12-C-9A(a) Civil Service Personnel

**SCHEDULE 12-C-9A, Civil Service Personnel Schedule**

**ADDENDUM (a)**

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ AREA</b>	<b>STEP/ SALARY</b>	<b>BEG/END APPT.</b>	<b>COMMENTS</b>
*Frabizio, Jeannette	School Lunch Manager	BO	\$55,000. (prorate)	1/2/13	Probationary Appt. C.S. List of Eligibles #11-8153-454

**POLICY REVIEW:**

File: 1500-E — Public Use of School Facilities — Exhibit (Revision)

Trustee Wandasiewicz seconded by trustee Bocca made a motion to approve the revision of the fee schedule.

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The motion was **CARRIED** by all present

Trustee Gismervik seconded by trustee Villagran made a motion to waive reading agenda items B-E and move them to second time discussion.

The motion was **CARRIED** by all present

Trustee Klein seconded by trustee Wandasiewicz made a motion to delete Agenda Items F-KK as they are obsolete or incorporated into other policy.

The motion was **CARRIED** by all present

Agenda Items LL through NN were reviewed by the Board and received new policy numbers from NYSSBA.

**COMMITTEES:**

None

**OLD/NEW BUSINESS:**

President Diane Thiel offered the following reminders: Curriculum Committee and Special Meeting on December 4<sup>th</sup>; Policy Committee Make-up Meeting on December 6<sup>th</sup>; Board meeting on December 11<sup>th</sup> — Board recognition; Operations Committee Meeting on December 18<sup>th</sup>.

Mr. Cacciola asked Mrs. Farrelly to share an experience she had with an 8<sup>th</sup> Grade student this morning. Mrs. Farrelly said that while she was at the JHS an 8<sup>th</sup> grade student Tom Iliou requested to meet with Mrs. Farrelly to present an idea for a new program that he has been thinking about creating. He said that he would like to enhance the peer tutoring program which is currently in practice by adding an on-line portion in which students could see who is available for tutoring and scheduling a tutoring session with the student on-line rather than have to go through the current process. This would still be under the supervision of the guidance department. He is working with Mr. Case, Coordinator of K-12 Student Data & Instructional Technology and they would like to work out the kinks and perhaps share it with the Board in the spring and possibly Dr. Vassallo to perhaps begin the program at the high school, as well. The Board endorsed his moving forward with creating the pilot program. Mr. Cacciola thanked Mr. Case for his assistance working with the student. He said Mr. Case put a lot of time into this program.

**Statement of Residents:**                      **None**

President Thiel reviewed some upcoming community events and school calendar events.

She thanked all for attending.

Trustee Bocca seconded by Trustee Villagran made a motion to adjourn at 9:28 p.m.

The motion was **CARRIED** by all present

Attested to: \_\_\_\_\_  
District Clerk