

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, September 11, 2012, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees James F. Bocca, Lucy Campasano, Wendy DeGaetano, Cathy Gismervik, Diane Klein, Peter Scarlatos (arrived 7:30 p.m.), Diane Thiel, Stacy Villagran and Jennifer Wandasiewicz

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Mrs. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum and Instruction; Mrs. Jennifer Buscemi, Executive Director for Finance & Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents (audience of approx. 22).

The president opened the meeting at 7:00 p.m. and led those present in the salute to the flag.

Trustee Bocca seconded by Trustee Wandasiewicz made a motion to go into Executive Session at 7:01 pm. to discuss contract negotiations, personnel and legal matters.

The motion was **CARRIED** by all present.

The meeting reconvened at 8:05 p.m.

Trustee Scarlatos seconded by Trustee Gismervik made a motion to approve the revision of the minutes of the Regular meeting of August 14, 2012 (added Y. Farrelly to those in attendance) and the Regular Meeting of August 28, 2012.

The motion was **CARRIED** by all present.

Statement of the Superintendent and/or Board of Education:

Mr. Cacciola noted that the district had a fairly smooth opening with minor busing issues, most of which have been resolved. Traffic was a nightmare the first day of school at the HS. Drop off, as stated in Dr. Vassallo's letter, should be done at the administration building side of the school.

Mr. Cacciola thanked Mr. Hanley, HS Assistant Principal for his work with the high school master schedule; noting study halls are at a minimal number.

Mr. Cacciola said that he has received a number of calls regarding the supply lists; the district supplies calculators for students and Ms. Neville and Mr. O'Leary are working on ordering additional calculators.

Mr. Cacciola congratulated JFK Principal Mr. Gregg Cunningham for his school's designation as a Reward School for the 2012-2013 school year. The school is amongst the highest achieving in NYS. Mr. Cacciola said that the award is bestowed on a school for one of two items; Performance on State Assessments and for Progress, JFK has earned both awards. He congratulated Mr. Cunningham and said the district strives to have all of the schools in the same situation.

Mr. Cacciola noted that on Monday, September 24 at 6:00 p.m. there will be a tenure celebration to honor 15 teachers who have earned tenure. He congratulated the teachers and added that he will not be able to be in attendance at that evening and that Mrs. Farrelly will handle the meeting in his place.

Regarding APPR, Mr. Cacciola said that the district did the initial submission by July 1 and had a number of items which needed to be addressed. He said as of September 7 all parties have signed the revised copy and it was resubmitted on time.

Statement of West Babylon Teachers Association: None

Statement of West Babylon Administrators' Association: None

Statement of CSEA Representative: None

Statement of Student Association Representative: None

Statement of PTA Council Representative: None

Statement of Residents (Agenda Items):

Board President Diane Thiel said that she is pleased to note that there is now a PowerPoint Presentation which will play before the meetings to explain the process of a Board meeting. She welcomed everyone and explained that during statements residents and others should refrain from using names of staff members and should be sure to follow the chain of command before coming to speak to the Board. Mrs. Thiel asked if the group was here for one particular reason which did not fall under the agenda items, and since they were, she asked the Board if, in the interest of time, the statement of Residents could be changed to the earlier portion of the meeting.

Trustee Villagran seconded by Trustee Gismervik made a motion to waive policy for this evening's residents' portion of the meeting and allow residents to speak about other topics, now.

The motion was **CARRIED** by all present.

Resident Lisa Ortiz spoke about her concern that the Varsity Soccer team does not have enough uniforms, has no designated fields and no game balls. Mr. Cacciola noted that this is the first that he is hearing about this matter. There was a discussion about the uniforms, etc. Mrs. Farrelly asked if the athletic director was aware of the issues.

Resident Vinny LaConte said that he was willing to help and offered the use of the Van Bourgondien Field. Mr. Cacciola said that he will contact Mr. Spinelli and ask

that he get in touch with Mr. LaConte and get back to the team.

**Superintendent's Report/Educational Presentation:
RS Abrams – Internal Audit Report – A. Battaglia and L. Hart**

Ms. Battaglia and Ms. Hart presented that audit report findings. They noted that; all new areas are of low risk, there is no administrative approval of STACK, the district should have a "change order policy". Mrs. Buscemi recommended doing a full review of the STAC cycle next year. Regarding medical benefits, a recommendation was made to have spot checks and administrator reconciliations done to ensure accuracy. It was also recommended to make personnel folders less accessible. In response to trustee Campasano's question regarding health insurance, Mrs. Buscemi explained that the district does follow up on employee deaths to ensure benefits are not paid when they should not be paid.

Trustee Scarlatos seconded by Trustee Campasano made a motion to approve the **Consent Agenda** and **addendum #PE-2**.

The motion was **CARRIED** by all present

BOARD OF EDUCATION

#BE-1

WHEREAS, the following employees have served the West Babylon School District admirably, and

WHEREAS, the following West Babylon School District employees are dedicated to the health and well-being of our District's children.

NOW, BE IT RESOLVED, that the Board of Education of the West Babylon Union Free School District does hereby proclaim recognition of its employees as follows:

October 15-19, 2012	School Lunch Personnel
November 19-23, 2012	Supervisors & Administrators
January 7-11, 2013	Paraprofessional Personnel
January 14-18, 2013	School Nurses
“	Occupational Therapists
“	Physical Therapists
“	Certified Occupational Therapy Assistants
January 28-February 1, 2013	Buildings & Grounds and Security Personnel
April 22-26, 2013	Administrative Professionals
May 6-10, 2013	Teachers and Teaching Assistants
May 13-17, 2013	Transportation Personnel

#BE-2

RESOLVED: that in accordance with National School Board Recognition Week, the West Babylon Schools Board of Education declares the week of **October 29-November 2, 2012, School Board Recognition Week**, to celebrate the public service of school board trustees. Recognition will take place at the Board of Education meeting to be held on Tuesday, October 30, 2012.

#BE-3

WHEREAS, the West Babylon Schools Parent Teacher Associations have served our District admirably, and **WHEREAS**, the West Babylon Schools Parent Teacher Associations are dedicated to the health and well-being of our District's children. **NOW, BE IT RESOLVED**, that the Board of Education of the West Babylon Union Free School District does hereby proclaim the week of **February 11-15, 2013 Parent Teacher Associations Recognition Week**.

#BE-4

RESOLVED: that the West Babylon Board of Education approves the following school district to provide special education and related services to West Babylon School District resident students for the 2012-2013 school year:

East Islip Union Free School District

#BE-5

RESOLVED: that the West Babylon Board of Education approves the following agency to provide special education and related services to West Babylon School District resident students for the 2012-2013 school year:

Accessible Learning Technology Alternatives

#BE-6 **BE IT RESOLVED**, that the Board of Education of the West Babylon Union Free School District hereby approves and ratifies the Memorandum of Agreement dated August 31, 2012 with the West Babylon Administrators Association.

BE IT FURTHER RESOLVED, that the Superintendent of Schools and the President of the Board of Education, are authorized to execute a more formal collective bargaining agreement for the period July 1, 2011 through June 30, 2014, consistent with the terms of the Memorandum of Agreement.

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

- 12-A-3 Board of Education
- 12-P-5 Professional Personnel
- 12-C-5 Civil Service Personnel

SCHEDULE 12-A-3, BOARD OF EDUCATION SCHEDULE

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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IV. The following administrators are authorized to represent the school district and the Board of Education, regarding special funding applications and/or legal compliance:

Dignity Act Coordinators - Eleanor Levy/Jeanne Fitzgerald/Gary Nemeth/Giovanni DiStefano/Dr. Jill Taylor

SCHEDULE 12-P-5 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Ging, Lisa	Special Ed. Tchr.	JH		6/7/12 -	Family Medical Leave
Satriano, Paul	Guidance Counselor	HS		8/27/12 -	Family Medical Leave [date correction]

The following probationary teaching assistant is being recalled from the Teaching Assistant Preferred Eligibility List:

Grawin, Regina	Regular Substitute/ Teaching Assistant	TA	Step TA-1-3 / \$31,413.	9/1/12 - 6/30/13, or sooner at district's discretion	
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Elementary Clubs & Advisors:

Manzi, Christine	Math Olympiads	SA	\$366.	2012-2013	
Craig, Amanda	Safety Patrol	TA	\$506.		[repl. K. Durkin]

Adult Education Instructor:

Christofondis, Kira	Zumba		\$25./hr.	Fall, 2012	
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Student Teachers/Observers:

Kane, Amanda	Special Education	JH		Fall, 2012	
Klein, Brendan	Social Studies	JH			

Per Diem Substitute: DW

Leonbruno, Heather		\$90./day	2012-2013		
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SCHEDULE 12-C-5 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Bailey, Dolores	Paraprofessional (cafeteria aide)	HS		9/4/12 - 11/16/12	Leave of Absence [date correction]
Lambracia, Joanne	School Bus Driver	Trans.		8/20/12	Resignation
LoFaso, Lucyanne	School Bus Monitor	Trans.		8/27/12	Resignation
Fauci, Carolyn	Paraprofessional (school monitor)	SB		9/4/12	Resignation
D'Amelio-Paolo, Theresa	Food Service Wrkr. 'B'	HS		9/4/12	Resignation
Per Diem Substitutes:		DW	\$9./hr.	2012-2013	
Esposito, Bernadette					Food Service Worker
Fauci, Carolyn					Clerical/Paraprofessional

FINANCE

- #FI-1**
RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$1,074.00, from Mr. Anthony Cacciola. The donation will be used to cover the cost of food and refreshments served at the district's 2012 Superintendent's Conference Day held on August 30, 2012.
- #FI-2**
RESOLVED: that the Assistant Superintendent and Executive Directors are authorized to file application under the Educational Consolidation and Improvement Act, Title I, Part A, in the approximate amount of \$229,126, for the 2012-2013 school year.
- #FI-3**
RESOLVED: that the Assistant Superintendent and Executive Directors are authorized to file application under the No Child Left Behind Act for Title II, Part A, Teacher and Principal Training and Recruiting funds in the approximate amount of \$123,732, for the 2012-2013 school year.
- #FI-4**
RESOLVED: that the Assistant Superintendent and Executive Directors are authorized to file application under the No Child Left Behind Act for Title III, Part A, LEP (Limited English Proficient) in the approximate amount of \$20,610, for the 2012-2013 school year.

ADDENDUM

PERSONNEL

- #PE-2**
RESOLVED: that the attached personnel schedules are approved:
12-P-5A(a) Professional Personnel
12-C-5A(a) Civil Service Personnel

SCHEDULE 12-P-5A Professional Personnel Schedule

ADDENDUM (a)

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Per Diem Substitutes:		DW	\$90./day	2012-2013	
DeLuca, Sarafina					
Hennessy, Kevin					
Primm, Joseph					

SCHEDULE 12-C-5A Civil Service Personnel Schedule

ADDENDUM (a)

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Koeppel, Michael	Auto Mechanic III	Trans.		10/16/12	Resignation

POLICY REVIEW: Mrs. Thiel explained that policies will be sent to trustees to be placed on the September 24 agenda.

COMMITTEES:

OLD/NEW BUSINESS: -

In response to trustee Campasano's request, Mrs. Tona reviewed the data presented at the August 28, 2012 meeting. In addition, Mrs. Tona will put Regents data together for the Board. Building principals will be coming to a future meeting to discuss the data presented at the August meeting. In addition, Mrs. Tona will provide the trustees with an enrollment report for AP courses.

Trustee Villagran asked for information about sports uniforms and the role of the equipment manager. After some discussion, Trustee Bocca noted that Mr. Spinelli did go out of his way to try to accommodate most of the athletes with their uniforms. Trustee DeGaetano asked questions about the procedures for the return of uniforms and the procedure for collecting payment for unreturned items such as uniforms, calculators, books, etc. In addition, she wanted to know if the district is aware of how much money is lost due to unreturned items. The legality for enforcing paying for unreturned items was also discussed. Mr. Cacciola said that he will ask Mr. Spinelli to present the athletic department's procedures for the role of the equipment manager and the return of equipment to the district.

Mrs. Tona said that the PSAT prep course was well attended. She said that she is looking to plan a new set of PSAT prep courses and asked that the Board again waive the usage fees.

Trustee Villagran seconded by Trustee DeGaetano made a motion to waive the usage fees for another round of PSAT prep courses.

The motion was **CARRIED** by all present.

Mr. Cacciola noted that the district will be joining in with all of BOCES in a virtual grant application for additional AP courses. The district will not have to write the grant, we would just reap the benefits.

Statement of Residents

Resident Lisa DiGeloromo was concerned that her son was sent home with four hours of math homework and no calculator. Mr. Cacciola said that there would be no homework until calculators were provided. Ms. DiGeloromo also suggested making it mandatory to attend the PSAT prep course.

Trustee Wandasiewicz seconded by Trustee Scarlatos made a motion to enter Executive Session for matters of negotiations and personnel at 9:20 p.m.

The motion was **CARRIED** by all present

Board President Diane Thiel congratulated Resident William Hill for 50 years of marriage which was posted in the Beacon.

Trustee Bocca seconded by Trustee Wandasiewicz made a motion to adjourn at 10:07

The motion was **CARRIED** by all present

Attested to: _____

District Clerk