

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, August 28, 2012, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees James F. Bocca, Wendy DeGaetano (arrived 8:40 p.m.), Cathy Gismervik, Diane Klein, Peter Scarlatos, Diane Thiel, Stacy Villagran and Jennifer Wandasiewicz

Trustee Lucy Campasano was absent (DIF)

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Mrs. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum and Instruction; Mrs. Jennifer Buscemi, Executive Director for Finance & Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents (audience of approx. 7).

The president opened the meeting at 7:01 p.m. and led those present in the salute to the flag.

Trustee Gismervik seconded by Trustee Villagran made a motion to go into Executive Session at 7:02 pm. to discuss contract negotiations, personnel and legal matters.

The motion was **CARRIED** by all present.

Trustee Bocca seconded by Trustee Wandasiewicz made a motion to adjourn Executive Session at 7:42 pm.

The motion was **CARRIED** by all present.

The meeting reconvened at 8:03 p.m.

Trustee Gismervik seconded by Trustee Scarlatos made a motion to approve the minutes of the Regular meeting of August 14, 2012 and the Special Meeting of August 21, 2012.

The motion was **CARRIED** by all present.

**Statement of the Superintendent and/or Board of Education:**

Mr. Cacciola noted something that has been brought to his attention. There is someone soliciting math text books district-wide and telling people that these books are endorsed by the Superintendent. He wanted to assure everyone that he has not endorsed any such book. He said often the salesperson knows the names of the student and then will ask the parent for references to other students. Mrs. Tona said that she followed up to find out who the person is and learned that he is a student of University of California, Berkeley and was recruited by Southwest Advantage to sell these books. There will be a robo-call to parents to let them know that the district is not endorsing these books.

Mr. Cacciola said that he accepted Adrienne Goldenbaum's letter of intent to retire which is on this evening's agenda. He spoke very highly of Mrs. Goldenbaum and her many years of service to the district. He noted that she is the senior lunch director in New York and will be hard to replace.

Mrs. Thiel said that she received an e-mail from former Board member Carmine Galletta regarding the needs of the Babylon food pantry. His company GallettAir along with Argyle Auto Service and South Bay Collision will be holding a food drive to help stock the food pantry from September 10 to September 24, between the hours of 8:00 a.m. and 5:00 p.m. — food can be taken to any of these businesses. A list of needs for the pantry was provided. Each of these businesses will also donate a generous amount of non-perishable food to the pantry.

**Statement of West Babylon Teachers Association:** None

**Statement of West Babylon Administrators' Association:**

WBAA President Eleanor Levy wished everyone a wonderful school year. She thanked the Board for their visit to the schools. Mrs. Levy said that on September 19 the district will begin its yearly food drive. A list of needs will be provided.

**Statement of CSEA Representative:** None

**Statement of Student Association Representative:** None

**Statement of PTA Council Representative:** None

**Statement of Residents (Agenda Items):**

Resident Raymond Cody said that he likes the new Board environment, already. He congratulated Mrs. Farrelly for achieving tenure and Mr. O'Leary for his new position as High School Assistant Principal. In response to his question about the new APPR, Mrs. Thiel said that this topic will be touched upon later in the evening.

**Superintendent's Report/Educational Presentation:**

Mr. Cacciola said that Mrs. Tona has done a data analysis and there is much to celebrate and many concerns to be addressed. Mrs. Tona offered a PowerPoint presentation of district test scores and standings within the State and Suffolk County averages. She said that the goal is for the district to be in the top 50% of the state and county averages. In response to Trustee Bocca's concern about the students feeling too much pressure from all of these tests and the possibility of the

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staff passing along their own stress to succeed, Mrs. Tona said that this is not just a West Babylon concern, it is a countrywide concern. There were discussions about the students' attendance in class being taken into account for the teachers' scores, scheduling teaching around students who must be pulled out for special programs, and a request for a more thorough breakdown of Regents scores. Mrs. Tona explained that scoring is no longer compared to "similar schools". She added that the district is in good standing. Mrs. Tona will be meeting with the building principals for their action plan and will share with the Board at a later date.

Trustee Scarlatos seconded by Trustee Villagran made a motion to approve the **Consent Agenda** and addendum #PE-2.

The motion was **CARRIED** by all present

## **BOARD OF EDUCATION**

**#BE-1**

**RESOLVED:** that the 2012-2013 District, Board and Superintendent's Goals, are adopted, as follows:

### **2012-2013 DISTRICT, BOARD, AND SUPERINTENDENT'S GOALS**

#### **DISTRICT GOALS 2012-2013**

- 1. Commit to a district-wide comprehensive long range strategic plan with measurable goals & objectives that are evaluated for annual improvement.**
- 2. Provide rigorous and relevant instructional and co-curricular programs taught by highly effective staff for the purpose of improving student achievement and preparing students to be college and career ready while meeting all New York State and Federal mandates.**
- 3. Enhance communication methods to further promote relationships between the school district and the community.**
- 4. Maintain fiscal stability and improve efficiency while providing quality educational programs for our students.**
- 5. Provide safe, healthy and well-maintained facilities for the physical, social and emotional well-being of students and staff.**

#### **BOARD GOALS 2012-2013**

- 1. Ensure the delivery of high quality instruction to improve student performance.**
  - a. Monitor progress of the district's strategic plan.
  - b. Review measurable goals & objectives that are evaluated quarterly.
- 2. Commit to continued Board trustee staff development.**
  - a. The Board of Education will attend professional development programs in order to remain current in the governance of the district. (1.2.2)
- 3. Develop communication methods to enhance relationships between the school district and the community. (2.1)**
  - a. Community involvement and participation at school and district events will increase.
  - b. Increase voter participation.
- 4. Develop a plan to increase the use of all means of communication to promote parental and community involvement.**
- 5. Ensure the district remains fiscally responsible while maintaining quality educational programs for our students.**

#### **SUPERINTENDENT'S GOALS 2012-2013**

- 1. Support the 2012-13 District and Board Goals.**
  - a. Focus on APPR. (5.4)
  - b. Develop strategies with the Superintendent's Management Team to improve the level of student achievement. (5.4.1)
- 2. Maintain fiscal stability that addresses the needs of the district while balancing the community's commitment in difficult financial times.**
  - a. Oversee and manage the use of fund balance and reserves, the redistribution of reserves, and the possible creation of new (capital) reserve categories. (3.1.2.10)

b. Examine the impact of declining enrollment. (3.1.4)

**3. Seek alternative funding sources. (3.30(c)).**

a. Investigate the employment or retention of a full-time grant writer (3.3.4).

**#BE-2**

**RESOLVED:** that in the absence of the District Clerk, the West Babylon Board of Education hereby authorizes the following people to be designated to accept service of personally delivered legal process:

- Barbara Burrows
- Jane Chiappone

**#BE-3**

**RESOLVED:** that the West Babylon Board of Education approves the following school district to provide special education and related services to West Babylon School District resident students for the 2012-2013 school year:

Seaford Union Free School District

**#BE-4**

**WHEREAS,** §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;

**WHEREAS,** the individuals named below have successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;

**NOW, THEREFORE, BE IT RESOLVED,** that the West Babylon Union Free School District certifies the following individuals as lead evaluators:

- Yiendhy Farrelly, Assistant Superintendent for Human Resources
- Christine Tona, Executive Director for Curriculum
- Eleanor Levy, Principal
- Gregg Cunningham, Principal
- JoAnn Scott, Principal
- Charles Germano, Principal
- Scott Payne, Principal
- Jen Carere, Assistant Principal
- Ellice Vassallo, Principal
- Shawn Hanley, Assistant Principal
- Carol Varsalona, Director of Language Arts and Testing
- Mona Tobin, Director of Student Services
- Ryan Case, Coordinator of K – 12 Data & Instructional Technology

AND, that the West Babylon Union Free School District certifies the following individuals will participate in a training course to be the lead evaluator during the 2012-2013 school year:

- Patricia Acocella, Principal
- Steve O'Leary, Assistant Principal

**PERSONNEL**

**#PE-1**

**RESOLVED:** that the following schedules, as attached, are approved:

- 12-P-4 Professional Personnel
- 12-C-4 Civil Service Personnel

**SCHEDULE 12-P-4 Professional Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Satriano, Paul	Guidance Counselor	HS		9/4/12 -	Family Medical Leave

**The following probationary teacher is being recalled from the English Preferred Eligibility List:**

Ludwig, Cristina	English Tchr.	HS		9/1/12	[from pt to ft]
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Upon the recommendation of the Superintendent of Schools, the following professional personnel who have successfully completed their annual reviews are appointed to tenure as listed below:

Tobin, Mona	Director of Student Services			11/18/12	Tenure
Farrelly, Yiendhy	Asst. Supt. For Human Resources			12/21/12	Tenure

**Summer Curriculum Work:**

<b><u>Writers of Student Learning Objectives:</u></b>				Summer, 2012	
Autovino, Adrienne	Music		\$60./hr.		3 hrs.
Coleman, Therese	Foreign Language				4.5 hrs.
Doran, William	Music				4.5 hrs.
Kronenbitter, Linda	Science				3 hrs.
Richert, Danielle	Physical Education				4.5 hrs.

**Per Diem Substitute:**

Bellino, Charles		JH	\$45./day	9/1/12 - 6/30/13	
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**Per Diem Substitutes:**

Kurt, Dilek		DW	\$90./day	2012-2013	
Mundy, Giovanna					

**SCHEDULE 12-C-4 Civil Service Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Bailey, Dolores	Paraprofessional (cafeteria aide)	HS		9/4/12-11/6/12	Leave of Absence
D'Aleo, Philip	School Bus Driver	Trans.		8/8/12	Resignation
Goldenbaum, Adrienne	School Lunch Director	BO/DW		12/31/12	Resignation to Retire
Lorito, Thomas	Custodial Worker I	DW		8/22/12	Resignation from LOA [to remain in head cust. post]
Lindemann, Theresa	School Bus Driver	Trans.	Step 1/ \$19.53/hr.	8/29/12	Probationary Appt.
Phillips, Matthew	School Bus Driver	Trans.	Step 1/ \$19.53/hr.	8/29/12	Probationary Appt.
McDermott, Matthew	PT/School Bus Driver	Trans.	Step 1/	8/29/12	Probationary Appt.

\$19.53/hr.

**FINANCE**

**#FI-1**

**RESOLVED:** that the West Babylon Board of Education approves the following budget transfer:

<b>ACCOUNT CODE DESCRIPTION &amp; TRANSFER EXPLANATION</b>			
<b>ACCOUNT CODE</b>		<b>FROM</b>	<b>TO</b>
A2816.4490	District Test Scoring	\$49,022.77	
	Western Suffolk BOCES Contract Services		
A2630.4900	Star Renaissance APPR		\$49,022.77
	Local Assessment		

**#FI-2**

**RESOLVED:** that the Meat & Miscellaneous Food Products Bid # C-388, as attached, be awarded to T. A. Morris, as the company was the lowest responsible bidder.

**ADDENDUM**

**PERSONNEL**

**#PE-2**

**RESOLVED:** that the attached personnel schedule is approved:

12-P-4A(a) Professional Personnel

**SCHEDULE 12-P-4A Professional Personnel Schedule**

**ADDENDUM (a)**

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ AREA</b>	<b>STEP/ SALARY</b>	<b>BEG/END APPT.</b>	<b>COMMENTS</b>
Anselona Troisi, Donna	Elementary Tchr	JK		9/12/12 - end of First Semester	Leave of Absence
Scala, Nicole	PT/Special Ed. Tchr. (.6)	JH	Step A-6-2/ \$62,688. (prorate @ 60%)	9/1/12 - 6/30/13	[declined position, returned to PEL]
Scala, Nicole	Per Diem Substitute	JH	\$36./day	9/1/12 - 6/30/13	"

**The following probationary teacher is being recalled from the Special Education Preferred Eligibility List:**

Thorschmidt, Joanne	PT/Special Ed. Tchr. (.6)	JH	Step A-7-3/	9/1/12 - 6/30/13	
PT/Social Studies Tchr.	(.4) JH		\$67,732.	9/1/12 - 6/30/13	[from .6]

**Coach:**

Makarius, Christine	JV Head	Cheerleading	\$4,108.	Fall, 2012
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**POLICY REVIEW:**

Board President Diane Thiel informed the Board that Mrs. Jones sent out another group of policies for the Board's comments and review. She asked for feedback to be sent to Mrs. Jones by September 7 so all can be compiled by the policy committee's first meeting on September 10.

Mrs. Farrelly and Mr. Cacciola explained to the trustees that the district has received a request from a military family (in contract to purchase a home in the district) to allow their children to enroll in West Babylon before their closing date of September 15, 2012. He said that although policy does not permit this as a general practice, these are extenuating circumstances and the home is within the West Babylon School District boundaries. He said if the Board were comfortable

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allowing the children to enroll now, it would make the transition a little easier for them. Attorney William Morrell said in extenuating circumstances other districts have allowed students to enter prior to the closing date as long as the school is satisfied that the request is genuine. He said that he read the letter and was confident that it was a legitimate request and would be willing to contact the bank if the need were to arise. He said that provided there is a contract, he would see no problem with making an exception.

After further discussion Trustee Klein seconded by trustee Scarlatos made a motion to make a temporary exception to the district's proof of residency policy for a particular family until on or about the September 15, 2012 anticipated closing date, provided they have the closing documents indicating date of anticipated closing, and a mortgage commitment.

The motion was **CARRIED** by all present

**COMMITTEES:**

**OLD/NEW BUSINESS: -**

**Annual Building Tours – August 22<sup>nd</sup> and 23<sup>rd</sup>.**

Mrs. Thiel thanked all of the staff for their hospitality during the building tours. She said that both Tooker Avenue and the High School staff had to contend with the summer school program while preparing the buildings for the new school year. Full report is on file in the District Clerk's office.

Trustee DeGaetano asked if past concerns were addressed, i.e., leak in electrical room in the PAC, driveway condition at the JHS, flooring at the JHS and leaking roofs. Mr. Cacciola said that the electric room has been addressed. He said that during heavy rains, at times if the drains are clogged, there may be a leak until the problem is corrected. However, there are no lingering problems. Mr. Cacciola said that the district's five year plan needs to be reviewed. In addition, Mr. Graziano has suggested reviewing the charges for the PAC and channeling revenue into long term work. Mr. Cacciola said that some chairs in the PAC need attention as does some of the carpet. Trustee DeGaetano noted that some of the stage lighting is in need of repair. Mr. Cacciola added that the Board will have to either building a capital reserve fund or consider a capital project for the repairs.

**August 24<sup>th</sup> Workshop** – Diane Thiel shared information from the NYSSBA Board Leadership Conference workshop that she attended with Mr. Cacciola, Mrs. Tona and Mrs. Klein. She said that she has some Common Core information packets that she can share with the trustees if interested. Trustee DeGaetano said that she would like a copy of the information.

**Statement of Residents**

Resident Raymond Cody spoke about the Regents data. He spoke highly of Mrs. Goldenbaum and wished her well in her retirement.

Resident Daienna Edmunds expressed concern about the STAR testing and the administration of it in September. Mrs. Tona explained that this is an intuitive type of test and that all of the students take it in September and again in May or June. In response to Mrs. Edmunds other concern with increased class sizes affecting test scores, Mr. Cacciola and Mrs. Tona noted that the district has looked at neighboring districts' class sizes and some of the districts with larger class sizes scored higher on state tests and some with smaller class sizes scored lower. In response to President Diane Thiel's question, Mrs. Tona said that she will be working with the building principals to work in ways to inform parents of the tests and their intent.

Trustee Bocca seconded by Trustee Scarlatos made a motion to adjourn at 9:43 pm.

Attested to: \_\_\_\_\_

District Clerk