

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK
REGULAR MEETING
BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING
THURSDAY – OCTOBER 11, 2012
AGENDA

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to The Flag

[7:00 P.M. - Meeting Convenes Followed by Student
Presentation(s) and/or Executive Session]

[8:00 P.M. - Public Session Resumes Beginning with Item #3]

3. Approval of minutes of previous meeting(s): Regular Meeting: September 24, 2012
4. Statement of the Board and/or Superintendent
5. Statement of West Babylon Teachers' Association Representatives
6. Statement of School Administrators' Association Representatives
7. Statement of C.S.E.A. Representatives
8. Statement of Student Association Representatives
9. Statement of PTA Council Representatives
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]*
11. Report of the Superintendent and/or Educational Presentation:
 - A. **“External Auditor’s Report”**
Mr. Michael Nawrocki, Nawrocki Smith LLP
 - B. **“Year End Summary and Tax Levy Summary”**
Mrs. Jennifer Buscemi, Executive Director for Finance & Operations

12. Business Agenda [****Consent Agenda Items**]
 - A. **BOARD OF EDUCATION**
 - ** (R) Authorization for Board President to Sign Verizon Corporate Services Group Inc. Letter of Renewal (Res. #BE-1)
 - ** (R) Approval of Contract regarding Professional Services provided for Adapted Physical Education Service Delivery Training (Res. #BE-2)
 - ** (R) Authorization for Superintendent to Sign Pep Grant Services Agreement (Res. #BE-3)
 - ** (R) Acceptance of External Auditor's Report (Res. #BE-4)
 - ** (R) Ratification of the Approved APPR Plan and Adoption as District's Annual Professional Performance Review Plan for the 2012-2013 School Year (Res. #BE-5)
 - B. **PERSONNEL**
 - ** (R) 12-P-7 Professional Personnel
 - ** (R) 12-C-7 Civil Service Personnel (Res. #PE-1)
 - C. **FINANCE**
 - ** (R) 2012-2013 West Babylon Union Free School District Tax Levy (Res. #FI-1)
 - ** (R) 2012-2013 West Babylon Public Library Tax Levy (Res. #FI-2)
 - ** (R) 2012-2013 Town of Babylon Assessed Valuation for Senior Citizens Exemption (Res. #FI-3)
 - ** (R) Acceptance of Donations (Res. #FI-4 through Res. #FI-5)
 - D. **CURRICULUM**
 - ** (R) Declaration of Obsolete Math Books (Res. #CU-1)
 - E. **FACILITIES**
 - ** (R) Acceptance of Donations (Res. #FA-1 through Res. #FA-2)
13. Policy Review:
 - A. Board Review - Regular Board Meetings (Second Time Discussion) (File:2310)
 - B. Board Review - Student Transportation to Certified or Licensed Day Care Facilities (Second Time Discussion) (File:8412)
 - C. Board Review - Student Transportation Services to Non-certified or Unlicensed Day Care Facilities (Second Time Discussion) (File:8412.1)
14. Board of Education Committee Reports: Curriculum
15. Old Business
16. New Business
17. Follow-Up to Residents' Statements
18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*
19. Adjournment [This should take place by 11:00 P.M.]

*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

Follow-Up to Residents' Unanswered Questions

Date	Residents' Questions	Responses
July 10, 2012	-----	-----
July 26, 2012	-----	-----
August 14, 2012	-----	-----
August 28, 2012	-----	-----
September 11, 2012	<p>Re: Boys Varsity Soccer Team</p> <p>1. The Varsity team did not have game balls.</p>	<p>Per Mr. Anthony Spinelli, Director of Health, Physical Education & Athletics:</p> <p>1. An order is being placed on 9/12/12 for four game balls. These are scheduled to arrive ASAP. Game balls will be available for Friday's game (9/14/12).</p>
	<p>2. The Varsity team does not have use of a field for Friday's game (9/14/12).</p>	<p>2a. As part of our long range field renovation program to improve the quality of the fields, our children play on, fields need to be closed for reconditioning purposes and to allow the turf to develop. We have worked out a tentative multi-year approach which impacts different teams at different times and will eventually allow all teams the fortitude to play on a good field.</p> <p>2b. In response to the closing of one field at the high school, we have set up a practice field at Tooker Avenue School and carefully arranged all games for the high school boys and girls program to avoid conflicts. In the event of inclement weather forcing us to play on the next available day, we are prepared to utilize the field inside the track, located at the Junior High School, as a back up.</p> <p>2c. Games will be played at either the High School or the turf field at Our Lady of Grace.</p> <p>2d. Specifically, this Friday's game (9/14/12) will be played at the High School.</p>
	<p>3. The team does not have uniforms.</p>	<p>3a. It was recently brought to my attention that there are not a sufficient number of varsity uniforms. I am in the process of investigating.</p> <p>3b. Until the uniform issue is resolved, the team will be wearing West Babylon blue uniforms for Friday's game (9/14/12).</p>
September 24, 2012	<p>Why are certain athletic teams having to wait to be taken home instead of the district providing a second bus to return the students to school?</p>	<p>Mr. Cacciola reviewed the request, to bring the first team home, with the Superintendent's Management Team. The district can make the accommodation for districts within close proximity to West Babylon as determined by Mr. Bianco.</p>

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK
REGULAR MEETING
BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING
THURSDAY – OCTOBER 11, 2012
RESOLUTIONS

BOARD OF EDUCATION

*****BE-1**

RESOLVED: that the West Babylon Board of Education authorizes the Board President to sign the “Letter of Renewal” between the West Babylon School District and Verizon Corporate Services Group Inc.

*****BE-2**

RESOLVED: that the West Babylon Board of Education retroactively approves the contract with Dr. Ellen Kowalski, for professional services provided in October and November, 2011, for “Adapted Physical Education Service Delivery Training”. These services were acquired through the Carol E. White Physical Education Grant.

*****BE-3**

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to sign the Pep Grant Services Agreement between the West Babylon Union Free School District and Joseph Serigano, Independent Contractor, effective October 1, 2012 through September 30, 2013.

*****BE-4**

RESOLVED: that the Independent External Auditor’s Report, for the fiscal year ending June 30, 2012, be accepted by the West Babylon Board of Education, as presented to the Audit Committee, by Mr. Michael Nawrocki, CPA, from the firm of Nawrocki Smith LLP.

*****BE-5**

WHEREAS, the District submitted its Annual Professional Performance Review (“APPR”) Plan to the State Education Department for review on June 28, 2012, in accordance with Education Law §3012-c and 8 NYCRR §30-2; and

Continued

WHEREAS, the State Education Department rejected the District's APPR Plan and sent feedback to the District requiring certain changes be made to the plan; and

WHEREAS, the District made the necessary corrections to its APPR Plan and re-submitted the Plan to the State Education Department for review on August 28, 2012, and September 21, 2012; and

WHEREAS, the State Education Department notified the District that its revised APPR Plan had been approved on September 25, 2012; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the West Babylon Union Free School District hereby ratifies the approved APPR Plan and adopts it as the District's Annual Professional Performance Review plan for classroom teachers and principals for the 2012-2013 school year.

PERSONNEL

**#PE-1

RESOLVED: that the following schedules, as attached, are approved:

12-P-7

Professional Personnel

12-C-7

Civil Service Personnel

FINANCE

****#FI-1**

RESOLVED: that the amount to be raised by the tax levy for the West Babylon Union Free School District be fixed at the sum of **\$63,717,953**, for the 2012-2013 school year.

****#FI-2**

RESOLVED: that the amount to be raised by the tax levy for the West Babylon Public Library be fixed at the sum of **\$3,427,854**, for the 2012-2013 school year, as presented by Mrs. Ann Marie Dolan, Director, West Babylon Public Library.

****#FI-3**

RESOLVED: that the West Babylon Union Free School District Board of Education acknowledges the 2012-2013 Assessed Valuation, as received by the Town of Babylon, for the Senior Citizen Exemption is \$456,280. The Clergy Exemption is \$4,500.

****#FI-4**

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$420.14, from Target's "Take Charge of Education" program and a donation, in the amount of \$565.66, from Stop & Shop's "A+ Rewards" program. These donations will be deposited into Santapogue School's Trust and Agency account.

****#FI-5**

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$250.00, from the West Babylon Administrators' Association. The donation will be use for the October 16, 2012 Healthy Choices Fun Run.

CURRICULUM

**#CU-1

RESOLVED: that the West Babylon Board of Education declares 237 math books, located in the Junior High School, obsolete:

Grade – 1:

<u>Title</u>	<u>ISBN Number</u>	<u>Number of Copies</u>
“Harcourt Math Student Edition Unit Books”	0-15-334740-6	18

Grade – 2:

<u>Title</u>	<u>ISBN Number</u>	<u>Number of Copies</u>
“Harcourt Math Student Edition Unit Books”	-----	102
“Harcourt Teachers Edition Vol. 1”	0-15-342725-6	1
“Harcourt Teachers Edition Vol. 1”	0-15-334749-X	1
“Harcourt Teachers Edition Vol. 1”	0-15-334753-8	3
“Harcourt Teachers Edition Vol. 1”	0-15-342731-0	1
“Harcourt Teachers Edition Vol. 1”	0-15-342720-5	3
“Harcourt Teachers Edition Vol. 1”	0-15-334746-5	4
“Harcourt Teachers Edition Vol. 2”	0-15-342718-3	1
“Harcourt Teachers Edition Vol. 2”	0-15-342723-X	2
“Harcourt Teachers Edition Vol. 2”	0-15-334750-3	1
“Harcourt Teachers Edition Vol. 2”	0-15-342726-4	2
“Harcourt Teachers Edition Vol. 2”	0-15-334754-6	1
“Harcourt Teachers Edition Vol. 2”	0-15-342721-3	5
“Harcourt Teachers Edition Vol. 2”	0-15-338908-7	3

Continued

Grade – 2:

<u>Title</u>	<u>ISBN Number</u>	<u>Number of Copies</u>
“Harcourt Teachers Edition Vol. 3”	0-15-342724-8	1
“Harcourt Teachers Edition Vol. 3”	0-15-342727-2	3
“Harcourt Teachers Edition Vol. 3”	0-15-342733-7	1
“Harcourt Teachers Edition Vol. 3”	0-15-338833-1	2
“Challenge Workbook Teacher Edition”	0-15-336513-7	3
“Challenge Workbook Teacher Edition”	0-15-336514-5	1
“Challenge Workbook Teacher Edition”	0-15-336517-X	1
“Challenge Workbook”	0-15-336502-1	2
“Teacher Resource Book”	0-15-338005-5	2
“Teacher Resource Book”	0-15-336862-4	1
“Intervention/Problem Solving TE”	0-15-336886-1	5
“Intervention/Problem Solving TE”	0-15-336884-5	5
“Intervention/Problem Solving TE”	0-15-336887-X	3
“Intervention/Problem Solving”	0-15-336878-0	5
“Intervention/Problem Solving”	0-15-336877-2	3
“Family Involvement Activities”	0-15-336551-X	1
“Family Involvement Activities”	0-15-336549-8	3
“Family Involvement Activities”	0-15-336557-9	1
“PS and Reading Strategies TE”	0-15-336533-1	1
“PS and Reading Strategies TE”	-----	2
“Intervention Skills Teacher Guide With Copying Masters”	0-15-336871-3	2
“Intervention Skills Teacher Guide With Copying Masters”	0-15-336869-1	1

Continued

Grade – 2:

<u>Title</u>	<u>ISBN Number</u>	<u>Number of Copies</u>
“Math New York Edition”	0-15-342715-9	7
“Math New York Edition”	0-15-342716-7	8
“Math New York Edition”	0-15-342715-9	2
“Success of ESOL/ESL”	0-15-336544-7	2
“Success of ESOL/ESL”	0-15-336546-3	1
“Success of ESOL/ESL”	0-15-336545-5	1
“Success of ESOL/ESL”	0-15-336547-1	1
“Practice Workbook TE”	0-15-336479-3	3
“Practice Workbook”	0-15-336472-6	2
“Assessment Guide”	0-15-336536-6	3
“Assessment Guide”	0-15-336537-4	1
“Math”	0-15-334739-2	3
“Performance Assessment”	0-15-336856-X	1
“Performance Assessment”	0-15-336854-3	4
“Performance Assessment”	0-15-336857-8	1

FACILITIES

****#FA-1**

RESOLVED: that the West Babylon Board of Education gratefully accepts the following donation from Ms. Tina Minghillo, a West Babylon resident:

One (1) Computer Monitor
Product Name: MAG
Model No. 700P
Serial No. WJ7Y066012097U

The computer monitor will be used at the Junior High School.

****#FA-2**

RESOLVED: that the West Babylon Board of Education gratefully accepts the following donation from Mr. William Doran, K-8 Art & Music Chairperson:

One (1) Clarinet, Selmer Pedler Company
Serial No. E15626/E7264
Estimated value: \$125

One (1) Clarinet, Selmer Bundy 577
Serial No. 1376266
Estimated value: \$125

One (1) Clarinet, Evette
Serial No. 114172
Estimated value: \$175

One (1) Clarinet, Leblanc Artley 17S
Serial No. Unknown
Estimated value: \$150

The instruments will be used by the Junior High School music department.

WEST BABYLON UNION FREE SCHOOL DISTRICT

REGULAR MEETING - BOARD OF EDUCATION - THURSDAY - OCTOBER 11, 2012

PERSONNEL

(R) Schedules: 12-P-7 Professional Personnel
 12-C-7 Civil Service Personnel

PROFESSIONAL PERSONNEL SCHEDULE

I. Professional Personnel Schedule 12-P-7

- A. Family Medical Leaves
- B. Retirement
- C. 2012-2013 RN Coverage for Before/After School Programs
- D. 2012-2013 Coaching
- E. Fall, 2012 Student Teachers/Observers
- F. 2012-2013 Per Diem Substitutes

CIVIL SERVICE PERSONNEL SCHEDULE

II. Civil Service Personnel Schedule 12-C-7

- A. 2012-2013 Student Printers
- B. 2012-2013 Per Diem Substitute

SCHEDULE 12-P-7 Professional Personnel Schedule

Date of Meeting: October 11, 2012

Page 1 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
DeGennaro, Lisa	Elementary Tchr.	JK		8/30/12 -	Family Medical Leave
Phillips, Emily	Special Ed. Tchr.	SA		10/1/12 -	Family Medical Leave
Varsalona, Carol	Director of Language Arts & Testing	DW		6/30/13	Resignation to Retire

Nursing Coverage for Before/After School Programs:

2012-2013

Autera, Jennifer	\$89.67/hr.
Clark, Julia	\$69.85/hr.
Coppola, Kathleen	\$83.06/hr.
Daly, Adair	\$30.54/hr.
LaMantia, Joanne	\$34.07/hr.
Lentricchia, Janet	\$42.14/hr.
Raimondi, Theresa	\$41.60/hr.
Senzamici, Donna	\$41.60/hr.

SCHEDULE 12-P-7 Professional Personnel Schedule

Date of Meeting: October 11, 2012

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Coaches:

Needham, Theresa	JV Head	Softball	\$5,112.	Spring, 2013	
Rogovitz, Eugene	JV Head	Lacrosse(G)	\$5,112.		

Student Teachers/Observers:

Fleming, Jared	Social Studies	HS		Fall, 2012	
Loos, Samantha	Special Education	HS			
Sumner, Kateri	Social Studies	HS			
Viverito, Richard	Special Education	HS			

Per Diem Substitutes:

Kennary, Carol		DW	\$90./day	2012-2013	
Mottola, Bryan					

SCHEDULE 12-C-7 Civil Service Personnel Schedule

Date of Meeting: October 11, 2012

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
<u>Student Printers:</u> Bolosan, Ronald Menke, Alexandra Ramos, Heni		HS	\$7.25/hr.	2012-2013	
<u>Per Diem Substitute:</u> Zureick, Catherine		DW	\$9./hr.	2012-2013	Food Service Paraprofessional

WEST BABYLON UNION FREE SCHOOL DISTRICT

REGULAR MEETING - BOARD OF EDUCATION - THURSDAY – OCTOBER 11, 2012

POLICY

- A. Board Review - Regular Board Meetings (Second Time Discussion) (File:2310)
- B. Board Review - Student Transportation to Certified or Licensed Day Care Facilities (Second Time Discussion) (File:8412)
- C. Board Review - Student Transportation Services to Non-certified or Unlicensed Day Care Facilities (Second Time Discussion) (File:8412.1)

Regular Board Meetings

File: 2310

In order to perform its duties in an open and public manner, and in accordance with state law, the Board of Education shall hold regular business meetings [once a month] *in accordance with the adopted school district calendar*.

The time, dates and place of regular Board of Education meetings shall be established at the annual organizational meeting. All regular Board meetings are open to the public, and meeting facilities shall provide access to persons with disabilities.

Representatives of associations of teaching, administrative, non-teaching employees, and of students and community groups shall be welcome and encouraged to attend meetings of the Board.

In addition to the members of the Board, the following individuals will regularly attend the business meetings of the Board; the Superintendent of Schools, the Assistant Superintendent[s], *Executive Directors* and other specified personnel as deemed necessary.

Cross-ref: 2210 Board Organizational Meeting

Replaces in whole or in part former policy BDA

Adopted: 12/08/2009

Student Transportation to Certified or Licensed Child Care Facilities

[File: EEAAA] 8412

The Board of Education recognizes there are students in the schools of West Babylon who are enrolled in certified and/or licensed child care facilities and attend these centers on a regular basis directly after school hours. These students are eligible for after school transportation to the certified and/or licensed child care facilities given that the facilities have shown evidence of certification and/or licensure, pursuant to Section 390 of Social Services Law, are within the boundaries of the West Babylon UFSD, [and are more than .5 miles from the participating pupils' schools. Requests for transportation are filed in accordance with New York State Education Law § 3635 (1)(b)(ii)(e).] *in accordance with the District's mileage limits.*

Legal References:

New York State Education Law, § 3635 (1)(b)(ii)(e)
Chapter 665 of the Laws of 1990
Section 390 of Social Services Law

Cross Reference: Policy 8400

Adopted: 4/13/92
Reviewed: 2/26/01
Reviewed: 11/20/06

Transportation Services to Non-certified or Unlicensed Child Care Facilities

[File: EEAAB] 8412.1

[In lieu of transportation to and from the child's home,] The district may provide transportation for any child attending kindergarten through eighth grade between the youngster's school and before and/or after school child care locations. This transportation is limited to child care locations that are within the attendance zone of the child's school [.] *where the distance between the school attended and the child care facility is in accordance with the district's mileage limits.* [Requests for transportation are filed in accordance with New York Education Law, § 3635 (1)(b)(ii)(e).]

District application of the parent or legal guardian, must be submitted not later than the first day of April preceding the next school year. Applications received after April first will be reviewed on a case by case basis. The district may require up to thirty (30) days to initiate any changes.

Legal References:

New York Education Law § 3635 (1)(b)(ii)(e)
Chapter 665 of the Laws of 1990

Cross Reference: Policy 8400

Adopted: 4/27/92
Reviewed: 2/26/01
Reviewed: 11/20/06