

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK

REGULAR MEETING

BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING

TUESDAY – AUGUST 28, 2012

AGENDA

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to The Flag

[7:00 P.M. - Meeting Convenes Followed by Student
Presentation(s) and/or Executive Session]

[8:00 P.M. - Public Session Resumes Beginning with Item #3]

3. Approval of minutes of previous meeting(s):
Regular Meeting: August 14, 2012
Workshop Meeting: August 21, 2012

4. Statement of the Board and/or Superintendent
5. Statement of West Babylon Teachers' Association Representatives
6. Statement of School Administrators' Association Representatives
7. Statement of C.S.E.A. Representatives
8. Statement of Student Association Representatives
9. Statement of PTA Council Representatives
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]*
11. Report of the Superintendent and/or Educational Presentation:

West Babylon School District Assessment and Regents Results: Data, Analysis and Action Plan
Mrs. Christine Tona, Executive Director for Curriculum & Instruction

12. Business Agenda [****Consent Agenda Items**]
 - A. **BOARD OF EDUCATION**
 - ** (R) Adoption of 2012-2013 District, Board and Superintendent's Goals (Res. #BE-1)
 - ** (R) Authorization of Designees to Accept Service of Personally Delivered Legal Process (Res. #BE-2)
 - ** (R) Approval of Seaford Union Free School District to provide Special Education and Related Services to West Babylon School District Resident Students for the 2012-2013 School Year (Res. #BE-3)
 - ** (R) APPR-Certification of Lead Evaluators (Res. #BE-4)

B. PERSONNEL

- ** (R) 12-P-4 Professional Personnel
- ** (R) 12-C-4 Civil Service Personnel (Res. #PE-1)

C. FINANCE

- ** (R) Budget Transfer (Res. #FI-1)
- ** (R) Award of Bid (Res. #FI-2)

13. Policy Review
14. Board of Education Committee Reports
15. Old Business
16. New Business:
 - August 24th Workshop Report
 - August 22nd and 23rd Annual Building Tours
17. Follow-Up to Residents' Statements
18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*
19. Adjournment [This should take place by 11:00 P.M.]

*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

Follow-Up to Residents' Questions

Date	Residents' Questions	Responses
July 10, 2012	-----	-----
July 26, 2012	-----	-----
August 14, 2012	-----	-----

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WEST BABYLON, NEW YORK

REGULAR MEETING

BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING

TUESDAY – AUGUST 28, 2012

RESOLUTIONS

BOARD OF EDUCATION

***BE-1

RESOLVED: that the 2012-2013 District, Board and Superintendent's Goals, are adopted, as follows:

2012-2013 DISTRICT, BOARD, AND SUPERINTENDENT'S GOALS

DISTRICT GOALS 2012-2013

1. **Commit to a district-wide comprehensive long range strategic plan with measurable goals & objectives that are evaluated for annual improvement.**
2. **Provide rigorous and relevant instructional and co-curricular programs taught by highly effective staff for the purpose of improving student achievement and preparing students to be college and career ready while meeting all New York State and Federal mandates.**
3. **Enhance communication methods to further promote relationships between the school district and the community.**
4. **Maintain fiscal stability and improve efficiency while providing quality educational programs for our students.**
5. **Provide safe, healthy and well-maintained facilities for the physical, social and emotional well-being of students and staff.**

BOARD GOALS 2012-2013

1. **Ensure the delivery of high quality instruction to improve student performance.**
 - a. Monitor progress of the district's strategic plan.
 - b. Review measurable goals & objectives that are evaluated quarterly.
2. **Commit to continued Board trustee staff development.**
 - a. The Board of Education will attend professional development programs in order to remain current in the governance of the district. (1.2.2)
3. **Develop communication methods to enhance relationships between the school district and the community. (2.1)**
 - a. Community involvement and participation at school and district events will increase.
 - b. Increase voter participation.
4. **Develop a plan to increase the use of all means of communication to promote parental and community involvement.**
5. **Ensure the district remains fiscally responsible while maintaining quality educational programs for our students.**

Continued

SUPERINTENDENT’S GOALS 2012-2013

- 1. Support the 2012-13 District and Board Goals.**
 - a. Focus on APPR. (5.4)
 - b. Develop strategies with the Superintendent’s Management Team to improve the level of student achievement. (5.4.1)

 - 2. Maintain fiscal stability that addresses the needs of the district while balancing the community’s commitment in difficult financial times.**
 - a. Oversee and manage the use of fund balance and reserves, the redistribution of reserves, and the possible creation of new (capital) reserve categories. (3.1.2.10)
 - b. Examine the impact of declining enrollment. (3.1.4)

 - 3. Seek alternative funding sources. (3.30(c)).**
 - a. Investigate the employment or retention of a full-time grant writer (3.3.4).
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****#BE-2**

RESOLVED: that in the absence of the District Clerk, the West Babylon Board of Education hereby authorizes the following people to be designated to accept service of personally delivered legal process:

Barbara Burrows
Jane Chiappone

****#BE-3**

RESOLVED: that the West Babylon Board of Education approves the following school district to provide special education and related services to West Babylon School District resident students for the 2012-2013 school year:

Seaford Union Free School District

****#BE-4**

WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individuals named below have successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;

Continued

NOW, THEREFORE, BE IT RESOLVED, that the West Babylon Union Free School District certifies the following individuals as lead evaluators:

- Yiendhy Farrelly, Assistant Superintendent for Human Resources
- Christine Tona, Executive Director for Curriculum
- Eleanor Levy, Principal
- Gregg Cunningham, Principal
- JoAnn Scott, Principal
- Charles Germano, Principal
- Scott Payne, Principal
- Jen Carere, Assistant Principal
- Ellice Vassallo, Principal
- Shawn Hanley, Assistant Principal
- Carol Varsalona, Director of Language Arts and Testing
- Mona Tobin, Director of Student Services
- Ryan Case, Coordinator of K – 12 Data & Instructional Technology

AND, that the West Babylon Union Free School District certifies the following individuals will participate in a training course to be the lead evaluator during the 2012-2013 school year:

- Patricia Acocella, Principal
- Steve O’Leary, Assistant Principal

PERSONNEL

****#PE-1**

RESOLVED: that the following schedules, as attached, are approved:

<u>12-P-4</u>	Professional Personnel
<u>12-C-4</u>	Civil Service Personnel

FINANCE

***FI-1

RESOLVED: that the West Babylon Board of Education approves the following budget transfer:

<i>ACCOUNT CODE</i>	<i>ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION</i>	<i>FROM</i>	<i>TO</i>
A2816.4490	District Test Scoring	\$49,022.77	
A2630.4900	Western Suffolk BOCES Contract Services		\$49,022.77
	Star Renaissance APPR Local Assessment		

***FI-2

RESOLVED: that the Meat & Miscellaneous Food Products Bid # C-388, as attached, be awarded to T. A. Morris, as the company was the lowest responsible bidder.

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PERSONNEL

(R) Schedules: 12-P-4 Professional Personnel
 12-C-4 Civil Service Personnel



PROFESSIONAL PERSONNEL SCHEDULE

I. Professional Personnel Schedule 12-P-4

- A. Family Medical Leave
- B. PEL Recall
- C. Tenure Recommendations
- D. 2012 Summer Work
- E. 2012-2013 Per Diem Substitutes

CIVIL SERVICE PERSONNEL SCHEDULE

II. Civil Service Personnel Schedule 12-C-4

- A. Leave of Absence Request
- B. Resignation/Retirement
- C. Probationary Appointments

SCHEDULE 12-P-4 Professional Personnel Schedule

Date of Meeting: August 28, 2012

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Satriano, Paul	Guidance Counselor	HS		9/4/12 -	Family Medical Leave

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The following probationary teacher is being recalled from the English Preferred Eligibility List:

Ludwig, Cristina	English Tchr.	HS		9/1/12	[from pt to ft]
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Upon the recommendation of the Superintendent of Schools, the following professional personnel who have successfully completed their annual reviews are appointed to tenure as listed below:

Tobin, Mona	Director of Student Services			11/18/12	Tenure
Farrelly, Yiendhy	Asst. Supt. For Human Resources			12/21/12	Tenure

SCHEDULE 12-P-4 Professional Personnel Schedule

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Summer Curriculum Work:

Summer, 2012

Writers of Student Learning Objectives:

\$60./hr.

Autovino, Adrienne	Music				3 hrs.
Coleman, Therese	Foreign Language				4.5 hrs.
Doran, William	Music				4.5 hrs.
Kronenbitter, Linda	Science				3 hrs.
Richert, Danielle	Physical Education				4.5 hrs.

Per Diem Substitute:

Bellino, Charles		JH	\$45./day	9/1/12 - 6/30/13	
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Per Diem Substitutes:

Kurt, Dilek		DW	\$90./day	2012-2013	
Mundy, Giovanna					

SCHEDULE 12-C-4 Civil Service Personnel Schedule

Date of Meeting: August 28, 2012

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Bailey, Dolores	Paraprofessional (cafeteria aide)	HS		9/4/12-11/6/12	Leave of Absence
D'Aleo, Philip	School Bus Driver	Trans.		8/8/12	Resignation
Goldenbaum, Adrienne	School Lunch Director	BO/DW		12/31/12	Resignation to Retire
Lorito, Thomas	Custodial Worker I	DW		8/22/12	Resignation from LOA [to remain in head cust. post]
Lindemann, Theresa	School Bus Driver	Trans.	Step 1/ \$19.53/hr.	8/29/12	Probationary Appt.
Phillips, Matthew	School Bus Driver	Trans.	Step 1/ \$19.53/hr.	8/29/12	Probationary Appt.
McDermott, Matthew	PT/School Bus Driver	Trans.	Step 1/ \$19.53/hr.	8/29/12	Probationary Appt.

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FINANCE

(R) Award of Bid: BID C-388 Meat & Miscellaneous Food Products (**#FI-2)

Bids were opened in the Business Office on August 14, 2012 at 10:00AM for Meat and Misc. Food Products for the School Lunch Program for September 1, 2012 through August 31, 2013 - C-388.

Bids were sent to the following vendors:

DiCarlo Dist.
1630 N. Ocean Ave
Holtsville, NY 11742

TA Morris
50 Sawgrass Drive
Bellport, NY 11713

Landmark Food Corp.
865 Waverly Avenue
Holtsville, NY 11742

The following bids were received:

	<u>TA Morris</u>
1. Bacon	1770.00
2. Beef Frankfurters	2104.00
3. Chicken Nuggets	39528.00
4. Butter	5191.20
5. Frozen Juice Bars	1860.00
6. Cream Cheese	1560.00
7. Pepperoni	2064.20
8. Potato Fries	6572.00
9. Potato Puffs	1231.20
10. Orange Juice	9430.00
11. Apple Juice	9768.00

Adrienne Goldenbaum, School Food Service Director recommends TA Morris be awarded the entire Meat & Misc. Food Products Bid C-388 as they were the only responsible bidder.



Jennifer Buscemi, Executive Director for Finance & Operations

