

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on Tuesday, October 25, 2016, in the Board Room of the Administration Building adjacent to the High School.

Those present: Trustees Lucy Campasano, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Dennis Kranz, Jennifer Longo, Peter Scarlatos, and Jennifer Wandasiewicz

Also present: Dr. Yiendhy Farrelly, Superintendent; Mr. Shawn Hanley, Executive Director for Human Resources; Mrs. Michele Psarakis, Executive Director for Finance and Operations; Mr. Scott Payne, Executive Director for Curriculum & Instruction; Mr. William C. Morrell, School Attorney; Mrs. Amy E. Jones, District Clerk; Mr. Scott Payne; WBTA Members and residents.

The president opened the meeting and led those present in the salute to the flag at 6:10 p.m.

Board Recognition Evening: Dr. Farrelly thanked all for joining the Board on this special evening. She said that tonight we recognize our board members for their commitment to the children, staff and faculty members of the West Babylon School District; we highlight their efforts and we extend our heartfelt thanks to all of them. She added that this is a perfect opportunity to raise community awareness and understanding about the crucial role trustees have within our school district. Dr. Farrelly noted that these 9 individuals are elected officials that do not receive a paycheck for their time or their work; they are the governing body of the school district elected by the community; they develop our vision, direction and priorities for our school district. She said that the Board has hired her to direct the work that is aligned with their vision and goals. Dr. Farrelly said that on behalf of all of our central office administrators, building administrators, staff, faculty members and children, thank you for your time and dedication to WB. Dr. Farrelly added a special thanks to the Board members' families for allowing them to spend time away from home while serving this school community.

Dignitaries from Assemblyman Saladino's Office and Babylon Town Council, Staff, WBAA President Stephen O'Leary, PTA Council President Kelly Randazzo spoke on behalf of the PTA, and students expressed their thanks to the Board of Education for all that they do throughout the year on a voluntary basis. JHS Students Evan Dunford (played the Jazz Piano piece, "New Orleans Blues", beautifully) and Cara Cirasole's rendition of "She Used to Be Mine", from the musical, Waitress (by Sara Bareilles) was played beautifully and her voice was outstanding. The PTAs provided refreshments. Dr. Farrelly distributed certificates to the trustees to from Western Suffolk BOCES. CSEA President Donna Rocchio and WBTA Vice President Patti Neville each expressed their appreciation to the Board of Education. Board President Lucy Campasano said that she often hears that the work of the Board of Education is a thankless job. She said that tonight, listening to the students perform, is the thanks the Board receives. She thanked the students for their beautiful performances.

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to enter Executive Session for WBTA contract negotiations, personnel matters and legal matters, following a brief break to share in the refreshments, at 6:30 p.m.

The motion was **CARRIED** by all present

The Public portion resumed at 7:55 p.m.

Trustee Gismervik seconded by Trustee Evola made a motion to approve the minutes of the regular meeting of September 28, 2016, the Special Meeting of October 11, 2016 and the Workshop Meeting of October 18, 2016.

Trustee Scarlatos was out of the room

The motion was **CARRIED** by all present

Statement of the Board and/or Superintendent:

Dr. Farrelly noted that earlier this evening the district held a wonderful recognition ceremony for our trustees. She again, thanked the Board for all of their time and dedication. It is an honor to serve as West Babylon's Superintendent of Schools. Dr. Farrelly said that School Lunch Personnel recognition week was October 10th to the 14th, she took a moment to recognize and thank our school lunch department for all their hard work and dedication to our students.

Statement of the WBTA:

None

Statement of the WBAA:

None

Statement of CSEA Representative:

Statement of Student Association Representative:

Statement of PTA Council Representative:

Statement of Residents (Agenda Items)

None

Report of the Superintendent

Enrollment Update: Dr. Yiendhy Farrelly, Superintendent

Dr. Farrelly shared two documents prepared by Western Suffolk BOCES (WSB). The first was a regional report which included the enrollment numbers of all 18 WSB school districts. In the report the graph shows that since 2009 the total enrollment in our region has decreased from almost 90,000 students to about 80,000 (now) projected to drop to about 77,000 in the next two years. Page 4 of the report reflects West Babylon's historical enrollment numbers. In 2009 West Babylon's enrollment was 4,484. At the end of the 2016 school year there were 3,977 students enrolled in West Babylon. Currently there are 3,868 students enrolled in our school district. The second document is the district's long range planning study also prepared by WSB. Dr. Farrelly noted the interesting information regarding births, population, census, housing market and non-public school enrollment. She said that the accuracy of these enrollment projections has been pretty spot on, and are approximately 98% accurate. She pointed out that West Babylon's projected enrollment continues to reflect declining student enrollment. She added that since

the enrollment projections have been accurate, the district will need to continue enrollment discussions and its impact on the district. In response to Trustee Klein's question, Dr. Farrelly said that there is no finite enrollment number that would cause the district to decide to close a building. She said that the current enrollment numbers have been such that the district would be able to close a building and operate with four elementary buildings. However, she suggests continuing to monitor the situation.

Overview of State Assessments: Mr. Scott Payne, Executive Director for Curriculum and Instruction

Mr. Payne provided an overview of the district's grades 3-12 state assessment results. As part of the presentation, grade-level participation percentages were reviewed. During the presentation, it was recognized that lower student participation rates meant that our final 2015-2016 proficiency ratings might not accurately represent the true potential of all West Babylon students. As grades 9-12 NYS Regents results were discussed, Dr. Farrelly noted that there are many discussions on the local and state level concerning Regents Exam "weight" on final course grade average. In West Babylon the NY Regents score positively and negatively affects final average scores. Mr. Payne noted that getting mastery on some of the newer common core assessment is becoming more difficult. In response to Board President Campasano's question about the STAR test, Mr. Payne said that the district is no longer using the STAR test and is working on developing shared grade-level assessments that can be used to help teachers positively inform instruction.

CONSENT AGENDA

Trustee Scarlatos seconded by trustee Klein made a motion to approve the **Consent Agenda**
Trustee Evola was out of the room

The motion was **CARRIED** by all present

BOARD OF EDUCATION

#BE-1

RESOLVED: that the Junior High School Drama Club is approved for the 2016-2017 school year:

Faculty Advisor:	Deborah Cascio Plezia
President:	Julie Cook
Treasurer:	James Rossomango

#BE-2

RESOLVED: that the Junior High School Yearbook Club is approved for the 2016-2017 school year:

Faculty Advisor:	Greg Hartranft
President:	Ella Henson
Treasurer:	Jolie Greco

#BE-3

RESOLVED: that the West Babylon Board of Education approves Seneca Consulting Group, Inc., as its authorized agent to transmit specific information and/or Affordable Care Act (ACA) returns documents to the IRS on behalf of the District.

#BE-4

RESOLVED: that the West Babylon Board of Education approves the assistive technology services agreement between Accessible Learning Technology Alternatives and the West Babylon School District, to provide services to the District, during the 2016-2017 school year.

#BE-5

RESOLVED: that the West Babylon Board of Education approves the interpreter services agreement between Mill Neck Interpreter Services and the West Babylon School District, to provide services to the District, during the 2016-2017 school year.

#BE-6

RESOLVED: that the West Babylon Board of Education approves the Discipline-Stipulation Agreement, with a CSEA non-instructional employee, made known to the Board of Education in executive session, and identified in such Discipline-Stipulation Agreement, dated October 14, 2016.

#BE-7

RESOLVED: that the West Babylon Board of Education authorizes the Board President and the Superintendent of Schools to sign an Employment Agreement, with Ms. Janine Augustine, Building Effectiveness Team Leader, for the period October 1, 2016 through June 30, 2017.

#BE-8

RESOLVED: that the West Babylon Board of Education approves the 2016-2017 Long Island School Practitioner Action Network (“LISPAN”) Membership Renewal Agreement for the time period October 1, 2016 through September 30, 2017. LISPAN is a voluntary organization, of school-based mental health and other crisis team members, whose mission is to lend a helping hand to member school districts during the time of a building or regional school crisis.

#BE-9

RESOLVED: that the West Babylon Board of Education adopts its policy manual, in its entirety, with the understanding that revisions may be made throughout the year, as directed by the New York State School Boards Association (“NYSSBA”), the Board of Education and/or Administration, or as mandated by local, state and/or federal law.

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

- 16-P-7 Professional Personnel
- 16-C-7 Civil Service Personnel

SCHEDULE 16-P-7 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Clark, Julia	School Nurse Tchr.	SA		9/12/16 -	Family Medical Leave
Carnes, Marianne	Elementary Tchr.	SA		10/5/16 -	Family Medical Leave
Gilbert, Beth	English Tchr.	HS		10/5/16 -	Family Medical Leave
Mostransky, Elissa	Reading Tchr.	SB		11/17/16- end of first Sem. Second Semester, 2016-2017	Leave of Absence “
Taplin, Theresa	Mathematics Curriculum Specialist	JK/DW		9/30/16 9/30/20	[official start date] [expected date of tenure]
McKeon, Daniel	Principal	JH		10/17/16 10/17/20	[official start date] [expected date of tenure]
Napolitano, Cody	Foreign Language Tchr.	HS/JH		10/17/16 10/17/20	[official start date] [expected date of tenure]

Salary Adjustment Correction:

Cody, Nora Step A-8-1/
\$66,313.

RETROACTIVE TO:

9/1/15 [from A-7-1]

Salary Adjustments:

RETROACTIVE TO 9/1/16

Name	FROM	Salary	TO	Salary
Cody, Nora	A8-1	\$66,313	A9-1	\$68,995
Craig, Nicole	A1-1	\$48,759	A8-1	\$66,313
DiFruscio, Joseph	A7-22	\$111,133	A8-22	\$115,645
Duncan, Justine	A9-2	\$71,677	A10-2	\$74,847

Salary Adjustments: RETROACTIVE TO 9/1/16

Francios, Saragine	A1-1 (.2)	\$48,759	A7-1 (.2)	\$63,631 (prorate @ 20%)
Forsythe, Erik	A3-2	\$56,073	A8-2	\$68,995
Frole, Katie	A6-1	\$61,071	A7-1	\$63,631
Hetherington, Adrienne	A8-6	\$79,723	A9-6	\$82,405
Jensen, Robin	A7-9	\$84,111	A8-9	\$87,769
Jones, Taylor	A3-1	\$53,635	A8-1	\$66,313
Klein, Brendan (.4)	A1-1	\$48,759	A6-1	\$61,071 (prorate @ 40%)
Koudelka, Tiffany	A5-1	\$58,511	A6-1	\$61,071
Loverso, MaryBeth	A8-22	\$115,645	A9-22	\$118,327
Lynch, Lisa	A5-1	\$58,511	A6-1	\$61,071
Mahler, Debora	A8-21	\$111,313	A9-21	\$113,995
Manzi, Christine	A7-13	\$94,351	A8-13	\$98,497
Matthews, Autumn	A3-1	\$53,635	A6-1	\$61,071
Mattson, Alexandra	A7-1	\$63,631	A8-1	\$66,313
McManus, Leila	A5-2	\$60,949	A7-2	\$66,191
McNeely, Kaitlyn	A6-2	\$63,631	A7-2	\$66,191
Muzio, Christine	A8-2	\$68,995	A9-2	\$71,677
Ofsharick, Shannon	A7-1	\$63,631	A8-1	\$66,313
Ryan, Diana	A7-1	\$63,631	A8-1	\$66,313
Smith, Kerry	A8-1 (.2)	\$66,313	A9-1 (.2)	\$68,995 (prorate @ 20%)
Suchoboky, Megan	A7-10	\$86,671	A8-10	\$90,451
Thomas, Stephanie	A9-22	\$118,327	Doct - 22	\$124,913
Tichy, Audrey	A8-13	\$98,497	A9-13	\$101,179
Weisbecker, Roberta	A1-1	\$48,759	A9-1	\$68,995
		\$2,025,014		\$2,124,865
Total adjustments			(\$99,851)	

Club & Advisor: JH 2016-2017
 *Halvorsen, Angela Drama Club Asst. \$1,161.

Nursing Coverage for Before/After School Programs: 2016-2017
 Autera, Jennifer \$95.54/hr.
 Daly, Adair \$32.79/hr.
 Clark, Julia \$75.38/hr.
 Senzamici, Donna \$42.23/hr.

SCHEDULE 16-P-7 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
<u>Nursing Coverage for Before/After School Programs:</u>				2016-2017	
LaMantia, Joanne			\$36.37/hr.		
Lentricchia, Janet			\$42.77/hr.		
Baron, Cara			\$29.68/hr.		
Weisbecker, Roberta			\$57.50/hr.		
<u>Alternative Evening High School:</u>				2016 - 2017	
Reid, Roy	Mathematics		\$34.85/hr.		
Swiatkowski, Elizabeth	Biology				
Hoppe, Lisa	Substitute				
<u>Chairperson Stipend Adjustment:</u>				2016 - 2017	
Coleman, Therese	Foreign Language 6-12	\$5,230.		[from \$4,721.]	

*Emergency Conditional Appointment

<u>S.A.T. Proctors:</u>			\$22.47/hr.	10/1/16	
Varrone, John					1.5 hrs.
Montalvo, Andrea					5 hrs.
Valensisi, Valerie					5 hrs.
Amaya, Idalia					6 hrs.
Borgo, Danielle					6 hrs.
Dombo, Stephen					6 hrs.
Heaton, Bryan					6 hrs.
Heaton, Elise					6 hrs.
Kohler, Amy					6 hrs.
McArdle, Patrick					6 hrs.
Meadows, Dana					6 hrs.
Neville, Patricia					6 hrs.
Ruiz, Lawrence					6 hrs.
Jones Desiderio, Roberta					6.5 hrs.
Tichy, Audrey					8 hrs.
Montalvo, Christina	Test Supervisor				9.5 hrs.

<u>Summer Work:</u>					
Lemmo, Jaime			\$72.51/hr.	7/20/16	1.5 hrs.

<u>Student Teachers/Observers/Interns:</u>			2016-2017		
Cavalone, Caroline	Elementary	JK		Fall	
Cummings, Robert	Guidance	HS		Fall, Spring	
DeMario, Danielle	Elem./SpEd.	SB		Fall	
Sarsano, Alissa	Mathematics	JH		Fall	
Tuzcu, Sibel	Elem./SpEd.	SA		Fall	

<u>Per Diem Substitute: DW</u>			\$110./day	2016 - 2017	
Chappas, Brittany					[cert: Ch. Ed. 1-6]

<u>Per Diem Substitute: DW</u>			\$279.77/day	2016 - 2017	
Sessa, Lisa					[speech 5+ consecutive days]

SCHEDULE 16-C-7 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Impagliazzo, Silvio	School Bus Monitor	Trans.		9/1/16 -	Family Medical Leave
McDonald, Robert	Custodial Worker I	TA		10/14/16	Resignation to Retire [eff. 10/15/16]
McCormack, Thomas	Custodial Worker I	JH		12/30/16	Resignation to Retire [eff. 12/31/16]
Nigro-Brustad, Josefina	Cook	HS		12/30/16	Resignation to Retire [eff. 12/31/16]

The following part-time position is established effective 10/26/16:

(1) Assistant District Clerk		Admin.	\$1,000.		
Burrows, Barbara	Asst. District Clerk	Admin.	\$1,000. (prorate)	10/26/16 - 12/31/16	
Burrows, Barbara	District Clerk	Admin.	\$13,995. (prorate)	1/1/17 - 6/30/17	
TBD	Asst. District Clerk	Admin.	\$1,000. (prorate)	1/1/17 - 6/30/17	
McDonald, Mildred	Paraprofessional (special ed. aide)	JK		10/24/16	Returned from LOA
Benson, Colleen	Paraprofessional (school monitor)	SA	Step 1/ \$13.78/hr.	10/26/16	Probationary Appt.
D'Amico, Nunzia	Paraprofessional (special ed. aide)	SA	Step 1/ \$13.78/hr.	10/26/16	Probationary Appt.
Klenofsky, Susan	Paraprofessional (special ed. aide)	FA	Step 1/ \$13.78/hr.	10/26/16	Probationary Appt.
*Levy, Ilene	Paraprofessional (special ed. aide)	FA	Step 1/ \$13.78/hr.	10/26/16	Probationary Appt.
*Mancuso, Renee	Paraprofessional (school monitor)	TA	Step 1/ \$13.78/hr.	10/26/16	Probationary Appt.
*Heitmuller, Judy	Paraprofessional (school monitor)	SB	Step 1/ \$13.78/hr.	10/26/16	Probationary Appt.
*Schulman, Kerry	Paraprofessional (special ed. aide)	HS	Step 1/ \$13.78/hr.	10/26/16	Probationary Appt.
Calise, Deena	Food Service Wrkr. 'B'	FA	Step 1/ \$11.84/hr.	10/26/16	Probationary Appt.

*Emergency Conditional Appointment

SCHEDULE 16-C-7 Civil Service Personnel Schedule

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The hourly rate for Guards has been increased to the following rates effective 10/26/16:
Elementary Substitutes and Elementary Guards: \$17./hr.
Secondary Substitutes, Secondary Guards and DW Guards: \$18./hr.

Guard: \$18./hr. 10/26/16 - 6/30/17 [from substitute]
 Tannazzo, Peter HS

Student Printer: \$9./hr. 2016 - 2017
 Conboy, Emily HS

Per Diem Substitute: DW \$9./hr. 2016 - 2017
 Ahmad, Sahar

FINANCE

- #FI-1**
RESOLVED: that the West Babylon Board of Education accepts the claims auditor's reports and recommendations for the months of July, August and September, 2016.
- #FI-2**
RESOLVED: that the Executive Directors are authorized to file application under the Educational Consolidation and Improvement Act, Title I, Part A, in the approximate amount of \$373,445, for the 2016-2017 school year.
- #FI-3**
RESOLVED: that the Executive Directors are authorized to file application under the No Child Left Behind Act for Title II, Part A, Teacher and Principal Training and Recruiting Funds, in the approximate amount of \$117,621, for the 2016-2017 school year.
- #FI-4**
RESOLVED: that the Executive Directors are authorized to file application under the No Child Left Behind Act for Title III, Part A, LEP (Limited English Proficient), in the approximate amount of \$29,892, for the 2016-2017 school year.
- #FI-5**
RESOLVED: that the Executive Directors are authorized to file application under the No Child Left Behind Act for Title III, Part A, Immigrant Funds, in the approximate amount of \$30,722, for the 2016-2017 school year.
- #FI-6**
RESOLVED: that the West Babylon Board of Education adopts the 2017-2018 budget calendar.

CURRICULUM

- #CU-1**
RESOLVED: that the West Babylon Board of Education declares 47 books (list available upon request), located in the Junior High School library, obsolete. Per Dr. Alice Robinson, Librarian, the the books are damaged or are missing pages and content is no longer relevant or correct.

POLICY

Trustee Wandasiewicz seconded by trustee Kranz made **a motion** to move the following policies to third time adoption

- 2120.1** Candidates and Campaigning (second time discussion)
 - 9610** Staff Substance Abuse (second time discussion)
- The motion was **CARRIED** by all present

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to adopt the following policy

- 1050:** Annual District Election and Budget Vote (third time adoption)
- The motion was **CARRIED** by all present

POLICY

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to waive reading the following policy and moved it to second time discussion.

320 Evaluation of the Superintendent

The motion was **CARRIED** by all present

Old Business/New Business:

Old Business: Dr. Farrelly said that in News & Notes, she indicated the need for a meeting to continue capital project discussions. She asked if November 15 at 5:30 would work for everyone. She said that they would meet at the JHS to discuss phase 2 items that we did not get to complete (electrical, HVAC, fans, lighting, cafeteria B ceiling). After agreeing on November 15, the Board and Dr. Farrelly discussed the start time options. Mrs. Psarakis will check with the architects and Dr. Farrelly will send the start time info to the Board in News & Notes.

New Business: Dr. Farrelly said that four senior high school students met with her to propose that the district organize a Relay for Life. She explained that Relay for life is the American Cancer Society's (ACS) largest fundraiser event. It is a team event in which team members take turns walking around a track or designated path. Each event is 6-24 hours in length and each team is asked to have a member on the track at all times to signify that cancer never sleeps. Cancer patients don't stop because they're tired, and for one night, neither do we. During this meeting the representative from ACS, who would oversee our relay, joined us. Dr. Vassallo and Ms. Zipkas were also present and have volunteered to work with the girls to coordinate everything. Although the district has policies in place regarding facilities usage and procedures, Dr. Farrelly wanted to ensure that the Board is ok with her endorsing this large scale event.

Trustee Klein said that the fire department sponsors an annual essay contest for the students. She said that it was disappointing that this year West Babylon had the lowest turnout of entries. Dr. Farrelly said that there were some kinks in the road this year as the letters went out only a week before the essays were due.

Board President Lucy Campasano asked about the possibility of the district holding homecoming earlier in the school year to allow for a possible rain date. This year's parade had to be cancelled due to inclement weather. Dr. Farrelly said that she would have to include the coaches in the discussion.

At Mrs. Psarakis' request, Trustee Campasano seconded by Trustee Klein made a motion to waive the facilities use fee for the cheerleaders.

The motion was **CARRIED** by all present

Statement of Residents: **None**

Trustee Klein seconded by Trustee Longo made a motion to adjourn at 8:45 p.m.

The motion was **CARRIED** by all present

District Clerk