

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, September 23, 2014, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees Lucy Camposano, Raymond Downey, Cathy Gismervik, Dennis Kranz, Peter Scarlatos (arrived at 8:00 - left at 8:55), Stacy Villagran and Jennifer Wandasiewicz

Trustees Diane Klein and Jennifer Longo were absent

Also present: Dr. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum & Instruction; Mrs. Michele Psarakis, CPA, Executive Director for Finance and Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney and residents

The President opened the meeting at 7:00 p.m. and led those present in the Pledge to the Flag

INTERNAL AUDITORS' REPORT: Cerini and Associates - Shari Diamond, CIA and Kerry Cerini

Dr. Farrelly introduced Ms. Diamond and Ms. Cerini presented the trustees with information regarding their findings during their audit. The auditors performed an initial risk assessment and a review of information technology and issued the report in June. They explained the different risk classifications from low to moderate to high. The potential risk areas were reviewed which included: information technology, special ed./pupil personnel services, personnel and payroll, benefits, purchasing and cash disbursements, cash receipts, transportation and use of facilities, food service operations and extra-classroom activity fund. The auditors' overall assessment was that the district has dedicated a significant level of effort to the district's control environment; key procedures have been defined; and compensating controls have been implemented where segregation could not be established. Areas for improvement included: implement a formal routing system to communicate any employee status changes to appropriate departments; place any monies in the business office in a safe; create a log requiring signatures when custody of funds is being transferred and reconcile all entries in the receipt book with monthly bank statements - (Mrs. Psarakis has already addressed this and the district now has a safe, a change of status form is being developed and the business office is creating a reconciling log). Mrs. Psarakis said that she is working with Stephanie Nocerino regarding privacy policies. The full report is on file in the District Clerk's office.

Trustee Gismervik seconded by Trustee Wandasiewicz made a motion to enter executive session for contract negotiations and matters of personnel at 7:01 p.m.

The motion was **CARRIED** by all present

The public portion of the meeting reconvened at 8:00 p.m.

Trustee Gismervik seconded by Trustee Wandasiewicz made a motion to approve the minutes of the Regular Meeting of August 26, 2014.

The motion was **CARRIED** by all present

Statement of the Superintendent and/or Board of Education:

Dr. Farrelly welcomed Michele Psarakis the district's new Executive Director for Finance and Operations to her first official Board meeting.

Dr. Farrelly reminded everyone that there will be a Special meeting regarding the Capital Project on September 30 and the Board will hold a retreat with Gary Bixhorn on October 7, 2014 at 7:00 p.m. She asked that the trustees contact her with any questions they may have for the retreat.

Dr. Farrelly noted that earlier there was a tenure celebration for two staff members.

Statement of West Babylon Teachers Association: None

Statement of West Babylon Administrators' Association:

WBAA President Eleanor Levy welcomed Mrs. Psarakis. She said that she looks forward to learning more about the Capital Project this evening.

Statement of CSEA Representative: None

Statement of Student Association Representative: None

Statement of PTA Council Representative:

Daienna Edmunds welcomed Mrs. Psarakis. She said that she left copies of the Jeffrey Wands Fundraiser for the Trustees.

Statement of Residents (Agenda Items)

Resident Noreen Wood asked why the Board feels that the district needs a turf field. She said that the money from Senator Boyle could have been used for the field. She added that the district couldn't afford to pierce the cap in May, why are they now asking for 30 million dollars for a capital project?

Superintendent's Report/Educational Presentation:

Capital Project Report: Cara Lisa Grudner, Fred Seba and Roger Smith of BBS Architects

The architects reviewed the project updates with the trustees. With the updates, the project remains under thirty million dollars. The reductions from the last meeting were reviewed. Dr. Farrelly ascertained that the trustees were comfortable with the reductions as presented. It was also noted that the district will receive 64% state aid on the 30 million dollars. In response to Trustee Villigran's question about how the public will be informed about the state aid, Dr. Farrelly said that Kathy Beatty of SYNTAX will be attending the September 30 Special Board meeting to explain the process she will use to inform the community about the benefits of the project. It was also noted that the bulk of the funds for the project will be going toward repairs and building maintenance. In addition, if the capital bond vote is defeated, the costs of the repairs will have to be paid for one way or another. Roger Smith noted that the fields at the elementary schools will also be refurbished making the project beneficial to much of the community. Vice

President Scarlatos requested that Mr. Smith provide the trustees with the price for turfing the infield of the high school baseball field. After further discussion the trustees agreed to leave the project under the thirty million dollars with a "B" list of items to be included if there are funds after the projects are done.

The trustees then discussed whether the bond should be put up as one referendum including all of the work and the fields, or if they should have two and have the "nuts and bolts" in one and the fields, etc. in the other. The pros and cons of both were discussed. Roger Smith said that the majority of bonds up put up as one referendum.

Board President asked for all those in favor of one referendum the results were:

Yes: Trustees Campasano, Downey, Gismervik, Klein and Wandasiewicz

No: Trustee Villagran

Trustee Scarlatos was not present at this time — There will be one referendum on the Capital Project Vote

Trustee Klein seconded by Trustee Gismervik made a motion to approve the **Consent Agenda and addendum #PE-2**

The motion was **CARRIED** by all present

BOARD OF EDUCATION

#BE-1

WHEREAS, the following employees have served the West Babylon School District admirably, and

WHEREAS, the following West Babylon School District employees are dedicated to the health and well-being of our District's children.

NOW, BE IT RESOLVED, that the Board of Education of the West Babylon Union Free School District does hereby proclaim recognition of its employees as follows:

October 13-17, 2014	School Lunch Personnel
November 10-14, 2014	School Psychologists
November 17-21, 2014	Supervisors & Administrators
January 5-9, 2015	Paraprofessional Personnel
January 19-23, 2015	School Nurses
“	Occupational Therapists
“	Physical Therapists
“	Certified Occupational Therapy Assistants
January 26-30, 2015	Buildings & Grounds and Security Personnel
March 2-6, 2015	Social Workers
April 20-24, 2015	Administrative Professionals
May 4-8, 2015	Teachers & Teaching Assistants
May 11-15, 2015	Transportation Personnel

#BE-2

RESOLVED: that in accordance with National School Board Recognition Week, the West Babylon Schools Board of Education declares the week of **October 27-October 31, 2014, School Board Recognition Week**, to celebrate the public service of school board trustees. Recognition will take place at the Board of Education meeting to be held on Tuesday, October 28, 2014.

#BE-3

WHEREAS, the West Babylon Schools Parent Teacher Associations have served our District admirably, and

WHEREAS, the West Babylon Schools Parent Teacher Associations are dedicated to the health and well-being of our District's children.

NOW, BE IT RESOLVED, that the Board of Education of the West Babylon Union Free School District does hereby proclaim the week of **February 9-13, 2015 Parent Teacher Associations Recognition Week**.

#BE-4

RESOLVED: that the Board of Education of the West Babylon Union Free School District hereby ratifies the approved APPR Plan and adopts it as the District's Annual Professional Performance Review plan for classroom teachers and principals for the 2014-2015 school year and thereafter.

#BE-5

RESOLVED: that the West Babylon Board of Education hereby waives the facilities use fees and requirements for the following organizations:

SCOPE (Suffolk County Organization for the Promotion of Education)

Various educational events which take place during the 2014-2015 school year

SAFE (School Afternoon Fun and Education Program)

Located at Santapogue Elementary School, after school hours, during the 2014-2015 school year

Suffolk's Edge Teacher's Center (BOCES)

Various educational events which take place during the 2014-2015 school year

Town of Babylon Handicap Services

Recreation for individuals with developmental disabilities

Long Island Blood Services

District-wide blood drives

West Babylon Alumni Foundation

2014-2015 monthly meetings

West Babylon Main Street Organization

2014-2015 meetings

West Babylon Teachers Basketball League

Weekly use of gym for basketball games — no spectators

#BE-6

RESOLVED: that the West Babylon Board of Education approves the following school to provide an educational program for deaf/hearing impaired/communicatively impaired/multiple disabilities West Babylon School District resident students during the 2014-2015 school year:

Mill Neck Manor School for the Deaf

#BE-7

RESOLVED: that the West Babylon Board of Education approves the following agency to provide tutoring services, at a cost of \$47 per hour, to West Babylon School District resident students during the 2014-2015 school year:

St. James Tutoring, Inc.

#BE-8

RESOLVED: that the West Babylon Board of Education approves the following agency to provide therapy services, at a rate of \$60 per half-hour session, to West Babylon School District resident students during the 2014-2015 school year:

Island Therapies of Suffolk, LLP

#BE-9

RESOLVED: that the West Babylon Board of Education approves the following agency to provide nursing and therapy staffing services to West Babylon School District resident students during the 2014-2015 school year:

Homecare Therapies, LLC/dba Horizon Healthcare Staffing

#BE-10

RESOLVED: that the Business Official Petty Cash Account, in the amount of \$100, be reassigned from Ms. Jennifer Buscemi to the current Executive Director for Finance & Operations, Mrs. Michele Psarakis.

#BE-11

RESOLVED: that the West Babylon Board of Education approves the following independent contractor to provide online instruction to a designated group of West Babylon School District resident students during the 2014-2015 school year:

Educere, LLC

Educere is a cost effective means to meet the mandatory instructional hours as outlined by NYS Education Law.

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

- 14-A-4 Board of Education
- 14-P-6 Professional Personnel
- 14-C-6 Civil Service Personnel

SCHEDULE 14-A-4, BOARD OF EDUCATION SCHEDULE

I. BOARD OF EDUCATION APPOINTMENTS		2014-2015
POSITION	SALARY	NAME
Purchasing Agent	None	Michele Psarakis [repl. J. Buscemi]

IV. The following administrator is authorized to represent the school district and the Board of Education, regarding special funding applications and/or legal compliance:

NCLB Consolidated Grants	-	Michele Psarakis [repl. J. Buscemi]
PL 611	-	Michele Psarakis [repl. J. Buscemi]
PL 619	-	Michele Psarakis [repl. J. Buscemi]

SCHEDULE 14-P-6 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Bergmann, Jennifer	Reading Tchr.	FA		9/15/14 -	Family Medical Leave
MacKenzie, MaryEllen	Special Ed. Tchr.	JH		9/24/14 -end of First Semester	Leave of Absence
Ferreira, Michael	Technology Tchr.	HS/JH		9/8/14	Resignation
Tarasov, Lyubov	PT/Foreign Lang. Tchr. (.2)/ PT/ESL Tchr. (.6)	HS DW	Step A-8-3/ \$71,677. (prorate @ 80%)	9/24/14	[from .4]

Alternative Evening High School:

		\$34.85/hr.	2014-2015
Losito, Christopher	Social Studies (Independent)		
Greve, Kristina	Social Studies (Independent)		
Axelson, Gregory	Physical Education/Health (Independent)		
Fulton, James	Art (Independent)		
Fiorelli, Carly	English		
Koudelka, Tiffany	English		
Pantaleo, Nicholas	Mathematics		
Mendoza, Aimee	Earth Science		
Axelson, Gregory	Physical Education/Health		
Armato, Philip	Social Studies		
Jonasson, Christopher	Social Studies		
Clark, Kathryn	Social Studies		
Romeo, Marta	Foreign Language (Spanish)		
TBD	Library (Senior Thesis)		
Schilt, Brianne	Guidance Counselor		
Shaffer, Donna	Special Education		
Powers, Brian	Special Education		
Armato, Philip	Substitute		

SCHEDULE 14-P-6 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Revised Elementary Music Clubs & Advisors:			2014-2015		
Couture, Danielle	Blue/Gold Band		\$1,857.		[from \$3,714.]
TBD	Orchestra/Band Asst.		\$1,857.		[from \$928.50]
Clubs & Advisors:		JH		2014-2015	
Cascio Plezia, Deborah	Drama Club		\$1,713.		
Pletto, Carol	Dramatics Asst.		\$1,161.		
Prendergast, Beverly	Music Director		\$1,306.		
Coach:				Fall, 2014-15	
Romeo, Kirsten	JV Field Hockey/ Varsity Field Hockey	Volunteer	-\$0.-		
Summer Work:				August, 2014	611 Grant
Thiel, Elizabeth	CSE Scheduling		\$528.68/day		[1 add'l day]
Student Teachers/Observers/Interns:				Fall, 2014	
Darby, Nicholas	Social Studies	HS			
Hack, Julie	English	HS			
Palmer, Maria	Elementary	JK			
Tapada, Emma	Mathematics	HS			
Troiano, Kara	Elementary	FA			
Zivali, Betul	Science	HS			
Guidance Intern:		JH		2014-2015	
Carvalho, Nina					
Per Diem Substitute: JH		\$72./day	9/1/14 - 6/30/15	[date change]	
Bellino, Charles					
Per Diem Substitutes:		DW	\$90./day	2014-2015	
Adamkiewicz, Adam					
Cahill, Jessica					
Craig, Shane					[cert: Physical Education]
Ginsberg, Ashley					[certs: Ch. Ed. 1-6, SWD 1-6]
Whitney, Ashley					[cert: Ch. Ed. 1-6]

SCHEDULE 14-C-6 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Harrison, Maureen	Clerk Typist	JK		9/10/14 -	Family Medical Leave
Weegar, Beatrice	Paraprofessional (clerk typist)	HS		9/2/14 - 4/6/15	Leave of Absence
Dambeck, John	Paraprofessional (special ed. aide)	JK		9/23/14 - 3/23/15	Leave of Absence
Valente, Elaine	Paraprofessional (special ed. aide)	TA		9/26/14	Resignation to Retire

SCHEDULE 14-C-6 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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The following paraprofessionals are being recalled from the Priority List:

Irfan, Peggy	Paraprofessional (classroom aide)	TA	Step 2/ \$14.02/hr.	9/24/14	
Waszak, Barbara	Paraprofessional (school monitor)	FA	Step 2/ \$14.02/hr.	9/24/14	
Rodriguez, Carrie	Paraprofessional (school monitor)	TA	Step 2/ \$14.02/hr.	9/24/14	
Cappellini, Rosemary	Paraprofessional (school monitor)	SB	Step 2/ \$14.02/hr.	9/24/14	
Kors, Chun Cha	Food Service Wrkr. 'B'	HS	Step 1/ \$11.61/hr.	9/24/14	Probationary Appt.
Vitkun, Jeffery	Chief Custodian	JH	Step 7/ \$71,000. (prorate)	9/24/14	Probationary Appt. C.S. List of Eligibles #12-8007-189

Student Printers:

Bianco, Luke			\$8./hr.	2014-2015	
Diep, Michelle					
Kryjak, John					

Per Diem Substitute:

Valente, Elaine	DW		\$9./hr.	10/1/14-6/30/15	Paraprofessional
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FINANCE

#FI-1

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$259.43, from Target's "Take Charge of Education" Program. The donation will be deposited into the Junior High School Trust and Agency account.

#FI-2

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$256.12, from Target's "Take Charge of Education" Program. The donation will be deposited into South Bay School's Trust and Agency account.

#FI-3

RESOLVED: that the Assistant Superintendent and Executive Directors are authorized to file application under the Educational Consolidation and Improvement Act, Title I, Part A, in the approximate amount of \$279,503, for the 2014-2015 school year.

#FI-4

RESOLVED: that the Assistant Superintendent and Executive Directors are authorized to file application under the No Child Left Behind Act for Title II, Part A, Teacher and Principal Training and Recruiting funds in the approximate amount of \$119,716, for the 2014-2015 school year.

#FI-5

RESOLVED: that the Assistant Superintendent and Executive Directors are authorized to file application under the No Child Left Behind Act for Title III, Part A, LEP (Limited English Proficient) in the approximate amount of \$24,540, for the 2014-2015 school year.

**ADDENDUM
PERSONNEL**

#PE-2

RESOLVED: that the attached personnel schedules are approved:

14-P-6A(a) Professional Personnel
14-C-6A(a) Civil Service Personnel

SCHEDULE 14-P-6A Professional Personnel Schedule

ADDENDUM (a)

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Bellino, Charles	Technology Tchr.	JH/HS	Step A-8-5/ \$77,041. (prorate)	9/24/14	Probationary Appt. [from pt]
Additional Section:					
Rogovitz, Eugene	Technology Tchr. (.2)	HS	\$15,944.60	9/24/14 - 6/30/15	
Elementary Music Club/Advisor:					
Saraceno, Christine	Orchestra/Band Asst.		\$1,857.	2014-2015	
Per Diem Substitute:					
Ginsberg, Cara		DW	\$90./day	2014-2015	[name change]

SCHEDULE 12-C-6A Civil Service Personnel Schedule

ADDENDUM (a)

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
The following Paraprofessional is being recalled from the Priority List:					
Baumgardt, Jean	Paraprofessional (school monitor)	TA	Step 2/ \$14.02/hr.	9/24/14	

POLICY

5280: Interscholastic Athletics – First Time Reading

Trustee Kranz seconded by Trustee Wandasiewicz made a motion to waive the reading and the discussion as the trustees had a discussion about the changes at the last meeting.

The motion was **CARRIED** by all present

Trustee Kranz seconded by Trustee Wandasiewicz made a motion to adopt the policy.

The motion was **CARRIED** by all present

5405 – West Babylon School District’s Wellness Policy – This policy will be placed on an agenda at a later date. Mrs. Frabizio will attend the meeting as well.

COMMITTEES:

OLD BUSINESS/NEW BUSINESS:

STATEMENTS OF RESIDENTS:

Resident Christine Taylor asked about the field usage and division. Dr. Farrelly explained that the athletic director will have to coordinate the fields and there will be some disruption during the process.

Resident Lisa DiGeleromo asked if the Board is considering closing a building, is the building in the scope of the project work? Dr. Farrelly said that if the Board were to close a building in the future, the building would still need renovations. Ms. DiGeleromo also asked about the flow of traffic from 109 through the proposed parking loop. She said the traffic on 109 backs up terribly. Dr. Farrelly explained that the district can only take care of the district’s property. The back-up on 109 is out of the Board’s control. In response to her question about what happens if the Capital Project vote is defeated. Board President Campasano said that the Board would have to make more decisions if the project is defeated.

In response to resident Daienna Edmund's question about policy 5280, Board President Campasano said that the Board approved the change this evening to allow students in the JHS to selectively classify.

Resident Noreen Wood asked about the funds remaining from the last project. She was asked to contact Mrs. Psarakis tomorrow. In response to her questions regarding the transportation department, Dr. Farrelly explained that there has been a decrease in bus routes due to declining enrollment and the bus replacement plan is still on target. In addition, Mrs. Wood expressed her dissatisfaction with the district calendar. She said that the calendar cannot be printed out properly. Dr. Farrelly said that the district is aware of the problem and is working with the publicity firm to correct the problem. Mrs. Tona said that the calendar should be available in Google calendar format by the end of the week.

Trustee Gismervik seconded by Trustee Villagran made a motion to adjourn at 9:32 p.m.

The motion was **CARRIED** by all present

District Clerk