

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, August 26, 2014, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees Lucy Campasano, Raymond Downey, Cathy Gismervik, Diane Klein, Dennis Kranz, Jennifer Longo, Peter Scarlatos, Stacy Villagran and Jennifer Wandasiewicz

Also present: Mr. Anthony Cacciola, Superintendent; Dr. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum & Instruction; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney and residents (audience of approx. 6).

The President opened the meeting at 7:00 p.m. and led those present in the Pledge to the Flag

Trustee Scarlatos seconded by Trustee Gismervik made a motion to enter executive session for contract negotiations and matters of personnel at 7:01 p.m.

The motion was **CARRIED** by all present

The public portion of the meeting reconvened at 8:00 p.m.

Trustee Wandasiewicz seconded by Trustee Scarlatos made a motion to approve the minutes of the Regular Meeting of August 12, 2014.

The motion was **CARRIED** by all present

Statement of the Superintendent and/or Board of Education:

Mr. Cacciola said that the primary elections will be held in the Board room on September 9 and he recommended that the Board meeting, scheduled for that evening, be changed to September 8. The trustees agreed to the change. Mr. Cacciola welcomed Michele Psarakis, CPA, the district's new Executive Director for Finance effective September 15, 2014. He said he looks forward to working with her and has heard great things about Mrs. Psarakis from the Bay Shore School District where she is currently employed. He thanked Mrs. Buscemi, the Executive Director for Finance and wished her well in her new position in Sag Harbor. He said that Mrs. Buscemi will continue working with the district as a consultant until Mrs. Psarakis begins.

Statement of West Babylon Teachers Association:

Patt Squicciarini, WBTA President congratulated Lucy Campasano and Peter Scarlatos on their elections to President and Vice President, respectively. She also congratulated Michele Psarakis. Mrs. Squicciarini said that she looks forward to next week adding that she is sure all will go well.

Statement of West Babylon Administrators' Association:

Ellie Levy, WBAA President also congratulated Mrs. Campasano and Mr. Scarlatos. She said that she enjoyed last evening's building walk through visit. She thanked the custodial staff for their hard work and wished everyone a wonderful school year. Board President Lucy Campasano wished everyone a wonderful school year, too.

Statement of CSEA Representative:

None

Statement of Student Association Representative:

None

Statement of PTA Council Representative:

None

Statement of Residents (Agenda Items)

None

Superintendent's Report/Educational Presentation:

Capital Project Presentation – Roger Smith – BBS Architects

Mr. Cacciola said that the last couple of meetings the Board members have had some conversations about the possibility of beginning a Capital Project. He said that the last capital project the district did was in 1999. Mr. Cacciola shared that Mr. Roger Smith from BBS Architects has been working with the West Babylon School District since 1992. Before turning the meeting over to Mr. Smith Trustee Diane Klein read the report on the buildings walk-through that was done last night (On file in the District Clerk's office).

Mr. Smith said that he distributed to the Trustees the most current report of the estimated costs of the proposed project which covered the "nuts and bolts work" that need to be done district-wide. He said that he would not be reviewing the report item by item and asked that instead the trustees take the report and review it for a future meeting and note any questions the trustees may have for him. Mr. Smith said that after last evening's walk through additions were made to the original proposal, which the trustees now have in front of them. Mr. Smith suggested that the trustee's review the proposal and decide which things should be in the project and which things should not.

Discussions included repairs needed district-wide, including pipes that need replacement to prevent a building being closed during winter months while repairs are made, turf fields, changes to the high school bus/and student drop off area, and high school cafeteria modifications.

The Trustees and Administrators discussed having the residents vote on two propositions vs having one proposition contain the entire scope of the work and upgrade. If the district had two propositions, one proposition would cover all of the "nuts and bolts" necessary to maintain and repair the buildings and the second proposition would cover turf fields and/or upgrades. The "nuts and bolts" proposition would have to pass in order for the upgrade (turf fields etc.) proposition to pass; the upgrade proposition could not pass on its own. Dr. Farrelly said that she thinks that the "nuts and bolts" should have to pass and that the "pretty" should not be able to pass alone. Vice President Scarlatos suggested that there be only one proposition with an all or nothing end result. Mr. Cacciola strongly recommended that if this bond does not pass on December 2, the Board should set aside \$400,000 to \$500,000 to take care of the issues with the pipes. Mr. Kranz said that if the Bond for the fields doesn't pass, the fields would also need to be addressed in the budget.

Mr. Cacciola said that the next regular meeting is September 8. He asked if the Board wants to cover Capital Project items during the regular meetings or have separate meetings covering Capital Projects? The trustees agreed that it would be best to hold separate meetings for Capital Project.

Grade 3-8 Assessments – Christine Tona, Executive Director for Curriculum and Instruction.

Mrs. Tona presented a PowerPoint presentation of the results of the grades 3-8 assessments (on file in the District Clerk's office). She shared the areas in which the district showed improvements and areas in need of further review and or work. After discussion and questions by the trustees, Mrs. Tona said that the district needs to stay the course.

Trustee Scarlatos seconded by Trustee Klein made a motion to approve the **Consent Agenda and addendum #PE-2**

The motion was **CARRIED** by all present

RESOLUTIONS

BOARD OF EDUCATION

#BE-1

RESOLVED: that the 2014-2015 District, Board and Superintendent's Goals, are adopted, as follows:

2014-2015 DISTRICT, BOARD, AND SUPERINTENDENT'S GOALS

District Goals 2014-2015

1. **Commit to a district-wide comprehensive long range strategic plan with measurable goals & objectives that are evaluated for annual improvement. (01.01.01)**
2. **Provide rigorous and relevant instructional and co-curricular programs taught by highly effective staff for the purpose of improving student achievement and preparing students to be college and career ready while meeting all New York State and Federal mandates. (06.00.00)**
3. **Enhance communication methods to further promote relationships between the school district and the community. (02.00.00)**
4. **Maintain fiscal stability and improve efficiency while providing quality educational programs for our students. (03.00.00)**
5. **Provide safe, healthy and well-maintained facilities for the physical, social and emotional well-being of students and staff. (04.00.00)**

Board Goals 2014-2015

1. **Monitor progress of the district's strategic plan and review measurable goals & objectives on a quarterly basis. (01.03.01)**
 - 1.1. If necessary, develop policies that support the district's strategic plan.
2. **Commit to continued Board trustee staff development.**
 - 2.1. The Board of Education will participate in professional development programs in order to remain current in providing guidance in the governance of the district. (01.02.02)
3. **Maintain fiscal stability that addresses the needs of the district while balancing the community's commitment in difficult financial times. (03.01.00)**

Superintendent's Goals

July 1, 2014 – January 9, 2015

1. **Ensure a smooth transition with the new superintendent and serve as a mentor to the new business official.**
2. **Development of a Capital Project to be voted on by the community in December, 2014. (04.02.02)**

Superintendent's Goals

January 10, 2015 – June 30, 2015

1. **Establish a district-wide process for evaluating progress toward successful completion of system wide goals. (01.03.00)**
 - 1.1. Presentation of guiding principles as a new superintendent.
2. **Establishing a support system for the new central office team.**
3. **Maintain fiscal stability that addresses the needs of the district while balancing the community's commitment in difficult financial times. (03.01.00)**
 - 3.1. **Oversee and manage the use of fund balance and reserves, the redistribution of reserves, and the possible creation of new (capital) reserve categories. (03.01.01, 04.02.02)**
 - 3.2. **Meet the challenges of the 2015-16 Budget.**
 - 3.3. **Continue to monitor the impact of declining enrollment. (03.02.01)**
 - 3.4. **Engage in a collective bargaining process that meets the needs of both the district and workforce during these fiscally challenging times.**

#BE-2

RESOLVED: that the West Babylon Board of Education approves the following agency to provide sign language interpretation services to West Babylon School District resident students during the 2014-2015 school year:

Mill Neck Interpreter Service

#BE-3

RESOLVED: that the West Babylon Board of Education approves an agreement with Deer Park Union Free School District for exclusive use of its natatorium at a cost of \$12,000 for the West Babylon Girls Varsity Swim Team for the sole purpose of team practice. This agreement shall be in effect from August through November 2014.

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

- 14-A-3 Board of Education
- 14-P-4 Professional Personnel
- 14-C-4 Civil Service Personnel

SCHEDULE 14-A-3 BOARD OF EDUCATION SCHEDULE

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BOARD OF EDUCATION APPOINTMENTS **2014-2015**

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V. Consultant Services July 1, 2014 - June 30, 2015:

Appointment of Technician:

Turner-Fabien, Kamille	EMT	\$100./game (maximum per game)	7/1/14 - 6/30/15
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VII. Appointment of Pupil Personnel Committee and Impartial Hearing Officers in matters relating to the Handicapped:

District CSE:

Psychologist: Ms. Lauren Kuncman (repl. Dr. Melania Voutsinas)

Elementary Sub-CSE

Alternate Chairperson: Ms. Lauren Kuncman, Psychologist (repl. Dr. Melania Voutsinas)

Psychologist: Ms. Lauren Kuncman (repl. Dr. Melania Voutsinas)

Junior High School Sub CSE

Alternate Psychologist: Ms. Lauren Kuncman (repl. Dr. Melania Voutsinas)

Senior High School Sub-CSE:

Alternate Psychologist: Ms. Lauren Kuncman (repl. Dr. Melania Voutsinas)

Out of District Placement Sub-CSE:

Psychologist: Ms. Lauren Kuncman (repl. Dr. Melania Voutsinas)

SCHEDULE 14-P-4 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Fisher, Michael	Technology Tchr.	HS		8/31/14	Resignation
Matthews, Autumn	Regular Substitute/ Special Ed. Tchr.	FA	Step A-1-1/ \$48,759.	9/1/14 - 6/30/15, or earlier at district's discretion	[Certs: Ch. Ed. 1-6, SWD 1-6]
<u>Coach:</u>				Fall, 2014	
Kelly, Brian	JV Head	Volleyball (G)	\$5,189.		
<u>Equipment Managers:</u>			2014-2015		
Dahl, Robert		JH	\$4,168.		
Horstmann, Thomas		HS	\$4,168.		

SCHEDULE 14-P-4 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Student Teacher/Observer/Intern:				Fall, 2014	
White, Stephanie	Physical Ed.	TA			
Social Worker Intern:			2014-2015		
Fusci, Kevin	HS				
Per Diem Substitutes:			2014-2015		
Duerr, Amanda	DW	\$90./day			[Certs: SWD 7-12, Math Ext. 5-6, Math 7-12]
Heaton, Jennifer					[Certs: Early Ch. Ed. B-2, Ch. Ed. 1-6, SWD 1-6]
Registered Nurse Substitute:			2014-2015		
Graham, Erin	DW	\$120./day			

SCHEDULE 14-C-4 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Lackner, Cyndi	Senior Clerk Typist	JK		9/10/14 -	Family Medical Leave
Toumbacaris, Lucille	Paraprofessional (special ed. aide)	HS		9/1/14 - 6/30/15	Leave of Absence
Fritz, Alice	Paraprofessional (school monitor)	FA		8/8/14	Resignation [to per diem substitute]
Johnston, Gregoria	Paraprofessional (special ed. aide)	JK		8/10/14	Resignation [to per diem substitute]
Campbell, Nancy	Paraprofessional (pt/clerk typist)	JK		8/11/14	Resignation to Retire
Summer Work:					
Arcuri, Margaret	Paraprofessional (pt/clerk typist)	HS	\$14.50/hr. [max. 17.5 hrs.]	8/25/14 - 8/27/14	[updating records]
Per Diem Substitutes:			\$9./hr.	2014-2015	Clerical
Ahmad, Sahar					
Arsenicos, Antoinette					
Batho, Irene					
Cabrera, Sarah					
Caputo, Pamela					
Carlson, Kristen					
Caruso, Mary					
Cascio Plezia, Deborah					
Catapano, Kristen					
Corbe, Susan					
Cuiffo, Doreen					
Cross, Jayne					
Curley, Susan					
DeMartino, Francine					
Desrosiers, Georgiana					
Fischer, Patricia					
Fishman, Marie					
Glennon, Josephine					
Haley, Kelly					
Koumbiadis, Janice					
LaTorre, Virginia					
Levine, Mary					
Lubrano, Dawn					
Mikelinich, Martha					
Minghillo, Christine					

SCHEDULE 14-C-4 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Modica, JoAnn					
Moebes, Jennifer					
Pisano, Anna					
Poggi, Judith					
Randolph, Paula					
Reese, Kelly					
Sfoggia, Angelin					
Per Diem Substitute:		Trans.	\$17./hr.	2014-2015	School Bus Driver
Miller, Charles					
Per Diem Substitutes: DW			\$9./hr.	2014-2015	Food Service
Cabrera, Sarah					
Cruz, Rosa					
Diaz, Tania					
DiGangi, Charisse					
Gibbs, Laurie					
Kahn, Doreen					
Kors, Chun Cha					
Sayar, Shazia					
Sfoggia, Angelin					
Yates, Lori					
Per Diem Substitutes: DW			\$9./hr.	2014-2015	Paraprofessional
Ahmad, Sahar					
Arsenicos, Antoinette					
Batho, Irene					
Battista, Sylvia					
Baumgardt, Jean					
Bowles, Jeanne					
Butler, Linda					
Cabrera, Sarah					
Cappellini, Rosemary					
Caputo, Pamela					
Caputo-Mallahan, Lisa					
Carlson, Kristen					
Caruso, Mary					
Cascio Plezia, Deborah					
Casola, Mary Ann					
Catapano, Kristen					
Conte, Mary					
Cooper, Maryann					
Corbe, Susan					
Cuiffo, Doreen					
Cross, Jayne					
Curley, Susan					
DeMartino, Francine					
DeSimone, Philip					
Desrosiers, Georgiana					
Diamant, Lorraine					
DiGangi, Charisse					
Esposito, Bernadette					
Familia, Eileen					
Fischer, Patricia					
Fishman, Marie					
Fritz, Alice					
Gelsomino, Viola					
Gernavage, Eileen					
Gibbs, Laurie					
Glennon, Josephine					
Haley, Kelly					

SCHEDULE 14-C-4 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Per Diem Substitutes:	DW		\$9./hr.	2014-2015	Paraprofessional

- Johnston, Gregoria
- Kahn, Doreen
- Kelleher, Utilia
- Knowles, Angela
- Kolman, Marie
- Koulis, Glenda
- Koumbiadis, Janice
- LaTorre, Virginia
- Levine, Mary
- Lomonaco-Bonventre, Maria
- Lubrano, Dawn
- Matheis, Elyse
- McGovern, Eileen
- Meyer, Danielle
- Mikelinich, Martha
- Minghillo, Christine
- Modica, JoAnn
- Moebes, Jennifer
- O'Hara, Carmela
- Orkwis, Barbara
- Pletto, Carol
- Poggi, Judith
- Pugliese, Catherine
- Randolph, Paula
- Reese, Kelly
- Rodriguez, Carrie
- Scherr, Lynn
- Senkus, Marianne
- Sfogle, Angelin
- Venetiou, Zoraida
- Yates, Lori

FINANCE

#FI-1

RESOLVED: that the West Babylon Board of Education approves the following budget transfers:

<i>ACCOUNT CODE</i>	<i>ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION</i>	<i>FROM</i>	<i>TO</i>
A2250.4900	BOCES Services	\$246,000.00	
A2250.4700	Special Education Tuition		\$125,000.00
	New placement dormitory fees and tuition		
A2250.4490	Special Education Professional Services		\$121,000.00
	New placement program resulting in cost savings		

#FI-2

RESOLVED: that the amount to be raised by tax levy for the West Babylon Union Free School District be fixed at the sum of \$66,955,165 for the 2014-2015 school year.

#FI-3

RESOLVED: that the amount to be raised by tax levy for the West Babylon Public Library be fixed at the sum of \$3,484,901 for the 2014-2015 school year as presented by Ms. Gail Pepa, Director, West Babylon Public Library.

#FI-4

RESOLVED: that the West Babylon Board of Education acknowledges the 2014-2015 Assessed Valuation as received by the Town of Babylon for the Senior Citizen Exemption as \$456,330 and the Clergy Exemption as \$7,500.

#FI-5

RESOLVED: that the West Babylon Board of Education approves the Transportation Contract dated August 26, 2014 with parents of a child attending the Developmental Disabilities Institute for the 2014-2015 school year. The West Babylon Union Free School District (District) is duly empowered by Education Law to enter into a contract for the purpose of providing transportation for a resident child of said District for the period beginning September 3, 2014 and is anticipated to be in effect through June 25, 2015. The District agrees to reimburse the parent(s) listed in the Transportation Contract for the mileage at the IRS standard mileage rate in effect for the dates of travel.

FACILITIES

#FA-1

RESOLVED: that the West Babylon Board of Education declares the following equipment obsolete as the equipment is no longer functional:

Location	Equipment	WB Tag No.
Junior High School	3 Compartment Sink	002273/20072489
Senior High School	3 Compartment Sink	000045/20070636
Senior High School	3 Compartment Sink	000046/20070635

The equipment is currently being stored behind the Transportation Office.

ADDENDA

PERSONNEL

#PE-2

Resolved: that the attached personnel schedules are approved:

- 14-P-4A(a) Professional Personnel
- 14-C-4A(a) Civil Service Personnel

POLICY

None

COMMITTEES:

OLD BUSINESS/NEW BUSINESS:

Board President Lucy Campasano said that she would like to discuss the Athletics and Wellness policies at the next Board meeting. She said that both policies should not be on the same agenda. The athletics policy will be placed on the September 8 agenda for discussion.

Mr. Cacciola asked the trustees for dates for their in house retreat with Mr. Bixhorn. After some discussion the trustees agreed on a two night retreat rather than a Saturday retreat. They selected October 7th and November 4th from 6:00 p.m. to 10:00 p.m., as the dates. Mr. Cacciola will check with Mr. Bixhorn to be sure these dates will work for him, as well.

STATEMENTS OF RESIDENTS:

Trustee Scarlatos seconded by Trustee Gismervik made a motion to adjourn at 10:25 p.m.

The motion was **CARRIED** by all present

District Clerk