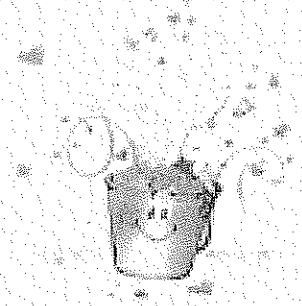


# SANTAPOGUE ELEMENTARY SCHOOL



Jennifer Carere, Principal  
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October 17, 2017

Dear Parents / Guardians:

In keeping with our ongoing efforts to maintain a safe school, we will be conducting an emergency drill in accordance with the New York State Education Department's Project S.A.V.E. (Schools Against Violence in Education) legislation. This emergency drill may be a lockdown; lockout; sheltering drill; or may include some combination thereof. It is our intention to keep the duration of these drills as short as possible. A drill will be conducted at your child's school between October 2<sup>nd</sup> and November 2, 2017. Your child's teacher will prepare each class for this drill by discussing its specifics with the class ahead of time.

**Please talk to your child about this drill.**

- Calmly explain that a lockdown is something that a school does to keep students safe when a danger is present, such as when someone gains unauthorized access into the building.
- Assure your child that we hope a lockdown is never needed but that practicing the drill will keep him or her safe.
- Compare the drill to a school drill that they are already familiar with, such as a fire drill.
- Remind your child that by practicing the drill we are better prepared to stay safe.

Please understand that during these drills building access will be restricted to authorized personnel only. Your cooperation is appreciated.

Sincerely,



Jennifer Carere  
Principal

JC:js