

West Babylon Union Free School District
2023-2024 Budget Calendar

Date	Budgetary Action
October 25, 2022*	Board adoption of the 2023-2024 Budget Calendar.
November 7, 2022	Discussion of budget parameters with Central Administrators and Superintendent's Management Team.
December 21, 2022	Department/building budgets special requests (ie equipment) due back to the Business Office.
January 18, 2023	Central Administrators budget development.
January 24, 2023*	Discussion of budget development.
February 3, 2023	Board receives Budget Draft #1.
February 7, 2023*	Presentation of 2023-2024 Budget Draft #1: Anticipated Revenues: state aid estimates, proposed use of fund balance/reserves, and proposed tax levy. Appropriations budget with administrative recommendations.
March 1, 2023	Submit the 2023-2024 calculation for the Property Tax Levy Limit to the Office of State Comptroller, NYS Department of Tax and Finance and the NYS Education Department. (single submission to OSC only)
March 14, 2023*	Discussion of budget development.
March 24, 2023	Board receives Budget Draft #2.
March 28, 2023*	Presentation of Budget Draft #2.
March 28- April 1, 2023	Legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote.
April 7, 2023	Board receives the final draft Budget.
April 11, 2023*	Board's final review and adoption of the 2023-2024 proposed budget.
April 12, 2023	Property Tax Report Card must be submitted to SED using the State Aid Management System (SAMS) by the end of the next business day following the budget adoption but no later than 24 days prior to Budget Vote, which is April 24, 2023.
April 25, 2023	Budget Statement and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before Budget Hearing date and at least 14 days before the Budget Vote.
May 2, 2023*	Hold School Budget Hearing.
May 3, 2023	Mail budget notice to eligible voters after the Budget Hearing but no later than 6 days prior to Budget Vote day.
May 16, 2023	Annual Meeting - Uniform Statewide Budget Vote and Board of Education election.

*Regular Board of Education Meeting

West Babylon Union Free School District
2023-2024 Budget Calendar
June Budget Re-Vote (if needed)

Date	Budgetary Action
May 23, 2023*	Board review and discussion of defeated budget with Administrative Recommendations.
June 6, 2023	Legal notice for budget re-vote once each week in the 2 weeks before re-vote day, first publication 14 days before re-vote.
June 6, 2023	Budget Statement and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before Budget Hearing date and at least 14 days before the Budget Re-vote.
June 6 - June 13, 2023*	Hold School Budget Hearing.
June 14, 2023	Mail budget notice to voters the day after the hearing but no later than 6 days before the re-vote day.
June 20, 2023	Statewide Budget Re-Vote Day.

*Regular Board of Education Meeting