

**West Babylon Union Free School District**  
**2022-2023 Budget Calendar**

<b>Date</b>	<b>Budgetary Action</b>
October 26, 2021*	Board adoption of the 2022-2023 Budget Calendar.
November 8, 2021	Discussion of budget parameters with Central Administrators and Superintendent's Management Team.
December 22, 2021	Department/building budgets requests due back to the Business Office.
January 19, 2022	Central Administrators budget development.
January 25, 2022*	Discussion of budget development.
February 4, 2022	Board receives Budget Draft #1.
February 8, 2022*	Presentation of 2022-2023 Budget Draft #1: Anticipated Revenues: state aid estimates, proposed use of fund balance/reserves, and proposed tax levy. Appropriations budget with administrative recommendations.
March 1, 2022	Submit the 2022-2023 calculation for the Property Tax Levy Limit to the Office of State Comptroller, NYS Department of Tax and Finance and the NYS Education Department. (single submission to OSC only)
March 8, 2022*	Discussion of budget development.
March 18, 2022	Board receives Budget Draft #2.
March 22, 2022*	Presentation of Budget Draft #2.
March 29- April 2, 2022	Legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote.
April 8, 2022	Board receives final draft Budget.
April 12, 2022*	Board's final review and adoption of the 2022-2023 proposed budget.
April 13, 2022	Property Tax Report Card must be submitted to SED using the State Aid Management System (SAMS) by the end of the next business day following the budget adoption but no later than 24 days prior to Budget Vote.
April 26, 2022	Budget Statement and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before Budget Hearing date and at least 14 days before the Budget Vote.
May 3, 2022*	Hold School Budget Hearing.
May 4, 2022	Mail budget notice to eligible voters after the Budget Hearing but no later than 6 days prior to Budget Vote day.
May 17, 2022	Annual Meeting - Uniform Statewide Budget Vote and Board of Education election.

\*Regular Board of Education Meeting

**West Babylon Union Free School District**  
**2022-2023 Budget Calendar**  
**June Budget Revote (if needed)**

<b>Date</b>	<b>Budgetary Action</b>
May 24, 2022*	Board review and discussion of defeated budget with Administrative Recommendations.
June 7, 2022	Legal notice for budget revote once each week in the 2 weeks before revote day, first publication 14 days before revote.
June 7, 2022	Budget Statement and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before Budget Hearing date and at least 14 days before the Budget Revote.
June 14, 2022*	Hold School Budget Hearing.
June 15, 2022	Mail budget notice to voters the day after the hearing but no later than 6 days before the revote day.
June 21, 2022	Statewide Budget Revote Day.

\*Regular Board of Education Meeting