

West Babylon Union Free School District
2019-2020 Budget Calendar

| Date | Budgetary Action |
|--------------------|--|
| November 13, 2018 | Discussion of budget parameters with Central Administrators and Superintendent's Management Team. |
| November 13, 2018 | Board adoption of the 2019-2020 Budget Calendar. |
| December 3, 2018 | Central Administrators, Principals, Directors, and Coordinators will receive their department/building budget. |
| December 20, 2018 | Department/building budgets requests due back to the Business Office. |
| January 16, 2019 | Central Administrators budget development. |
| January 22, 2019* | Discussion of Budget Draft #1 development. |
| February 8, 2019 | Board receives Budget Draft #1. |
| February 12, 2019* | Presentation of 2019-2020 Budget Draft #1: Anticipated Revenues: state aid estimates, proposed use of fund balance/reserves, and proposed tax levy. Appropriations budget with administrative recommendations. |
| March 1, 2019 | Submit the 2019-2020 calculation for the Property Tax Levy Limit to the Office of State Comptroller, NYS Department of Tax and Finance and the NYS Education Department. (OSC single submission) |
| March 12, 2019* | Discussion of Budget Draft #2 development. |
| March 22, 2019 | Board receives Budget Draft #2. |
| March 26, 2019* | Presentation of Budget Draft #2. |
| April 5, 2019 | Board receives final draft Budget. |
| April 2-5, 2019 | Legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote. |
| April 9, 2019* | Board's final review and adoption of the 2019-2020 proposed budget. |
| April 10, 2019 | Property Tax Report Card must be submitted to SED using the State Aid Management System (SAMS) by the end of the next business day following the budget adoption but no later than 24 days prior to Budget Vote. |
| April 30, 2019 | Budget Statement and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before Budget Hearing date and at least 14 days before the Budget Vote. |
| May 7, 2019* | Hold School Budget Hearing. |
| May 8, 2019 | Mail budget notice to eligible voters after the Budget Hearing but no later than 6 days prior to Budget Vote day. |
| May 21, 2019 | Annual Meeting - Uniform Statewide Budget Vote and Board of Education election. |

*Regular Board of Education Meeting

West Babylon Union Free School District
2019-2020 Budget Calendar
June Budget Revote (if needed)

| Date | Budgetary Action |
|----------------|--|
| May 22, 2019* | Board review and discussion of defeated budget with Administrative Recommendations. |
| June 4, 2019 | Legal notice for budget revote once each week in the 2 weeks before revote day, first publication 14 days before revote. |
| June 4, 2019 | Budget Statement and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before Budget Hearing date and at least 14 days before the Budget Revote. |
| June 11, 2019* | Hold School Budget Hearing. |
| June 12, 2019 | Mail budget notice to voters the day after the hearing but no later than 6 days before the revote day. |
| June 18, 2019 | Statewide Budget Revote Day. |

*Regular Board of Education Meeting